

**WASHINGTON STATE CENTER FOR  
CHILDHOOD DEAFNESS & HEARING LOSS  
BOARD OF TRUSTEES MEETING  
September 16, 2011**

Board Members: Allie Joiner (District #1)  
Pat Clothier (District #2)  
Nita Kamphuis (District #4)  
Char Parsley (District #5)  
Larry Swift (District #9)

Absent: Val Ogden (District #3)  
Rita Reandeau (District #6)  
Ariele Belo (District #7)  
Sidney Weldele-Wallace (District #8)

Director: Rick Hauan

Superintendent: Jane Mulholland

Legal Counsel: Bonnie Terada

Guests: Carey Price, WSDAA  
Pam Randol, WSDAA  
Bill Newell, Principal

Recorder: Judy Smith

Interpreters: Julie Moore, Erika Peterson

The meeting was called to order by Nita Kamphuis, chair, at 10:15 a.m. It was determined a quorum was present.

**Minutes – June 8, 2011 meeting**

Correction: The minutes approved at the June 8<sup>th</sup> meeting were from the April 15<sup>th</sup> meeting. Allie Joiner moved to approve the June 8, 2011, Board meeting minutes with the correction noted above. Char Parsley seconded the motion. It was voted on and approved.

**Board Finance Committee Meeting**

The Board Finance Committee commended the administration and staff for their hard work in maintaining the budget during the last fiscal year. The agency ended the fiscal year with \$30,000 remaining in the budget. Great job everyone!

The Director of the Office of Financial Management (OFM) sent out a memo (handout) in early August directing all state agencies to submit two budget reduction plans in

preparation for possible future cuts. The proposed reduction plans should include 5% first priority reductions and a second 5 percent reduction plan for a total of 10%. The proposed plans are due by September 22, 2011. In preparation for the possible cuts the Director and Superintendent held meetings with staff to review the proposal and gather feedback. The PowerPoint shown to staff was shared with the Board.

In the midst of potential budget reductions there is good news! The Department of Vocational Rehabilitation (DVR) presented CDHL/WSD with \$140,000 to bring back our Post High School Program (PHSP) and they will continue to give \$70,000 each year to maintain this program. Thanks to DVR for this wonderful gift!

We also received a grant from OSPI for \$100,000 that will continue into the future for outreach services.

Any additional budget reduction information received will be shared with the Board and staff.

The Board extended their appreciation to the staff and community for the sacrifices they have made to ensure our students are successful in school.

Larry Swift moved that the Board of Trustees approve the budget reduction plans as outlined at today's meeting provided that the narratives accompanying the plans clearly communicate the following:

- These plans include reductions that substantially impact the agency's ability to provide needed educational services to deaf, deaf-blind and hard of hearing students.
- The last several items on the spreadsheet (i.e. teacher reductions) would prevent the Center from meeting its statutory and regulatory responsibilities.
- The cumulative effect of the last three years of budget reductions is preventing the Center from adequately serving the educational needs of one of the most vulnerable student populations in the state.

Pat Clothier seconded the motion. It was voted on and approved.

**Reports - (complete written reports are included in the Board packet – highlights are noted below)**

**Rick Hauan, Director**

- Thanks to the Jane Mulholland and Michelle Clark (Educational Technology) WSD received a grant to purchase SmartBoards. These interactive white boards have been installed in all classrooms and will soon be installed in Clarke Hall rooms 130, 150, and 334.
- The new wells should be fully commissioned by Thanksgiving. The heating and air conditioning systems will then work in the Kastel building.
- The Director is meeting monthly with the Special Education Directors in the Spokane area.

- Seattle Public Schools is very interested in working with CDHL to assist them in creating a vision and rollout services (by region) for the deaf and hard of hearing students in their district.

