An architectural rendering of a school campus, showing various buildings, a central courtyard with trees, and a parking lot. The rendering is in a light, semi-transparent style, allowing the text to be clearly visible over it.

*Washington School for the Deaf*

*Board of Trustees Packet*

*June 5, 2009*

**Washington School for the Deaf  
Board of Trustees Packet  
June 5, 2009**

- Agenda
- Updated Board of Trustees listing
- School Calendar 2009/2010

**AGENDA ITEMS**

- Minutes – May 8, 2009, Board Meeting
- Superintendent's Report
  - Agenda

**INFORMATIONAL ITEMS**

- School Year 2008/2009
  - Behavioral Referral (BRF) – three year comparison
  - Enrollment Information
- Budget Reports
  - Budget Summary for the Board of Trustees
  - Charts
    - Allotment vs. Expenditures FY 2009
    - Monthly Balances FY 2009
    - WSD Expenditures by Month & Year
- WSD Budget Planning PowerPoint
- Senate Bill 6157: Public Retirement-Compensation Calculation
  - Final Bill Report
- Waiver from OSPI (Office of Superintendent of Public Instruction)

**WASHINGTON SCHOOL FOR THE DEAF  
BOARD OF TRUSTEES MEETING  
June 5, 2009**

- 9:00 a.m. Call meeting to order and determination of a quorum
- Announcements and introduction of guests
- Approval of May 8, 2009, meeting minutes
- 9:15 a.m. Financial Update
- Board Finance Committee
- 10:00 a.m. Reports
- Superintendent's Report
    - Rick Hauan, Superintendent
  - Assistant Superintendent
    - Jane Mulholland, Assistant Superintendent
  - Facilities
    - Warren Pratt, Facilities Manager
  - Outreach
    - Kris Rydecki, Director of Outreach
- 10:30 a.m. Break
- 10:45 a.m. Executive Session to “evaluate the qualifications of an applicant for public employment or to review the performance of a public employee” pursuant to RCW 42.30.110 (1)(g)
- 12:30 noon Staff Potluck (Cafeteria)
- 2:00 p.m. Election of Officers for 2009/2010 school year
- 2:30 p.m. Plan for July budget meeting  
Review 2009/2010 meeting schedule and set schedule for 2010/2011 school year
- 3:00 p.m. Adjourn

## WASHINGTON SCHOOL FOR THE DEAF BOARD OF TRUSTEES

Rick Hauan, Superintendent (360) 696-6525, ext. 0400 ([rick.hauan@wsd.wa.gov](mailto:rick.hauan@wsd.wa.gov))  
 Jane Mulholland, Assistant Superintendent (360) 696-6525, ext. 0402 ([jane.mulholland@wsd.wa.gov](mailto:jane.mulholland@wsd.wa.gov))  
 Judy Smith, Executive Assistant (360) 696-6525, ext. 0401 ([judy.smith@wsd.wa.gov](mailto:judy.smith@wsd.wa.gov))

