

Center for Childhood Deafness & Hearing Loss

POLICY: 6510

Adopted: January 11, 2010

SUBJECT: **Risk Management**

Approved by:


Pat Clothier, Chair, Board of Trustees

Purpose

- To affirm the commitment to assess and manage risks, from any source, that interferes with the ability of the agency to achieve its mission, vision, and goals.

Definitions

- Risk Management is the identification, assessment and mitigation of risks that could expose the agency to loss. Loss may be both tangible (fiscal or property), and intangible (agency reputation or employee retention).
- Risks include staff or visitor injury or death, property damage, and financial loss, as well as risks related to lost human resources such as the time, talent, and productivity of our staff, its operations, and the agency's reputation.

Strategy and Policy

- The Agency's Risk Management Strategy is to engage every employee in a consideration of risks in all aspects of their duties, from planning through decision-making and implementation. In order to adapt to a constantly changing operating environment, our risk management strategy is dynamic.
- The Leadership Team will collect and analyze data to assess the agency's performance in meeting its mission, vision and goals.
- The Outcome of the Risk Management Strategy is a continuous process, and conscientious focus by all agency staff on the reduction or elimination of loss by adoption of best practices in all areas of the agency.
- Administrative, facility, and program managers will conduct inspection programs in a prescribed manner at least once every year. The inspection programs will be designed to provide a safe and healthy environment for our employees and visitors and best practices in our management and operations and to provide information for reports mandated by RCW 72.42.041.

Legal References:

- Executive Order 01-5: State Agency Risk Management
- RCW 43.41.280: Risk Management
- RCW 4.92: Actions and Claims Against State