

**WASHINGTON STATE CENTER FOR  
CHILDHOOD DEAFNESS & HEARING LOSS**

**BOARD OF TRUSTEES MEETING**

**November 7, 2014**

Board Members: Maria Christianson (District #1)  
Allie Joiner (District #2)  
Nancy Sinkovitz (District #3)  
Nita Kamphuis (District #4)  
Char Parsley (District #5)  
Rita Reandeau (District #6)  
Ariele Belo (District #7)  
Sidney Weldele-Wallace (District #8)  
Nancy Fitta (District #9)  
Larry Swift (District #10)

Legal Counsel: Bonnie Terada

Executive Director: Rick Hauan

Superintendent: Jane Mulholland

Recorder: Judy Smith

Interpreters: Julie Moore, Don Coates

Guests: Jessica Sydnor, Business Services Manager  
Kris Ching, Outreach Director (Birth to 5)  
Chris Newell, School Psychologist  
Renee Outlaw, SLP  
Renee Cunningham, Nutrition Services Manager

The meeting was called to order by Sidney Weldele-Wallace, chair, at 9:38 a.m. It was determined a quorum was present.

**Minutes – October 3, 2014**

Nancy Fitta moved to approve the October 3, 2014, meeting minutes with the following changes to the member list for the Statewide Transition Team:

- Change Teresa Stotler-Martin's title to WSD Transition Services Coordinator
- Add the following:
  - Toni Stromberg, WSD ILS/WaCAD Coordinator
  - Rick Hauan, CDHL Executive Director

Nita Kamphuis seconded the motion. It was voted on and approved with one abstention.

Note: An Executive Session will be added to the agenda at 2:00 p.m. to discuss a personnel matter.

### **Seattle Public Schools Board Meeting**

Allie Joiner shared information from a recent Seattle Public Schools district board meeting she attended.

### **We have a full board!**

Welcome to Nancy Sinkovitz who will be representing Congressional District #3. It is exciting to have a full Board!

### **Work Experience Program (Jennifer Ellis, Work Experience Teacher)**

Work experience students prepare resumes, interview for jobs (on and off campus) and are issued WSD IDs. Several students attended the meeting and shared their experiences so far.

- Miguel: Works at Habitat for Humanity at various building sites and at "ReStore". Habitat for Humanity ReStores are nonprofit home improvement stores and donation centers that sell new and gently used furniture, home accessories, building materials, and appliances to the public.
- Tredynn: Mechanic assistant at WSD
- Hilda: Terrier World (school store) Manager
- David: Terrier World Assistant Manager
- Maria P.: Secretary Assistant at the Southwest Center for the Deaf & Hard of Hearing
- Cassie: Recycling monitor and Teacher Aide at WSD
- Maria V.: Recycling monitor and Teacher Aide at WSD
- Luis: Works as a computer repair technician at EmpowerUp
- LaSinda: WEWO (work experience work orders) for WSD

This month DVR will be on campus to meet with the junior and senior classes.

Congratulations to all and thanks for sharing your experiences.

### **Board Finance Committee report**

September 2014 ended with a positive balance. Work on the Northrop and Clarke Hall roofs will begin in April and are due to be completed June 2015.

Capital: Next steps in planning for a new academic building include:

- Involving an individual who has experience in designing buildings for DHH students.
- Asking for an outside review to determine the classroom needs of our students. (i.e. line of sight, additional space due to visual learning)
- Submitting a supplemental request to hold meetings with stakeholders, legislators, architects, OFM and DES to gain information on what is needed for a new building.

### **Policy Review (1<sup>st</sup> reading)-**

Bonnie Terada asked that policies be reviewed with the Leadership Team first.

#### Policy 6701: Nutrition and Physical Fitness

- Add a sentence encouraging residential students to follow good nutritional guidelines.
- Correction: "Food Services Program" (second sentence) – delete everything after "The board authorizes the superintendent to administer the food services program".
- Under Free and Reduced-Price Food Services (3<sup>rd</sup> paragraph, 1<sup>st</sup> sentence): clarify "anyone".
- Under Program Evaluation (Physical Education – second line): delete the word "district".
- Under Physical Education (page 4 – second paragraph, last sentence): change the word "district" to "CDHL".
- Changes will be made to the policy and brought back to the Board for a 2<sup>nd</sup> reading.

