

**WASHINGTON STATE CENTER FOR  
CHILDHOOD DEAFNESS & HEARING LOSS**  
**Board of Trustees Meeting**  
**Olympia, WA – Doubletree Hotel**  
February 2, 2018

Board Members: Maria Christianson (District #1)  
Allie Joiner (District #2)  
Nancy Sinkovitz (District #3)  
Char Parsley (District #5)  
Rita Reandeau (District #6)  
Ariele Belo (District #7)  
Nancy Fitta (District #9)  
Larry Swift (District #10)

Absent: Sidney Weldele-Wallace (District #8)

Executive Director: Rick Hauan  
Superintendent: Shauna Bilyeu  
Legal Counsel: Kim Witherspoon  
Recorder: Judy Smith  
Interpreters: Catherine Thomas, Daniel Mroz

Guests: Tom Galey, Director of Business Operations  
Jessica Sydnor, Director of Human Resources

The board meeting was called to order by Char Parsley, chair, at 9:54 a.m. It was determined a quorum was present.

**Approval of meeting minutes**

Corrections: Ariele Belo was absent from the December 8, 2017, meeting. Page 5 – Senior Trips (Policy: 3531): Two members voted against the adoption of this policy rather than three.

Rita Reandeau moved to approve the December 8, 2017, meeting minutes with the corrections noted above. Nancy Fitta seconded the motion. It was voted on and approved.

**Board Finance Committee**

The budget is on track and the 19H fund is growing steadily as outreach services are provided and monies are received. With the absence of a procurement specialist, Jessica Sydnor has taken on contract duties and working to ensure that all contracts are sent out in a timely manner. The position has been posted and interviews recently

concluded. Hiring is a high priority to maintain delegated authority with the Department of Enterprise Services.

Thanks to Jessica and the business office for working with districts to ensure contracts and services are delivered in a timely manner.

Substitute Senate Bill 6090 ("Concerning the [capital] budget") was signed by Governor Inslee on January 19, 2018. In this bill, CDHL will receive \$307,000 for minor public works. Also, listed was a "future" allocation of \$4,000,000 to be used for demolition and pre-design for a new academic and gymnasium building.

### **Executive Director's report (Rick Hauan)**

Had a great meeting with the Board Chair this past Saturday in Spokane. Ideas from that meeting:

- Set up Board policy committee
- Establish a Special Session to work together with the WSSB Board to develop an evaluation tool for the CDHL executive director and the WSSB superintendent's evaluation which are due July 1<sup>st</sup> of every even numbered year and the facilities report, due July 1<sup>st</sup> of every odd numbered year. It is also beneficial for both agencies to open dialogue so we can review where we can align our operations to create continuity between our two agencies.

### **Travel procedure**

In order to meet the needs of districts and families, our travel procedure needs to be updated and aligned with the current OFM SAAM (State Administrative & Accounting Manual) rules and regulations.

### **Oberkotter grant - Board Relations**

Rick Hauan, Jane Mulholland and Maura Berndsen (Listen & Talk) will be flying to Austin next week. The purpose of this meeting is to prepare for the upcoming meeting with both CEASD and OPTION executive boards which will take place in St. Augustine, Florida on April 22. This will be the first time that these two executive boards have met. Insyte Partners will facilitate this meeting. CDHL is the fiscal agent for this activity which is entirely paid from a grant from Oberkotter Foundation.

### **CEASD-OPTIONS Conference (April 22-24, 2018)**

The first joint CEASD-OPTION Conference will be held in St. Augustine, Florida in April 22 – April 24, 2018.

### **National Outreach Conference (NOC) (April 25-26, 2018)**

The NOC is set to meet immediately after the CEASD-OPTION conference at the Casa Monica Resort & Spa in St. Augustine, Florida.

### **Department of Children, Youth, and Families (DCYF)**

There are bills in both the House and Senate regarding transferring all powers, duties, and functions of the Department of Social and Health Services (DSHS) and Department

of Early Learning pertaining to Working Connections Child Care (WCCC) and Seasonal Child Care to the Department of Children, Youth, and Families (DCYF) on July 1, 2019.

Due to illness Kris Ching was unable to present at today's meeting. This topic will be added to the March 9<sup>th</sup> agenda.

### **Superintendent's report (Shauna Bilveu)**

The boys and girls' basketball teams recently returned from WSBC, held in Phoenix, Arizona. The girls team placed 4<sup>th</sup> and the boys team came in 3<sup>rd</sup>. WSD's team was awarded the spirit stick for the Most Spirited School!

Seniors were honored at the last basketball game of the year on February 1.

The superintendent, a teacher and three students will travel to Washington, D.C. at the end of February to participate in the Education and Advocacy Summit hosted by CEASD. The group will share information about the Alice Cogswell and Anne Sullivan Macy Act with Washington State legislators and see the sights of Washington, D.C.

