

**WASHINGTON SCHOOL FOR THE DEAF**  
**BOARD OF TRUSTEES MEETING**  
**January 11, 2008**

*Board Members:*     *Bonnie Decker (District #4)*  
                          *Allie Joiner (District #1)*  
                          *Pat Clothier (District #2)*  
                          *Gail Pollock (District #3)*  
                          *Char Parsley (District #5)*  
                          *Rita Reandeau (District #6)*  
                          *Ariele Belo (District #7)*  
                          *Larry Swift (District #9)*

*Absent:*               *Sidney Weldele-Wallace (District #8)*

*Legal Counsel:*     *Bonnie Terada, Legal Counsel*

*Interim*  
*Superintendent:*   *Rick Hauan*

*Guests:*             *Lorana Myers, Federation representative*  
                          *Heidi Redford, PSO representative*  
                          *April Rounds, Human Resources*  
                          *Lori Scheer-Matheson, WPEA representative*  
                          *Chuck McCarthy, Director of Business Operations*  
                          *Heather Abraham, Director of Outreach*  
                          *Bill Newell, Principal*  
                          *Mark Anderson, Counseling Intern*  
                          *Dwayne Harkness, General Administration*

*Recorder:*           *Judy Smith*  
*Interpreters:*       *Elizabeth Morgan, Don Coates*

*The meeting was called to order by Bonnie Decker at 9:01 a.m. It was determined that a quorum was present.*

*Bill Newell, new Principal at WSD, was introduced to the Board.*

**Minutes from December 14, 2007, meeting**

*Pat Clothier moved that the minutes from the December 14, 2007, meeting be approved. Gail Pollock seconded the motion. It was voted on and approved.*

**Superintendent Search (Larry Swift)**

*Larry Swift recently met with Executive Careers. Nine applications have been received. At the February Board meeting the Board applications will be*

*reviewed during Executive Session. Until the finalists are identified the applicant information is confidential.*

*The Board requested that the Interim Superintendent put together a one page summary that they could use when meeting with legislators. Bonnie Decker will work on setting up a breakfast meeting on February 8<sup>th</sup> with key legislators.*

*The handout entitled "Possible Framework for Superintendent Finalists Forums" was distributed and discussed.*

**Wednesday, March 12:**

*The Superintendent candidates will meet at ESD 121 in Renton with K-20 links to ESD's in Spokane, Wenatchee, Yakima, and Pasco. It was suggested that ESD 114 and the Bellingham area be added as sites. The notice should include a RSVP asking if any type of interpreting accommodation (other than ASL) is needed.*

*Proposed format for March 12 and March 13 (at WSD).....*

*Moderator:*

- *Introduce candidates*
- *Set up parameters for the evening*

*Candidates:*

- *Introduced individually (based on four finalists)*
- *Give a 10 minute presentation (view of deaf education and experience)*
  - *For hearing candidates – first few minutes would be in sign language*
- *10 minute question and answer period per candidate.*
  - *Deaf centers would put information in their newsletters requesting that questions be emailed ahead of time if possible.*

*All Candidates:*

- *Brought in together to answer any questions from sites (approximately 30 minutes)*
- *Mingle with local attendees after the K-20 conference concluded*

*Timeframe: Estimated 7 – 10 p.m.*

*Feedback:*

- *Each attendee will be given a feedback form*
- *Board members at the various sites would collect the completed forms and bring them to the March Board meeting.*

**Thursday, March 13:**

*Candidates:*

- *Approximately 12 noon, candidates would meet with staff and students*
  - *Students*

- Student representatives give tour of school
  - Junior/Senior representatives meet with candidates
- Staff
  - Meet the candidates informally in the afternoon
  - The Principal will assist in setting up meetings with students and staff
- 7:00 p.m. – use same format as above (no videolinks)

Friday, March 14:

- Board will meet in Executive Session to determine which candidates to recommend to the Governor.

Thanks to Larry Swift for all his hard work on this project.

**Construction project update and budget ramifications (Hussan Mirza, Kent Duffy, Allison Titus – SRG Partnership)**

(Handouts: 2007 Redesign – first and second floors, vocational and cafeteria)  
The Board was given a brief update on the proposed plans for the new academic areas at WSD.

**Phase I (Cafeteria, Vocational Education)**

Every area of the proposed buildings has a training component. A project schedule was distributed and discussed. Budget is currently on target. By the middle of March documents will be submitted to the City of Vancouver. Bids are scheduled to go out in the middle of May with construction to start in mid-June. Following this schedule construction should be completed by June 1, 2009.

