

**WASHINGTON STATE CENTER FOR
CHILDHOOD DEAFNESS & HEARING LOSS
BOARD OF TRUSTEES MEETING
November 29 & 30, 2012**

Board Members: Allie Joiner (District #2)
Val Ogden (District #3)
Nita Kamphuis (District #4)
Rita Reandeau (District #6)
Ariele Belo (District #7)
Sidney Weldele-Wallace (District #8)
Larry Swift (District #10)

Absent: Char Parsley (District #5)

Director: Rick Hauan

Superintendent: Jane Mulholland
Legal Counsel: Bonnie Terada

Recorder: Judy Smith,

Interpreters: Julie Moore, Mary Morgan, Michelle Gaines

Guests: Kris Ching, Outreach Director
Carol Carrothers, WSDS (Washington Sensory Disabilities Service)
Jessica Sydnor, Business Services Coordinator

November 29, 2012

The meeting was called to order by Nita Kamphuis, chair, at 5:17 p.m. It was determined a quorum was present. Guests were introduced.

Minutes – June 7, 2012, meeting

Larry Swift moved to approve the June 7th meeting minutes. Sidney Weldele-Wallace seconded the motion. It was voted on and approved.

Reports

Finance Committee

- The 2013-2015 operating budget is a carry forward budget. With the expected shortfall in the new biennium, new funding was not requested.
- At the summer retreat the Board will focus on matching expenses with recommendations and needs as outlined in the report submitted to the legislature.
- Funding to replace doors and heating system in the cottages along with roof replacement for the Northrop building has been included in the next capital request.

- The pre-design work for the new educational building is going well. If funding is approved for design work in the next biennium it would be possible to begin construction in July 2015 with a 2017 completion.
- The bid to make repairs in the auditorium has been awarded with an anticipated completion date in spring 2013 just in time for graduation

Jane Mulholland, Superintendent

- Conference of Educational Administrators of Schools and Programs for the Deaf (CEASD) National Summit will be held in Austin, Texas, in January 2013. A team from Washington will attend this by invitation only event. The team this year includes: Rick Hauan, Jane Mulholland, Carol Carrothers, Toni Stromberg, and Pam Solomon (parent). The focus of this year's summit is transition. Congratulations to Dan Crady (coordinator for the Post High School Program) for being chosen to be part of the steering committee for the summit. What a great honor for Dan.
- The CEASD fall Board meeting was held in Sacramento. Jane also attended the National Association of State Directors of Special Education (NASDE) conference which was held right after the Board meeting.
- As part of the CEASD' accreditation team Jane traveled to Buffalo, NY, to review St. Mary's School for the Deaf.
- The ASL Roundtable was held in Olathe, Kansas, this year and several CDHL/WSD staff members attended. The purpose of the Roundtable is to address best practices and issues related to ASL as a content subject in the areas of language development, curriculum, instruction, and assessment for deaf and hard of hearing learners in PreK-12th grades.
- The Common Core State Standards must be fully implemented by 2014. WSD started the process last year in the area of math. The goal of the Common Core State Standards is to provide a consistent, clear understanding of what students are expected to learn, so teachers and parents know what they need to do to help them.
- Letters & Lunch Club began today with 11 students and 11 staff members. The club will hold monthly meetings where they will review and discuss an assigned book. The first meeting was facilitated by Ginger Speranza, Librarian.

Rick Hauan, Director

- Attended several outstanding conferences including the Combined Summer Institute, OSPI/WASA Conference, and the Pacific NW Institute on Special Education and the Law.
- Continuing to work closely with Tacoma Public Schools on their Deaf/Hard of Hearing program.
- We have had many challenges with services provided by Small Agency Client Services (SACS) which is impacting the agency. The Director recently met with the Director of Enterprise Services to express our concerns and formally requested that we be released from the Governor's mandate to use this service. If this situation is not resolved, the Director would like guidance from the Board as to what steps should be taken next. Further discussion on this topic will be added to tomorrow's agenda.

- The collaboration between CDHL, WSDS, ESD 171/Wenatchee, and OSPI kicked off on September 1. What a great partnership this will be!
- We have a single point of contact for DHH services and OSPI is thrilled with the work being done in this area.
- Attended the SEE (Signed Exact English) Summit in October. CDHL's Statewide Outreach Team has an individual on the team with extensive experience in SEE.
- Met with Senate & House Ways Means committee to discuss our operating budget. The Director stressed the need for capital funds for a new educational building.
- The Director is receiving calls from other states wanting to know what we are doing in outreach. He will be presenting in February at the Hands & Voices meeting in Denver. Requests have also come from Kentucky and Iowa.