**Jane Mulholland, Superintendent**

- WSDAA (Washington School for the Deaf Alumni Association) Reunion – Carey Price (President) and Pam Randol (alumni member) shared highlights of the recent reunion.
    - The reunion was held July 22-24<sup>th</sup> on the WSD campus. Close to 400 people attended
    - Curtis Peart, a WSD alumni from Wenatchee, along with alumni staff worked together to produce “Washington School for the Deaf 125<sup>th</sup> Celebration, 1886-2011, Trivia Edition II”. The Board members were each presented with a copy.
    - Hall of Fame – 26 people were recognized. Among those recognized were:
      - Char Parsley was honored as a well-known famous Deaf statewide community leader
      - Despo Varkados was honored as the “Mother of WSD”
- WSD is very fortunate to have such a strong alumni group.
- Elementary Department Support
    - The assistant principal has chosen to return to the classroom. The Superintendent will provide general support to this department.
    - A secretary will be placed in the Northrop building as the first point of contact for visitors. Thanks to Kelly Moore and Sarah Decker for stepping up to provide secretarial support until a secretary can be hired.
    - The Superintendent will supervise the teacher assistants in the elementary department. Teacher assistant, Lisa Malone, will provide professional development support for both the elementary and secondary teaching assistant staff.
    - The Outreach Director will take over supervision of the school counseling department.

The Director reviewed both the Outreach Director and Human Resources Manager's reports as they were unable to attend the meeting.

**Lunch break**

- P.I.T.W.: Post High School Program (PHSP), Independent Living Skills (ILS), Transition, Work Experience (Dan Crady, Toni Stromberg, Amy Ellis, Teresa Stotler-Martin)
  - Work Experience/Transition
    - All seniors will leave with a portfolio which includes the following:
      - Resume
      - Letter of Reference
      - Letter of Recommendation
      - Student's local VR contact info
      - Student's local Social Security Administration info

- Pictures of student working at jobsite and their hobbies
- Independent group
  - Approximately 15 students work on or off campus. The students have to participate in a job interview, use time cards, interactive journaling and have goals and outcomes they must meet.
- Supported group
  - A group of eight students who need additional support are in this group. These students focus more on applied skills to help them after they graduate.
- ILS program
  - Teach students to live independently once they leave WSD.
- PHSP
  - Currently six students are participating in the PHSP and the number will increase to 10 by January 2012.
  - The PHSP assists students with job hunting, finding an apartment, and many other valuable skills they will need to succeed.
  - Dan is working with many area businesses and agencies to place students in jobs. He is also working with businesses and agencies in the students' home area so they can find a job when they graduate from the PHSP.

Thanks to all involved in these outstanding programs!

### **Student Health Center Annual Board Report (Joyce Sjoberg, Nursing Supervisor)**

During the 2010/2011 school year the Student Health Center focused on:

- Providing direct service which included flu vaccinations, medication and treatments, and communication with parents.
- Health education focused on staff teaching, student classes, working with student nurses and various outreach activities.
- Illness prevention and disaster planning. The Student Health Center staff have been updating policies, working on care planning and screening as well as working with local agencies to participate in a NW regional disaster drill.
- Nursing staff are involved in several committees on campus including residential staff meetings and the workplace wellness team.
- Working to make sure all students are insured and receive appropriate medical and vision care.

Thanks to the Student Health Center staff for their dedication to the health and wellness of our students and staff.

### **Policy Review**

This topic was tabled until the October meeting.

### **Roles and responsibilities of the Board members**

This topic was tabled until the October meeting.

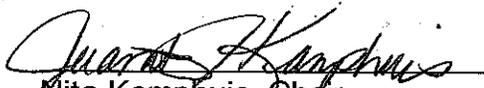
**Executive Session**

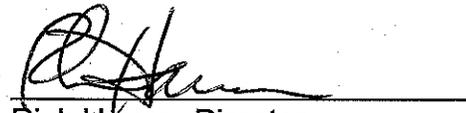
The Board went into Executive Session at 2:00 p.m. for 30 minutes pursuant to RCW 42.30.110(1)(i) "To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation ....." and RCW 42.30.110(1)(g) "To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee...."

- The meeting reopened at 2:30 p.m. and closed for an additional 20 minutes
- The meeting reopened at 2:50 p.m. and closed for an additional 10 minutes
- The meeting reopened at 3:00 p.m. and closed for an additional 5 minutes
- The meeting reopened at 3:05 p.m.

**Adjournment**

Pat Clothier moved to adjourn the meeting. Allie Joiner seconded the motion. It was voted on and approved. The meeting adjourned at 3:07 p.m.

  
Nita Kamphuis, Chair  
CDHL Board of Trustees

  
Rick Hauan, Director  
CDHL

10/14/11  
Date

10/14/11  
Date