Three high school students will attend the University of Washington Math Day on March 3<sup>rd</sup> in Seattle. They will attend lectures and learn about high level math applications in the real world.

Staff from the Virginia School for the Deaf will come in February to observe our PBIS program.

Interns:

- Interpreter intern from Kentucky
- Preschool intern from WOU in Monmouth

### **Outreach (6-21) (Carol Carrothers)**

Big changes & challenges

- The resignation of the Program Specialist (Procurement and Contracting specialist) has impacted our ability to create and execute Inter-Agency Agreements with school districts. We are separating that position into two separate positions. One position will be the procurement specialist, the other is a contract specialist.
- Our outreach leadership team established monthly staff meetings this past fall. These meetings are having a very positive impact on our process and our ability to bring the team together to strengthen our cohesive approach to service delivery and interactions with school district personnel and administrators, parents/guardians, students and other stakeholders.
- Effective November 1, 2018 Carol's position now is paid .5 CDHL and .5 WSDS

The CDHL Outreach Team has reviewed our interactions with user groups and have set up several professional learning communities, capacity building workshop and trainings

throughout the state. Itinerant teachers of the deaf and SLPs and program administrators meet regularly to share ideas and concerns with each other.

Several upcoming family events are scheduled:

- Deaf Fiesta (Ellensburg) (April 14)
- Family Camp (Ellensburg) (May 4-6)
- Family Night in Wenatchee (Second Monday of the month)
- First Family Night in Pasco (February 13)

Interpreter and EIPA Capacity Challenges

- 133 educational interpreters have met standard
- The current law allows educational interpreters to continue serving children when they have not met the standard as long as they are “making progress” to meet standard. Our team is in support of allowing one cycle for one year for staff to improve their skills and serve children, however, the language in HB 1303, passed in 2017 appears to not have a definitive end for not meeting standard as outlined in the current language established in the passage of HB 1144 in 2013.

### **Policy review – 3rd reading**

#### **Gay Straight Alliance (GSA) – Student Committee (Policy: 3403) (Authors of the policy: Jessica Sydnor, Erica Pedro, Julie Spigner)**

Changes suggested by the Board at the December meeting were made. The mission of the GSA is to focus on how we are all connected, rather than the differences. The authors of this policy are working on a procedural handbook (one for staff and one for students) which will include a glossary of terms.

Intersectional is a term that is being used in the community, in articles, etc. This word is more inclusive than multicultural.

Verbiage to add after the first paragraph:

This group does not operate during the academic day, rather it is an option outside the regular school day to support open dialogue and equity in a safe space and support diversity for all students.

Allie Joiner moved to adopt policy 3403 Gay Straight Alliance (GSA) with the addition noted above. Nancy Sinkovitz seconded the motion. The motion passed.

### **Executive Session**

The Board went into executive session pursuant to RCW 42.30.110 “to receive and evaluate complaints or charges brought against a public officer or employee. However, upon request of such officer or employee, a public hearing or a meeting open to the public shall be conducted upon such complaint or charge,” and “to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.”

The board went into executive session at 1:05 for one hour, the executive session was extended at 2:05 for 30 minutes, the executive session was extended at 2:35 for another 30 minutes, the executive session was extended at 3:05 for 35 minutes to 3:45, the executive session was extended for 15 minutes to 4:00 and then the board went back into open session.

**Attendance at Board meetings**

Board attendance at meetings is very important. The Board is considering some clarification through policy adoption to address issues such as how many absences during the year would be acceptable. The Board will discuss this topic further at the next meeting.

**Vacant position in Congressional District #4**

The Board Chair will contact several individuals in the Tri-Cities area to see they might be interested in this position.

**Board meetings held in various locations throughout the state**

The Executive Director recommended to the Board to establish a schedule of meeting locations to have public board meetings in the various congressional districts in the future. This would provide an opportunity for school personnel, community members, local families and stakeholders to communicate with the board. More discussion on this topic will be held at the next meeting.

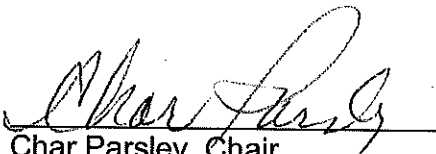
**March 9<sup>th</sup> Board meeting**


- Seattle Public Schools update by Michael Dickneite, DHH Supervisor
- Kris Ching, Outreach Director (Birth to 5)
  - Early Learning & Human Services – transferring the working connections to the Department of Children, Youth, and Families

**Note:** Board member Rita Reandeau said that the Board is very happy with the work of the Executive Director and pleased with the direction the agency is headed.

**Adjournment**

Hearing no objection, the meeting was adjourned at 4:20 p.m.

  
Char Parsley, Chair  
CDHL Board of Trustees

  
Rick Hauan, Executive director  
CDHL Executive Director

03.09.2018  
Date

9 March 2018  
Date

