



Washington School for the Deaf
SERVING DEAF AND HARD OF HEARING CHILDREN
THROUGHOUT THE STATE OF WASHINGTON
611 Grand Blvd, S-26
Vancouver WA 98661-4918
(360) 696-6525 / (800) 613-4228
www.wsd.wa.gov

Transportation guidelines and expectations for student and parents

1. Parents/guardians may only choose one regular bus stop/airport. The student's assigned bus/plane is the only bus/plane the student is allowed to ride. WSD will not transport students to other destinations unless the other destination is served by the same bus/plane, in which case the student may get off at a different stop. Parents/guardians can change student travel plans by submitting a *Travel Release Form* by **5:00 PM** on the **Tuesday** prior to the change.
2. Students are expected to treat all adults with respect.
3. Students who fly on commercial airplanes are subject to all FAA rules and guidelines. The airlines reserve the right to refuse service to a student who does not follow FAA expectations.
4. Students must wait for the monitor to give them permission to board the bus/plane. Students are not allowed on the bus/plane without a monitor present.
5. Students must be on the bus/plane by the time it is scheduled to leave.
6. Students may only board their assigned bus/plane.
7. All students are to remain on the bus/plane until their assigned stop unless permission is given from the transportation monitor/flight attendant to get off.
8. Students under the age of 18 will not be left alone at the bus stop/airport. Monitors, airline personnel or parents/guardians must supervise all students under the age of 18.
9. In case of emergency, students will follow all directions given by the adult in charge.
10. All students are to remain in their seats. Students are not allowed to stand in the aisles. Students are not to sit on armrests or kneel on their seats. If a student would like to change seats, students may ask the monitor for permission to move.
11. Students under the age of 18 cannot carry their own medications. This includes prescription and/or over the counter medication. Please refer to J-9 for transporting medications. Monitors cannot dispense any medications to students. This includes over the counter medication.
12. Only one student is allowed in the bathroom at a time.
13. Only G and PG rated movies will be shown on the bus.
14. Students will not sit in the bus driver's seat or touch any of the bus controls. Students are not allowed to disturb the driver while s/he is driving.
15. All baggage (this includes basketballs, suitcases, boxes, etc.) is to be stored in the baggage compartments. The upper racks and storage compartments inside the bus are to be used for jackets, small packages, backpacks and pillows.
16. Students will not open or close the outside baggage compartment doors.



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17. Aisles must remain clear. No baggage, backpacks or legs may be blocking the aisles.
18. Students will not use nail polish, nail polish remover, perfume or cologne on the bus/plane.
19. Students are not allowed to bring laser lights on the bus.
20. Students will not draw on their bodies with pencils, pens, felt markers or lipstick. Students will not color or cut hair while on the bus/plane.
21. Students will not smoke, chew tobacco, or use drugs or alcohol while on the bus/plane.
22. Students are not allowed to chew gum on the bus.
23. No animals are allowed on the bus/plane. This includes birds, fish, small rodents, dogs and cats.
24. Beverages are to be in plastic, metal or paper containers with lids or resealable caps to prevent spilling. To ensure student safety, no glass bottles or glasses are allowed on the bus/plane. Small juice cans are permissible.
25. Students are expected to put all trash in the garbage bag provided and to clean up after themselves at all times.
26. Arguing, inappropriate language (swearing, harassment, sexual talk, violent talk and/or offending another person), inappropriate physical contact (hitting, wrestling, intimate or sexual contact) is not allowed. WSD's Discipline System is in effect at all times on WSD provided transportation. Refer to the Student Conduct Code, E-1 through E-3.
27. Vandalism will not be tolerated. Students will not destroy, deface or damage any property on the bus/plane. Vandalism is subject to the WSD Discipline System and parents will be expected to pay for any damage done by their child.
28. If a student leaves anything on a bus/airplane, s/he should contact the transportation secretary immediately.
29. Changes of address, phone numbers, bus stops or weekend transportation are to be made in writing and submitted to the transportation secretary. Correspondence can be faxed to the transportation secretary at 360-418-4358. WSD will not accept transportation changes by email.
30. If the bus/airplane will be more that 30 minutes late to it's designated stop, parents/guardians will be called by WSD personnel. Parents/guardians may also contact the transportation secretary at (360) 921-1443 (V) (text)

Airline travel changes

For economic reasons and for consistent scheduling, airline tickets are purchased up to 16 weeks in advance. When airline travel changes are anticipated, the parents/guardians must notify the transportation secretary as soon as possible. Last minute travel changes by parents/guardians may result in an airline change fee which will be charged to the parents/guardians. If parents/guardians change their child's flight, all costs associated with that change are charged to the parents/guardians. These charges may include shuttle costs from the airport to WSD.