<b>Voting Members</b>	<b>Address</b>	<b>Cong Dist.</b>	<b>Home Phone Work Phone</b>	<b>Date Apptd.</b>	<b>Term Expires</b>	<b>E-Mail/Fax</b>
Allie "AJ" Joiner Chair	15806 18 <sup>th</sup> Ave. W., B 102 Lynnwood, WA 98087	1	(425) 743-9872 (TTY)	08/30/06	07/01/10	<a href="mailto:allie.joiner@wsd.wa.gov">allie.joiner@wsd.wa.gov</a>
Pat Clothier Vice Chair	11290 Walker Road Mount Vernon, WA 98273	2	(360) 757-4259 (V/TTY) (H) Cell: (360) 421-3674	06/27/02	07/01/10	<a href="mailto:pat.clothier@wsd.wa.gov">pat.clothier@wsd.wa.gov</a>
Gail Pollock	5808 NE 36 <sup>th</sup> Avenue Vancouver, WA 98661	3	(360) 695-4769 Cell: (360) 521-4769	02/09/06	07/01/10	<a href="mailto:gail.pollock@wsd.wa.gov">gail.pollock@wsd.wa.gov</a>
Nita Kamphuis	5404 S. Caballo Rd. Kennewick, WA 99338	4	(509) 627-1368 (509) 967-6050	09/19/08	07/01/13	<a href="mailto:nita.kamphuis@wsd.wa.gov">nita.kamphuis@wsd.wa.gov</a>
Char Parsley	3427 W. 7 <sup>th</sup> Avenue Spokane, WA 99224	5	(509) 838-3770 TTY and VP	03/16/07	07/01/11	<a href="mailto:char.parsley@wsd.wa.gov">char.parsley@wsd.wa.gov</a>
Rita Reandeau	1636 Yukon Harbor Rd., SE Port Orchard, WA 98366	6	(360) 871-7367 (360) 443-3626 Cell: (360) 551-3034	08/19/04	07/01/09	<a href="mailto:rita.reandeau@wsd.wa.gov">rita.reandeau@wsd.wa.gov</a> Fax: (360) 443-3662
Ariele Belo	1625 19 <sup>th</sup> Avenue Seattle, WA 98122	7	(206) 388-1275 TTY	01/30/07	07/01/11	<a href="mailto:ariele.belo@wsd.wa.gov">ariele.belo@wsd.wa.gov</a>
Sidney Weldele-Wallace	19501 SE 332 <sup>nd</sup> Place Auburn, WA 98092	8	(253) 833-6487 (253) 833-9111 ext. 4705	06/27/02	07/01/11	<a href="mailto:sidney.wallace@wsd.wa.gov">sidney.wallace@wsd.wa.gov</a> Fax: (253) 288-3463
Larry Swift,	2306 Glen Kerry Ct., SE Lacey, WA 98513	9	(360) 491-8745	07/31/02	07/01/09	<a href="mailto:larry.swift@wsd.wa.gov">larry.swift@wsd.wa.gov</a> Fax: (360) 491-8745

# WASHINGTON SCHOOL FOR THE DEAF 2009/2010 School Year

July 09

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

December 09

S	M	T	W	T	F	S
		1	2	3	4	5
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

May 10

S	M	T	W	T	F	S
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23	24	25	26	27	28	29
30	31					

August 09

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23	24	25	26	27	28	29
30	31					

January 10

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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 10

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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

September 09

S	M	T	W	T	F	S
						1
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 10

S	M	T	W	T	F	S
						1
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**Key**

Staff in-service days

First and last day of school

Non-school days -

Travel days - **RED**

October 09

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

March 10

S	M	T	W	T	F	S
						1
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**Mark Your Calendar!**

*\*Homecoming - To be announced*

**\*WSBC**  
*January 27 - 31, 2010*  
**Arizona School for the Deaf and the Blind**

*\*\*Awards Night - to be announced*

November 09

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

April 10

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

**After School Electives**

Fall: September 15 - November 5, 2009  
 Winter: December 1 - January 28, 2010  
 Early Spring: February 9 - April 1, 2010  
 Spring: April 20 - June 3, 2010

Literacy Faire (tentative)	July 26-August 1	Thanksgiving Break	November 26-27
New Employee Orientation	August 28	Winter Break	December 21-January 1
Teacher Pre-service Day	August 28	Martin Luther King Jr. Day	January 18
Registration Day**	August 30	President's Day	February 15
First Day of School	August 31	Spring Break	March 29-April 2
Labor Day	September 7	Memorial Day	May 31
Ed. Reform (teachers)	September 8	High School Graduation	June 10
Safety Training for staff	November 9	Last Day of School	June 18
Veterans' Day Week	November 9-13		
Veterans' Day	November 11		

**2009/2010 DAW & WASL SCHEDULE (tentative)**

Elementary/Middle School: May 10-June 4, 2010  
 High School DAW (11th & 12th grade) - Nov. 1-9, 2009  
 High School Reading - March 16, 2010  
 High School Writing - March 17-18, 2010  
 High School Math - April 13, 2010  
 High School Science - April 15, 2010

\*Travel days as well as holidays  
 \*\*Transportation will not be provided on Registration Day

**Quarters end: 1st Quarter: November 3, 2009; 2nd Quarter: February 1, 2010;  
 3rd Quarter: April 14, 2010; 4th Quarter: June 18, 2010**

# *AGENDA ITEMS*

**WASHINGTON SCHOOL FOR THE DEAF**  
**BOARD OF TRUSTEES MEETING**  
**North Central ESD 171/Wenatchee**  
**May 8, 2009**

*Board Members:* Allie Joiner (District #1)  
Pat Clothier (District #2)  
Gail Pollock (District #3)  
Nita Kamphuis (District #4)  
Char Parsley (District #5)  
Rita Reandeau (District #6)  
Sidney Weldele-Wallace (District #8)  
Larry Swift (District #9)

