

**WASHINGTON STATE CENTER FOR
CHILDHOOD DEAFNESS & HEARING LOSS
Special Board of Trustees Meeting
November 4, 2016**

Board Members: Allie Joiner (District #2)
Nancy Sinkovitz (District #3)
Nita Kamphuis (District #4)
Char Parsley (District #5)
Rita Reandeau (District #6)
Ariele Belo (District #7)
Nancy Fitta (District #9)

Absent: Maria Christianson (District #1)
Sidney Weldele-Wallace (District #8)
Larry Swift (District #10)

Legal Counsel: Sarra Yamin

Executive Director: Rick Huan

Recorder: Judy Smith

Interpreters: Dave Morrison, Catherine Thomas

Guests: Tom Galey, Director of Business Operations

The special meeting was called to order by Char Parsley, chair, at 9:38 a.m. It was determined a quorum was present. No modifications or adjustments were made to the agenda.

Approval of special meeting minutes

- September 29, 2016
 - Second line under policy 3410 to 3420: Should read “consulting doctor as *well* as a.....”

Nancy Fitta moved to approve the September 29, 2016, special meeting minutes with the correction noted above. Nita Kamphuis seconded the motion. It was voted on and approved.

- September 30, 2016
 - Page 4 (CDHL Five Year Business Plan) under challenges: Should read “Maintaining by *buy*-in from stakeholders.”

Nancy Fitta moved to approve the September 30, 2016 meeting minutes with the correction noted above. Nita Kamphuis seconded the motion. It was voted on and approved.

Reports

Board Finance Committee

Good news: We have a substantial amount of money in the 19H fund from outreach services around the state. There is always a dip in operating funds during the month of September and then it usually goes up in October. There has also been a rise in health benefits which is out of our control.

The Executive Director thanked Tom Galey for the amazing job he has done. We are thrilled to have him as part of the CDHL team!

Rick Hauan, Executive Director

- October/November have been extremely busy. Both Jane Mulholland and the Executive Director flew to Des Moines on October 31 to co-facilitate a task force of professionals who are reviewing their continuing services for DHH and visually impaired children. Jane is participating in this project through her consulting business. The systems used by the state of Iowa are fascinating. They have an excellent data collection system. Jane and the Executive Director are working with this group to create a delivery system for DHH and visually impaired children that will take them into the future. The next meeting is in January.
- Attended the WSDS meeting yesterday in Wenatchee. Tom Galey and Shauna Bilyeu will be attending WSDS meetings in the future. It is important that CDHL/WSSB/WSDS align their resources in order to serve all DHH and visually impaired students throughout the state. CDHL is working with WSDS on an outreach website. The link to the new website will be shared with the Board once it has been launched.
- Working with the Georgia Pathway to Language and Literacy group to strengthen our respective preschool programs to make sure DHH children are ready for kindergarten.
- Meeting with Spokane School District staff to look at student specific and program needs for Spokane area regional program.
- Recently visited The MOOSE Project in Spokane. The mission of this non-profit agency is to provide quality education, support and resources through the use of both sign language and spoken word. Very impressed with Kristi Anderson, Director and Head of School. We will continue to work with this group in the future.
- Met with HOPE School in Spokane and they continue to be a strong partner for listening and spoken language needs in eastern Washington.
- Recently met with area special education directors regarding a regional program in the Olympic Educational Service District 114/Bremerton area. There is a

significant need for support and the directors are meeting to design a regional program for the eastern Olympic and Kitsap peninsula areas.

- The Governor will be holding a retreat for agency directors on November 10th to discuss issues facing our state.
- Common Ground Project group has been invited to provide a three-hour presentation at the EHDI 2017 conference in February 2017.
- The Executive Director and Jane Mulholland will be traveling to Philadelphia in December to meet with Insyte Partners and the Oberkotter Foundation regarding grant monies for the Common Ground and Georgia/Washington collaboration projects in 2017. This group has made tremendous strides in developing a framework on how to provide support to states throughout the country.