#### Comments:

- Breakfast has been modified and changed to meet the needs of the students.
- A "Wellness Team" will be set up to include representatives from all departments on campus. The purpose of this team is to assist the superintendent in ongoing development and monitoring of the WSD nutrition and physical fitness program and policy.

Thanks to Renee and the Nutrition Services staff for the outstanding job they are doing.

#### Policy 2161: Special Education and Special Services for Eligible Students (Update)

- Correction: Cross references (3247) – correct misspelling of the word "and"
- Delete: Management Resources

#### Policy 5220: Affirmative Action and Equal Employment Opportunity

- Bonnie Terada will review and notify Judy Smith of any changes

### **Board Packet Information Discussion**

#### Human Resource Management Report

- The template is provided and must be used by every state agency.
- The measures and data collection are driven by the state Human Resources (HR) department.
- Information from this report is used by state HR department to determine salary scales.
- Data is reported and posted on the state HR website as statewide information and does not show individual agency information.

#### Executive Director's report

- The Executive Director will be attending the Deaf Education Parent/Community Forum in Spokane on November 13<sup>th</sup>.

- The Chehalis/Centralia cooperative would like to open a regional program in their area.

### **Update from Kris Ching, Outreach Director (Birth-5)**

The D/HH Early Childhood State Agency Task Force held a stakeholder meeting in August at Puget Sound ESD to get feedback from early intervention stakeholders (on the west side) about the statewide EI system that is currently in place. Conversations will continue, as will planning, given limited funding and resources for D/HH Part C (B-3). The D/HH State Agency Task Force is comprised of: CDHL, ODHH, Dept. of Health & EHDDI, Early Support for Infants & Toddlers (ESIT – under Dept. of Early Learning), and WSDS.

### **Executive Director's Evaluation**

An Administrative Evaluation Form from Goldendale School District was shared with the Board. This form could be used to review the data information gathered from the survey.

### **Strategic Plan**

A final draft of the Strategic Plan will be sent to the Board mid-January and reviewed at the February Board meeting.

Comments regarding the draft Strategic Plan

- Threat: Turning the perspective and looking forward in terms of students.
- Threat: Lack of funding to hire an ASL specialist (weakness) but what is the threat to students (effect it has on students now and in the future).
- Access: Overcoming the goals and how to overcome the threat.
- Include information regarding the residential (under "Operate WSD") and school climate (social/emotional development). Life long skills.
- Documented areas:
  - Strength/weakness: current condition
  - Opportunity/threat: Future - overcome threats and take advantage of the opportunities to achieve success.
  - Access: What is currently happening
  - Success: Future expected outcome

### **February 6, 2015 Board meeting**

- SueAnn Bube, Director, Center for Change and Transition Service, Seattle University, will discuss transition data at this meeting.

### **Executive Session**

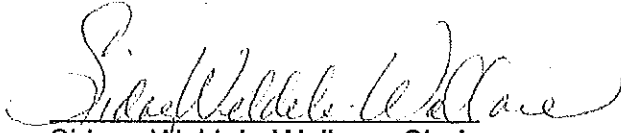
The Board went into Executive Session at 2:10 p.m. for 15 minutes pursuant to RCW 42.30.110(1)(g) "To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee...."

- The meeting reopened at 2:25 p.m. and closed for an additional 5 minutes.
- The meeting reopened at 2:30 p.m. and closed for an additional 10 minutes.

- The meeting reopened at 2:40 p.m.

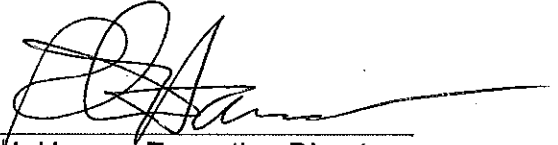
**Adjournment**

Hearing no objections the meeting was adjourned at 2:45 p.m.



Sidney Weldele-Wallace, Chair  
CDHL Board of Trustees

February 12, 2015  
Date



Rick Huan, Executive Director  
CDHL

February 12, 2015  
Date