

**WASHINGTON STATE CENTER FOR
CHILDHOOD DEAFNESS & HEARING LOSS
Board of Trustees Meeting
January 6, 2017**

Board Members: Allie Joiner (District #2)
Nancy Sinkovitz (District #3)
Nita Kamphuis (District #4)
Char Parsley (District #5)
Rita Reandeau (District #6)
Ariele Belo (District #7)
Nancy Fitta (District #9)
Larry Swift (District #10)

Absent: Maria Christianson (District #1)
Sidney Weldele-Wallace (District #8)

Executive Director: Rick Hauan
Superintendent: Shauna Bilyeu
Legal Counsel: Sarra Yamin
Recorder: Judy Smith
Interpreters: Dave Morrison, Catherine Thomas

Guests: Tom Galey, Director of Business Operations
Jessica Sydnor, Director of Human Resources
Sondra Willman, Interpreter Intern

The board meeting was called to order by Char Parsley, chair, at 9:45 a.m. It was determined a quorum was present. No modifications or adjustments were made to the agenda.

Approval of special meeting minutes

Rita Reandeau moved to approve the November 4, 2016, special meeting minutes. Allie Joiner seconded the motion. It was voted on and approved.

Reports

Board Finance Committee

CDHL is currently in sound financial condition. School district monies from outreach services are helping to build our 19H fund which is used to support outreach services throughout the state.

A second accountability audit will be held in the spring. Nancy Sinkovitz will attend both the entrance and exit interviews representing the Board of Trustees.

Rick Hauan, Executive Director

- Spokane area
 - The Oberkottter Foundation folks are interested in helping to grow the birth-3 services in and outside the schools in the Spokane area. ESD 101 has offered CDHL, WSDS and WSSB space in their district offices which will help in bring the various services to the eastern portion of the state.
 - The Spokane School District has a new DHH program located at Franklin Elementary. There are currently 13 students and two teachers. A listening and spoken language teacher is available for those students that need that type of support. It has taken 4.5 years to develop this model working closely with DHH staff with both the district and ESD staff. The goal is to serve grades K-2, 3-4, and 5-6. Itinerant teachers will be in both the middle and high schools.
- Possible future programs: Seattle area, Peninsula, greater Wenatchee as well as continuing to provide support in the Tri-Cities and Issaquah.
- A Venn diagram was distributed highlighting how programs offered by CDHL, WSSB, and the Deaf-Blind Project work together to support the work of WSDS (Washington Sensory Disabilities Services). There will be a joint meeting involving all of these agencies on January 26th to identify ways to support each other.

Shauna Bilyeu, Superintendent

- WSBC (Western States Basketball Classic) is set for January 25-29, at the Oregon School for the Deaf in Salem.
- Two WSD students have joined the Hudson's Bay wrestling team. One on the girl's team and the other on the boy's team. The boy team member will be going to state tournament which held over the President's Day weekend in Tacoma.
- ASL RoundTable was held in November on the WSD campus and was tremendous success. More information will be shared later in the meeting.
 - Participants were very impressed with the WSDAA museum.
- In December WSD hosted a local SRO (School Resource Officers) meeting. One of the SROs will be giving a presentation this month to our students regarding online danger using social media.
- Ongoing projects
 - A WSD website meeting will be held next week. This is the first step toward revamping our website.
 - There will be an energy audit conducted on the WSD campus next week. The auditors will do an in-depth study and submit a final report by the end of March. The report will include ways to save on energy costs throughout campus. The last audit was conducted in 2007 and the savings were substantial.
 - There will be three student teachers on campus: two from Utah and one from Western Oregon University in Monmouth.

- The Secondary Principal position has been posted. Plans are to have an interview committee set up by February with interviews taking place in March.
- March 1st: Three to four WSD students will be traveling to Washington, D.C. to participate in Hill Day. They will meet and share information about WSD with various Washington state legislators. Students and staff from WSSB will also be attending this event. The Board would like the group from WSD to share their experiences with the Board at a future meeting.

Letter from D.E.A.F.

Thank you to Rita Reandean for donating \$100 in honor of the CDHL Board of Trustees to D.E.A.F. (Deaf Education Advocates Foundation).

Tom Galey, Director of Business Operations & Technology

CDHL's budget is on target and aligned with forecasted goals.

Process for Executive Director's evaluation

RCW 72.42.041(4) states that CDHL's Board of Trustees "Shall submit an evaluation of the director to the governor by July 1st of each odd-numbered year that includes a recommendation regarding the retention of the director."

The Board members discussed various options for evaluating the Executive Director. Several handouts were distributed to help with this process:

- RCW 72.40.0191 – Director's powers and duties
- Ideas for performance indicators
- Suggestions for questions from the board

The Board will review the above items and bring back ideas to the February 3rd meeting.

The Executive Director will submit a progress report regarding goals identified in his 2015 evaluation.

ASL Roundtable (April McArthur & Guthrie Nutter)

CDHL/WSD hosted the 2016 ASL Roundtable conference which was a tremendous success. Over 100 participants from all over the country participated. This year's theme was "A Legacy of Language & Literature". Congratulations to April and Guthrie as well as the entire ASL Roundtable committee for making this event such a success.

The ASL Specialist/SLP Merger: A powerful new alliance (Guthrie Nutter, Outreach ASL Specialist and Amanda Bleed, SLP for the WSD campus)

Excellent presentation on the collaboration between the Outreach ASL Specialist and SLP for the WSD campus. Working together has strengthen both ASL and SLP services CDHL/WSD is providing to students on campus as well as those served throughout the state in CDHL's statewide outreach program.

Thanks to Amanda and Guthrie as well as the entire Bilingual department for working together for providing the best services possible for DHH.

Executive Session

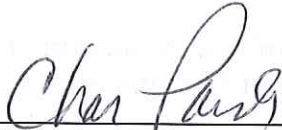
The Board of Trustees went into Executive Session at 1:53 p.m. until 2:50 p.m. pursuant to RCW 42.30.110(1)i) "To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation. The meeting reopened at 2:50 p.m.

February 3, 2017 Board meeting topics

- Continued discussion regarding the Executive Director's evaluation
- Possible participation in WSD 131st birthday celebration
- Possible tour of the WSDAA (Washington School for the Deaf Alumni Association) museum
- Policy review

Adjournment

Hearing no objections, the meeting was adjourned at 3:00 p.m.



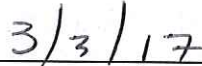
Char Parsley, Chair
CDHL Board of Trustees



Rick Hauan, Executive Director
CDHL



Date



Date