

**WASHINGTON STATE CENTER FOR
CHILDHOOD DEAFNESS & HEARING LOSS
BOARD OF TRUSTEES MEETING
November 1, 2013**

Board Members: Allie Joiner (District #2)
Val Ogden (District #3)
Nita Kamphuis (District #4)
Char Parsley (District #5)
Rita Reandeau (District #6)
Ariele Belo (District #7)
Nancy Fitta (District #9)
Larry Swift (District #10)

Absent: Sidney Weldele-Wallace (District #8)

Director: Rick Hauan

Superintendent: Jane Mulholland

Legal Counsel: Bonnie Terada

Recorder: Judy Smith,
Interpreters: Julie Moore, Don Coates

Guests: Jessica Sydnor, Business Services Manager
Lorana Myers, WSFE representative
Kris Ching, Outreach Director (Birth to pre-school)

The meeting was called to order by Nita Kamphuis, chair, at 10:54 a.m.

Minutes – September 25, 2013, meeting

Correction: motion on page 4 ~ remove the "to Nancy second" at the end of the motion. Char Parsley moved to approve the September 25, 2013, meeting minutes with the change noted above. Rita Reandeau seconded the motion. It was voted on and approved.

Auditorium Fee Schedule

- Handouts: Vancouver School District Facilities Rental Fees and a comparison between Vancouver School and proposed fee structure for Lloyd Auditorium.
- A three tiered approach, which will include a fee structure for non-profit, other state agencies, and DHH user groups, will be presented at the February Board meeting.

Larry Swift moved to approve the auditorium fee schedule for outside user groups. It is also requested that tiered rates for DHH user groups be on the Board agenda for the February meeting. Val Ogden seconded the meeting. It was voted on and approved.

Calendar Planning

January

- Address Board operating procedures for self-evaluations, selecting officers, and setting up committees. A committee of four Board members will look at what policies and protocols the Board of Trustees should have. The committee members are:
 - Char Parsley (lead)
 - Nita Kamphuis
 - Allie Joiner
 - Rita Reandeau

February

- Invite John Bresko, Program Supervisor, Special Education department at OSPI to the February meeting. Questions will be sent to Mr. Bresko prior to the meeting.

May

- Review information from the WSD Accreditation committee.

June

- The Board must prepare and submit by July 1st of each even-numbered year a report to the Governor and the appropriate committees of the legislature which contains a summary of the following:
 - Center's progress on performance objectives
 - Center's work
 - Facility conditions
 - Revenues and costs for the previous year

Ongoing agenda items: student outcomes ~ all CDHL/WSD does to meet DHH children's educational needs should be systematically reviewed by the Board.

News from the Director...

- The Director will email the Board a brief report after his Seattle parent meeting. This meeting is strictly for information gathering purposes only.
- Exciting things going on in the east side of the state. Recently met with a researcher at WSU/Spokane and staff at Spokane Falls Community College regarding their interpreter training program. Both were very positive meetings.
- A contract should be in place next month for a new CDHL website. Thanks to Jessica and Lorana for their diligent work on this project.

Best wishes to Val Ogden ~ you will be missed!

Due to family obligations, Val Ogden has resigned her position on the Board, effective immediately. Val congratulated both the Director and Superintendent on the tremendous improvements made under their leadership. She feels confident in the education provided to WSD students, its outstanding staff, and a very active Board.

The Board members thanked Val for not only serving as a member of the Board but also for her years of support and advocacy in the legislature in good times and bad. You will be greatly missed Val!

Director's title

Larry Swift moved that the Board Chair send a letter to the Governor on behalf of the Board requesting legislation changing the Director's title to Executive Director. Nancy Fitta seconded the motion. Motion and second were withdrawn.

Larry Swift moved that the Director's title be changed to Executive Director. Nancy Fitta seconded the motion. It was voted on and approved.

Strategic Planning

- The current Strategic Plan (2009-2014) was written prior to the agency statutory change.
- Mission/Vision statements
 - Agency ~ oversight for both school and statewide services
 - WSD and statewide services ~ ASL/English bilingual
 - Statewide services ~ serve DHH children throughout the state regardless of their communication modality. Handout: notes from the October 29th Statewide Outreach Team meeting regarding the question "What's Your Vision of the Outreach Team?"
 - RCW 72.40.015 clearly states that the mission of the agency is to "...provide statewide leadership for the coordination and delivery of education services to children who are deaf or hard of hearing."
 - The mission and vision statements in the 2009-2014 Strategic Plan could be changed to CDHL, rather than WSD.
 - Clarify what CDHL does and their programs. Programs must have a vision that relates to the goal of the agency.
 - Mission/vision statements should be easy to remember and inspiring to others.
 - The Executive Director and Superintendent will work on a vision statement and bring their suggestion(s) back to the Board.
- Communication modality needs to be addressed in both the school and agency. Driving force is that is a parent's choice.
- Emphasize the importance of collaborative governance through outreach and shared decision making on campus.
- Safeguard must be added to protect WSD. It is important that WSD not lose its identity.
- A rough structure of the 2014-2019 Strategic Plan will be brought to the January Board meeting

Additional ideas/comments

- It was suggested that the Statewide Outreach Team go through something similar to accreditation.


- Gather information from staff asking them to identify programs that have been cut during the past five years due to budgetary constraints. Also, what does the Statewide Outreach Team need? Once this information is received the Board can prioritize needs.

Executive Session


The Board went into executive session pursuant to RCW 42.30.110(1)(g) "To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee...." at 2:30 p.m. for 30 minutes. The meeting reopened at 3:00 p.m.

Adjournment

Seeing no objections the meeting was adjourned at 3:10 p.m.


Mita Kamphuis, Chair
CDHL Board of Trustees

1/10/14
Date


Rick Hauan, Executive Director
CDHL

1/10/14
Date