Jessica Sydnor, Human Resources/Business

- Closed the year in the black. On-call costs have been managed extremely well this year.
- The ASL Aide recruitment will be on hold until budget cuts, if any, are announced.
- A subcommittee has been set up to address pager issues.
- The Board would like a breakdown of costs incurred versus charges to the district for all outreach contracts. A key Core Team recommendation was to create an arrangement where school districts would be providing better services to DHH students. Funds generated by outreach contracts can be carried over from year to year. The goal is to have outreach become self-sustaining.

The Board is excited to have Jessica on Board and look forward to working with her.

Kris Ching, Outreach Director (Birth to preschool)

- Kris is working closely with the Department of Health and will be meeting on December 10th to discuss roles/responsibilities and how to work and support each other.
- CDHL, along with DVR (Division of Vocational Rehabilitation), and Spokane Community College, are sponsoring a Transition Fair in Spokane on December 15th.
- CDHL's Jane Tabor (audiologist) is on the Washington's ECHO (Early Childhood Hearing Outreach) team. The goal of the ECHO Initiative is to provide early childhood educators and health providers with up-to-date information on recommended OAE (otoacoustic emissions) hearing screening practices so that children 0 – 3 years of age with hearing health needs receive appropriate services.

Carol Carrothers, Outreach Director (Preschool to age 21)

- The new 800 number is ringing off the hook and districts are requesting services from the Statewide Outreach Team more than ever.
- The variety of expertise on the outreach team allows teams to go out on consultations and work together to help school districts throughout the state.
- Skills assessment for educational interpreters is a great service offered by the team. Three more districts are requesting this service.

- Feedback forms are sent after the consultations and have been resulted with very positive results
- The number of trainings has doubled this year.
- Two requests recently came in for speech to text transcription.
- It would be great to have Sidney Weldele-Wallace attend a Statewide Outreach meeting to discuss Communication Access Realtime Translation (CART) services.
- The next Statewide Outreach Team meeting will held on January 23rd at the Fife School District.

Kudos to Jessica and Lorana for their diligent work on the new bus contract!

The meeting was recessed at 8:04 p.m. and will reconvene at 9:00 a.m. tomorrow morning.

November 30, 2012

The meeting reconvened at 9:06 a.m.

Future meetings

- January 22nd meeting added (Fife)
- February 1st meeting changed to February 8th (Olympia)
- March 1st – no change
- April 19th – no change
- June 7th – no change
- July 1 & 2 – summer retreat at WSD
 - Strategic planning
 - Core team recommendations
 - Board evaluate own work and effectiveness

Larry Swift moved that the above meeting scheduled be adopted and that the Board meet for a study session when a quorum cannot be achieved. Val Ogden seconded the motion. It was voted on and approved.

Youth Leadership Camp (Jonah Winninghoff, Trevor Dockter)

Jonah and Trevor attended National Association of the Deaf (NAD) Youth Leadership Camp (YLC). The camp selects participants from all over the United States and internationally. The participants focused on four types of leaders:

- Considerate: listening and working together
- Spirit: active and being involved
- Direct: transformational leadership (provides support) and transactional leadership (remove and substitute).
- Systematics: able to set up and build a system

“Buildership” is when a leader is able to teach other people how to lead and then turn the leadership over to them.

More about the Youth Leadership Camp can be found at www.NAD.org.

The students were very grateful to the Board for allowing them to attend this extremely valuable program.

Thanks to Jonah and Trevor for the outstanding presentation. The Board suggested that they interview the Director and Superintendent to discuss how we are changing the nature of Deaf education in the state. Carol Carrothers would like Jonah and Trevor to give the same presentation at the Deaf Leadership Camp this summer.

Deaf Awareness Week (DAW), Tyler DeShaw, Teacher of the Deaf and DAW Coordinator

The purpose of DAW is to commemorate and embrace Deaf people and their accomplishments as well as draw attention to their issues. This year's event was held September 24-28, 2012, and the theme was "Deaf Superstars".

Highlights of the week include attending a Vancouver City Council meeting and accepting the Deaf Awareness Week proclamation from Mayor Tim Leavitt. Deaf actress Shoshannah Stern also attended DAW and was a tremendous hit with our students.

Great presentation Tyler and thanks for all your hard work in making this event such a success.