**Phase II (Academic)**

First floor

- Observation areas: The Interim Superintendent will meet with the architects to review this space to ensure the highest level of student use.
- Several rooms have retractable walls so that the classroom space can be adjusted.
- Additional classrooms can be added if needed.

Second floor: studio to broadcast remotely

**Reports:**

- **Finance Committee:**
  - A supplemental budget has been submitted. Three items were included: Superintendent Search, SRVOP (funding for next year – received capacity, not funding), and staff person for Deaf ++ program. WSD's request has been approved by OFM and now will go before the legislature.
  - Account for the Distance Learning Program has been set up.

- **WSU/Vancouver**
  - *The legislature will consider a bill to set up a deaf education teacher certification program at WSU/Vancouver.*
- **ASK WSD!**
  - *Very positive feedback*
  - *Participants were very excited about WSD's Distance Learning Program*
  - *Disappointed that more couldn't attend due to the snow in the Spokane area*
  - *Approximately 70 people statewide attended at the various sites*
  - *The Board was extremely pleased with the videoconference and all who were involved in ASK WSD! were congratulated on a job well done.*
- **Superintendent's Report**
  - *Donna Power, Interim Principal*
    - *The Social Studies Curriculum "We the People" (adopted in 2003) – would like to order 30 textbooks for the middle school.*
    - *2008/2009 school year will be used for social studies assessment.*
    - *Gail Pollock moved to approve the purchase of 30 "We the People" textbooks including the teaching manual. Rita Reandeau seconded the motion. It was voted on and approved.*
  - *Leadership Team Retreat*
    - *Three internal areas to focus on climate, culture, and communication*
      - *Team WSD – new committee to focus on internal health of the agency. This team will work on creating a healthy environment on campus.*
      - *Jane Mulholland will be used to facilitate at least the first four meetings.*
      - *The members will be asked: What would you like to focus on, what are your greatest fears, and what are your goals?*
      - *The Board felt this was a great idea and that it is a good time to bring the staff together as a team.*
      - *Board will be sent the dates/times of upcoming meetings.*
      - *Asking staff for a commitment through June 2009.*
    - *CEASD accreditation*
      - *The Board will be asked to complete an online survey. More details at a future meeting.*

### **Policy Review**

- **2<sup>nd</sup> Reading – Stipends (Policy: 5217)**
  - *It was suggested that the last bullet be deleted.*
  - *Rita Reandeau moved to approve Policy 5217 deleting the last bullet. Gail Pollock seconded the motion. It was voted on and approved.*

### **ESHB 2246**

- *May be assigned a new number during the upcoming legislative session.*

### **GMAP Presentation – HR Report Card (April Rounds, Human Resources Manager)**

*April Rounds gave a PowerPoint presentation entitled “HR Management Report”. Highlights of the presentation include:*

- *Workforce expectations: 98% complete*
- *Evaluations: 97% complete*
- *Staff with job descriptions: 100%*
- *WSD has had no grievances for the time period April – October 2007*
- *Reduction in sick leave and overtime hours*
- *Employee survey – areas of strength and weakness were discussed*

### **Executive Session**

*The meeting closed at 2:15 p.m. for 20 minutes to discuss individual student and personnel issues with the Interim Superintendent and legal counsel. The meeting reopened at 2:35 p.m. and closed again for an additional 10 minutes to continue the discussion. The meeting reopened at 2:45 p.m.*

### **February Board Meeting**

*The next Board meeting will be held Friday, February 8, 2008, in Room 207 of the General Administration building on the Capitol Campus in Olympia.*

- *Char made a motion to have breakfast with legislators in the same room as the Board meeting (starting @ 7:30 a.m.). Gail seconded the motion. It was voted on and approved.*
  - *Legislators to invite:*
    - *Sponsors of ESHB 2246*
    - *House Early Learning & Children’s Services Committee members*
    - *Senate Early Learning & K-12 Education Committee members*
    - *49<sup>th</sup> District delegates*
  - *Executive Careers will meet with the Board in Executive Session from 11 a.m. – 1 p.m. to discuss the Superintendent applications.*

**Adjournment**

*Pat Clothier moved that the meeting be adjourned. Rita Reandean seconded the motion. It was voted on and approved. The meeting adjourned at 2:58 p.m.*