

**WASHINGTON STATE CENTER FOR  
CHILDHOOD DEAFNESS & HEARING LOSS**  
**Board of Trustees Meeting**  
June 15, 2017

Board Members: Maria Christianson (District #1)  
Allie Joiner (District #2)  
Nancy Sinkovitz (District #3)  
Nita Kamphuis (District #4)  
Char Parsley (District #5)  
Rita Reandeau (District #6)  
Ariele Belo (District #7)  
Nancy Fitta (District #9)  
Larry Swift (District #10)

Absent: Sidney Weldele-Wallace (District #8)

Executive Director: Rick Hauan (absent)  
Superintendent: Shauna Bilyeu  
Legal Counsel: Sarra Yamin  
Recorder: Judy Smith  
Interpreters: Catherine Thomas, Daniel Mroz

Guests: Tom Galey, Director of Business Operations  
Jessica Sydnor, Director of Human Resources  
Sarah Decker, Outreach Coordinator

The board meeting was called to order by Char Parsley, chair, at 9:47 a.m. It was determined a quorum was present.

**Approval of meeting minutes**

Nancy Fitta moved to approve the May 5, 2017, meeting minutes. Allie Joiner seconded the motion. It was voted on and approved.

**Senior Trip Update**

The Class of 2017 was able to raise enough funds to rent a charter bus for a day trip to Silverwood Theme Park.

The Board would like to re-visit the senior trip overnight concerns at the summer retreat. There have been several overnight opportunities for students this past year but they were educational and in line with the mission of the school. The senior trip is strictly for entertainment purposes. A sample policy will be drafted and shared at a future meeting.

**Sarra Yamin**

Legal Counsel, Sarra Yamin, has accepted a position outside of the attorney general's office. Her last day is Thursday, June 22, 2017. CDHL has not been assigned a new AAG as yet.

Larry Swift made a motion on behalf of the Board to express their thanks to Sarra and wish her well on this next step in her legal career. Nancy Fitta seconded the motion. It was voted on and approved.

Thanks Sarra for all your work on behalf of CDHL!

**Finance Committee report**

The biennium ends on June 30<sup>th</sup> and we are still waiting on information regarding a budget for the 2017/2019 biennium. If the budget is not approved by the end of the day on June 30<sup>th</sup>, state government will go into a partial shut down.

Local superintendents have a weekly phone call to share their concerns regarding McCleary funding. The biennium for school districts doesn't end until August 31<sup>st</sup>.

Electricians have been on campus in order to complete wiring for all the Convo emergency systems. This work must be done before the fiscal year ends on June 30<sup>th</sup>.

The Oberkotter grant was approved to fund the Common Ground Project for the 2017 calendar year. The executive director and former superintendent (Jane Mulholland) have been involved in this project whose mission is for OPTION Schools and CEASD to work together to identify areas for collaboration to help all infants, children and youth who are DHH succeed.

**Superintendent's report (Shauna Bilyeu)**

Graduation was an amazing event and it was heart warming to see the students receive their diplomas and see the pride on their families' faces.

Senior Tease was held on June 8<sup>th</sup>. The SLCs (Student Life Counselors) host this wonderful and hilarious evening.

Looking forward to the Western Regional Superintendent's Conference which will be held at California School for the Deaf/Riverside on July 27-28. This conference was held in conjunction with WSBC. Agenda items include: statewide assessment, transition and early intervention.

WSD will host an AEBPD (ASL/English Bilingual Professional Development) workshop to train staff from Montana and Oregon schools for the deaf over the summer.

Plans are already underway for the 2017/2018 school year!

### **Outreach Coordinator report (Sarah Decker)**

Sarah shared a handout of comments received regarding outreach work at the various school districts. A year end survey is sent to school district for their feedback and comments/suggestions/concerns will be shared with individual consultants.

Sarah also showed a visual that mapped contracted services and visits by school district, county, and ESD. Future data goals were also shared with the board to include better student information, more timely visit data, and increase the ability to sort the data by legislative district.

It is very hard to obtain accurate information on the number of students who are DHH in the state of Washington. Each fall CDHL is tasked with sending the districts a survey asking for information regarding their DHH students and response varies from year to year which makes it very difficult to know how many and where DHH students are located.

Board member, Nita Kamphuis, shared that the Richland School District uses CDHL outreach services and is extremely pleased with their work.

### **Strategic Planning (Shauna Bilyeu, April McArthur, Shannon Graham, Ginger Speranza, Teresa Stotler-Martin)**

A strategic planning committee was set up to provide oversight to focus group work and report progress to the school stakeholders.

Goals for the four focus groups are as follows:

- Ed Tech (led by Ginger Speranza)
  - Visual Communication System (Convo emergency system)
  - Tech infrastructure/plan for improvement
  - Staff have tools and training for technology
  - Hire a librarian (Ginger Speranza)
- Transition (led by Teresa Stotler-Martin)
  - Graduate data
  - Career exploration
  - Soft skills development
  - Work education program overall
  - Overall program/exit
- Curriculum/Assessment (led by Shannon Graham)
  - Curriculum adoption
  - Instructional planning & delivery
  - Data
  - Training
  - School improvement plan
- ASL/English Bilingual Program (led by April McArthur)
  - Language planning
  - ASL & English instruction
  - Training

- Materials and resources

When completed, the narratives will match the 12 standards from the CEASD accreditation.

### **Board Elections**

Nancy Fitta nominated Char Parsley to continue as Board chair for the 2017/2018 fiscal year. Nita Kamphuis seconded the motion. It was voted on and approved.

Nancy Sinkovitz nominated Nancy Fitta to continue as Board vice chair for the 2017/2018 fiscal year. Allie Joiner seconded the motion. It was voted on and approved.

Congratulations to both Char and Nancy!

### **Executive Director's evaluation**

Board members, Rita Reandeau and Larry Swift, prepared a draft of the executive director's evaluation and the Board will go into executive session to discuss its content.

### **Executive Session**

The Board went into executive session at 1:18 p.m. for 15 minutes pursuant to RCW 42.30.110(1)(g) "To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee...."

- The meeting reopened at 1:33 p.m. and closed at 1:35 p.m. for an additional 5 minutes.
- The meeting reopened at 1:40 p.m. and closed for an additional 5 minutes.
- The meeting reopened at 1:45 p.m.

Larry Swift moved to approve the executive director's evaluation letter as amended by the Board members. Nita Kamphuis seconded the motion. It was voted on and approved.

The Board chair will sign the letter and mail it to the Governor's office by the July 1<sup>st</sup> deadline.

### **Summer Retreat**

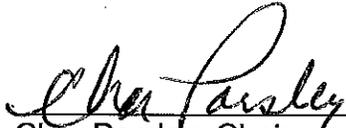
The summer retreat is scheduled for July 25-26 in Tacoma. More details later.

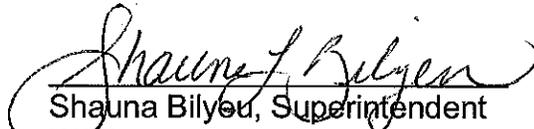
### **Topic for future meeting**

- What would the ideal system for a birth to 3 program look like? FRCs (Family Resource Coordinators) are a very important part of this program.

**Adjournment**

Hearing no objection, the meeting was adjourned at 1:56 p.m.

  
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Char Parsley, Chair  
CDHL Board of Trustees

  
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Shauna Bilyeu, Superintendent  
WSD

09.15.2017  
Date

Sept. 15, 2017  
Date