Independent Living Skills (ILS) Summary for the 2011/2012 school year (Toni Stromberg, ILS Coordinator)

The ILS program is for juniors and seniors. Topics are rotated every two years. Last years' topics included:

- "Work" experience
 - Using a time clock
 - Receive a monthly "paycheck"
 - Learn how to fill out various forms (sick and vacation leave)
- Banking/managing personal finances
 - Opening a bank account
 - Deposit and transfer funds
 - Write checks
 - Balance a checkbook
 - Pros and cons of credit card use
- Planning, buying, preparing Food
 - Students shop for groceries and cook a meal for their cottage once a month
- Transportation
 - Learn how to read bus schedules and use public transportation
 - How to buy a car

For this school year classes will include: voting, giving and receiving compliments/criticisms, price comparisons, and bicycle safety.

The Board was very impressed on how comprehensive the ILS program is. Great job Toni!

Bilingual Services (April McArthur, Bilingual Services Coordinator, Lyra Behnke, ASL Specialist)

Welcome to Lyra Behnke, WSD's new ASL Specialist. Lyra will be helping students improve their ASL signing skills and working with teachers to develop ASL activities for their classrooms.

As Bilingual Services Coordinator, April McArthur, splits her time working with staff and students on campus and the Statewide Outreach Team. Highlights of some of the activities she has recently been involved in are:

- Mentor for the AEBPD (ASL/English Bilingual Professional Development) program
- Working with the ASL Specialist to teach students ASL as their first language
- Working with the Superintendent and ASL Specialist to develop a plan of support for students who enroll at WSD with no ASL skills.
- Coordinate ASL classes for WSD staff, parents and community members
- Provides services to school districts (consulting and one-on-one meetings, trainings)
- Working with the Director to support Tacoma Public Schools and their DHH program.
- Attended the recent ASL Roundtable held in Olathe, Kansas.

The Director said April is a fabulous representative of CDHL/WSD. She is very approachable and districts and students are thrilled to have her visit.

Policy review: WSD After School Program (Policy: 2151)

- Clarify who is eligible
- Topic will be on the January agenda

Introduction of new staff

- Shannon Jordan, formerly Teacher Aide and now Secretary Senior in the Kastel building. Congratulations Shannon on your new position.

Charter Schools

OSPI is in the process of developing WACs (Washington Administrative Code) for special education and charter schools. More information will be shared with the Board when it is received

SACS (Small Agency Client Services) (continued discussion)

Larry Swift moved that the Board that adopt the resolution below. Val Ogden seconded the motion. Larry amended his motion to change the verbiage in subsection 4 to read "The Director shall inform the Board each week..." Sidney Weldele-Wallace seconded the amendment. Both motions were voted on and approved.

Resolution from the Board of Trustees

Upon learning that CDHL staff did not receive their paychecks on time this week for the sixth time in two years; and

Because it frequently has not received financial reports in a timely fashion; and

In light of the many serious defects to CDHL's accounting functions while under the supervision of SACS;

The Board of Trustees of CDHL directs that the following steps be taken immediately:

1. A letter shall be sent from the Board to each staff member apologizing for the payroll delays which are a serious breach in employer-employee relations and, indicating the Board has taken action to prevent this from happening in the future;
2. A plan and timeline identifying the necessary staff positions and estimated costs shall be developed that would enable CDHL to re-assume the responsibility for administering its own financial affairs;
3. A formal request shall be prepared and, at the appropriate time, presented to the Governor, asking that CDHL be released from the requirement to contract with SACS for the administration of CDHL's financial affairs; and
4. The Director shall inform the Board each week as to the progress being made in discussions with the Governor's staff regarding CDHL's release from the contract with SACS.

Child First Campaign (Jane Mulholland, Superintendent)

Child First is a national campaign to ensure that the Individuals with Disabilities Education Act (IDEA) appropriately addresses the language, communication, and education needs of deaf and hard of hearing children. Child First wants to make sure that children have access to communication no matter what the modality.

Underlying principles:

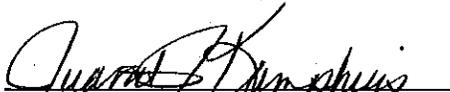
- Communication and language is a human and educational right
- Language deprivation is disabling
- One size does not fit all
- Access to all interactions
- Complete, accurate information for parents
- IEP determines LRE (least restrictive environment)
- Multiple pathways to language learning
- Family involvement
- Instruction by qualified personnel
- Educational progress monitoring

The Board feels it is important to encourage organizations and school districts we partner with to endorse this extremely necessary campaign.

Larry moved that CDHL/WSD endorse the Child First Campaign. Allie Joiner seconded the motion. It was voted on and approved.

Adjournment

Seeing no objections the meeting was adjourned at 2:29 p.m.



Nita Kamphuis, Chair
CDHL Board of Trustees



Rick Huan, Director
CDHL

1/22/13

Date

22 January 2013

Date