Shauna Bilyeu, Superintendent

- The last game of the football season just ended yesterday against OSD. OSD has decided to discontinue their football program beginning next year.
- Fifteen WSD work experience students are working off campus this year. Employers include: Habitat for Humanity, Paper Tiger, Clark County Clerk's office, Archery World and Powell's Books (Portland). Another possible site is Whole Foods. Jennifer Ellis and her team are to be commended for their work in helping student gain valuable work experience.
- Highest number ever are interested in participating in the Academic Bowl next year. A weekly VP (video phone) academic bowl league has been set up and the students are really enjoying it.
- The cottages held a Halloween decorating competition.
- Library Libby signed a story on Halloween for the elementary students in Northrop.
- iPads are being used this year in the math classes and it is going extremely well.
- FAN (Family Academy Night) is held several times a year for parents of Deaf & Hard of Hearing children (birth-elementary). There are kid activities and a parent program. Both are well attended.
- ASLRT will begin on November 10th and 137 participants are expected. A variety of excellent workshops will be held during this two-day event. Keynote speakers are Manny Hernandez and Dr. Laurene Simms.

Tom Galey, Director of Business Operations & Technology

- In order to maintain the appropriate internal controls, the June 2015 Accountability Audit recommended we hire an additional fiscal analyst. Drew Tracey has been hired will be starting fulltime on November 7th.

Carol Carrothers, Outreach Director (ages 6-21)

- Educational Interpreters Performance Assessment (EIPA)
 - Passed both the written and performance tests: 75. This is up substantially from 54 in April.
 - Passed the performance test only: 33
 - Passed the written test only: 78
 - Definitely moving the in the right direction.

- The first part of a two-part training "Cracking the Code: Proven Strategies for Teaching Deaf and Hard of Hearing Children to Read" was held at Central Washington University (CWU) on October 14th. There were 54 participants from all over the state. The second part will be held on March 17 & 18, 2017. Sue Hill, Principal, and Lisa Pershan, Literacy Specialist, both from the Maryland School for the Deaf are providing the training.
- Carol is hoping to present at the March counselor's conference.
- CDHL has been working with Nancy Lynn Ward, from Gallaudet, on their "Bookmark Project". Ms. Ward is also a former WSD Board member. The purpose of this partnership was to develop a series of bookmarks for general education teachers to support increased knowledge when working with DHH students in general education setting. The bookmarks will also be used to inform general educators about resources and are available to them as teachers working with DHH students.
- Will be making a presentation at an upcoming WSRID conference regarding "EIPA where are we currently".
- CDHL currently has 70 outreach contracts for DHH student (ages 6-21).

Terrier Terps and Certified Deaf Interpreters (CDI) (Dave Morrison, CDHL Interpreter Coordinator)

CDHL currently has two full-time and three part-time staff interpreters and provide a wide variety of interpreting service both on and off campus.

It is important to match the needs of deaf individuals with an interpreter. Many times that may require the use of a CDI (Certified Deaf Interpreter). CDI's can be used in several areas where additional interpreting support is needed.

Ariele Belo stated that HSDC is using CDI's more and more for workshops, IEP meetings, etc. and it has been very successful. She said it is important to advocate for using CDI's in schools, especially when deaf students are involved in their IEP meetings

Statewide Outreach Reception and Meeting Highlights (Carol Carrothers, Sarah Decker)

- The CDHL Outreach Team recently held a reception in Tacoma for local DHH professionals and families.
- The team also had the opportunity to work with Insyte Partners (have also been working with the Common Ground Project group) to develop a more cohesive outreach team now and in the future.
- Thanks to Sarah Decker and Carol Carrothers for their wonderful work in coordinating the outreach meeting and team visits throughout the state.

CDHL Five Year Business Plan (Rick & Tom)

- Add to Objective #7: Virtual classroom learning environment
- Expand CART to all areas
- Issaquah would like to have an educational audiologist and SLP provided by CDHL and then contracted back to the district.

Process of Executive Director's evaluation

Nancy Fitta, Nancy Sinkovitz, Rita Reandeau and Nita Kamphuis will review the survey used in 2015 and bring suggestions to the January 6th meeting.

Board of Trustees meeting for September to December 2017

Meetings must be submitted to the Code Reviser's office by January 1st of each year for the calendar year. The remaining dates for 2017 are:

- September 15, 2017
- November 3, 2017

Nancy Fitta made a motion to approve September 15, 2017 and November 3, 2017 as meeting dates for the CDHL Board of Trustees. Ariele Belo seconded the motion. The motion was voted on and approved.

January 6, 2017 Board meeting topics


- Process for Executive Director's evaluation
 - Nancy Fitta, Nancy Sinkovitz, Rita Reandeau and Nita Kamphuis will bring share evaluation ideas with the Board.

Adjournment

Hearing no objections, the meeting was adjourned at 2:44 p.m.



Char Parsley, Chair
CDHL Board of Trustees



Rick Huan, Executive Director
CDHL

01/06/2017
Date

6 Jan 2017
Date