*Absent:* Ariele Belo (District #7)  
Bonnie Terada, Legal Counsel

*Superintendent:* Rick Hauan

*Guests:* Jane Mulholland, Assistant Superintendent  
Lorana Myers, Federation  
Kris Rydecki, Director of Outreach  
Curtis Peart, WSDAA  
Geraldine Krogstadt

*Recorder:* Judy Smith

*Interpreters:* Jody Lunstrum, Patsy Mugg

*The meeting was called to order by Allie Joiner, Board Chair at 9:21 a.m. Visitors were introduced. It was determined that a quorum was present.*

**Minutes from April 10, 2009, meeting**

*Pat Clothier moved that the April 10, 2009, minutes are approved as written. Rita Reandeau pointed out a correction on page 2 under: Pierce County Deaf/Hard of Hearing Discussion – first line should read “A group met recently to discuss the **service** delivery options in the...” Rita Reandeau seconded the motion, adding the correction. It was voted on and approved.*

**Financial Update (Board Finance Committee)**

*The Board Finance Committee met this morning. The Committee felt it is important for the entire Board review the budget cuts in detail at this meeting since the cuts are over and above those anticipated. WSD must cut \$1.3 million for the biennium (\$650,000 from their budget each year for the next two years).*

*The Superintendent thanked the Board for their guidance during these very difficult times. A great deal of work by both the Board and WSD staff has gone into the proposed budget cuts. The goal has been to limit the impact to students, staff, and programs.*

The following cuts were discussed:

- *Five furlough days (each year) for exempt staff*
- *Board of Trustees – 10% reduction in cost*
  - *Next month the Superintendent will bring a month by month expenditure for past Board meetings.*
- *Two leave without pay days for classified staff (non-teaching)*
- *One safety training day for year round staff will be completed during their regularly scheduled time.*
- *1 Ed. Reform day (teachers will have 181 days rather than 182)*
- *Reduction of maintenance repairs*
- *With the opening of the Oliver Kastel building in late August the commissary will be vacated. This will generate considerable savings since the building won't have to be maintained.*
- *Reduce on-call subs for non-student delivery staff (food service, custodial, security).*
- *Reduce contracted interpreter costs – the use of staff interpreters greatly reduces our costs*
- *Literacy Faire – very difficult decision to make but Literacy Faire has been cancelled this year*
- *Eliminate facility security – adding responsibility to two custodial members*
- *Reduce the number of Academic/Residential Meetings (ARC). Reduction of nine to three meetings. Reduces residential staff overtime.*
- *No monies from the general fund will be used for WSBC (Western States Basketball Classic). Money is available in a local fund to cover some of the expenses. The rest of the money will come from fundraising activities.*
- *Reduce Business Office goods, services & travel*
- *Reduce Human Resources travel, goods, advertising*
- *Pre/K – 8th grade and High School training – reduce dollars spent for outside trainers*
- *Work experience – designed to provide students who work on campus a stipend for doing a variety of jobs. This complies with student employment laws this project will be cut and students will receive high school credit instead*
- *Reduce Student Life supplies*
- *Reduce Student Life training – does not eliminate training but reduces the amount spent in this area*
- *Reduce dollars spent on outside trainers for support staff*
- *Reduce food costs – Will look at nutritional content of food and reduce the use of pre-packaged foods*
- *Reduce technology equipment purchases – Each technology purchase request will be reviewed thoroughly.*
- *ESY (Extended School Year) – Will approach this program in a different way this year. Letters have been sent to parents of students eligible for ESY. Teachers will be gathering materials and providing resources for eligible students to take home during the summer that will address their individual needs. One-on-one tutoring through the VP (video phone) system has also been offered.*

- *SRVOP supplies and contracts – WSD will no longer be renting space at Puget Sound ESD. The SRVOP equipment will be set up on the WSD campus.*
- *Weekend bus transportation – WSD is looking at a pilot program which would involve transporting WSD and WSSB (Washington State School for the Blind) students on the same bus to common locations. By combining transportation with WSSB and changing the route both schools will realize substantial savings.*
- *SRVOP Assistant – With SRVOP moving to WSD this position will be covered in a different way. The current Assistant prefers to stay in the Seattle area. A letter of appreciation to Mary Clare Litzen will be ready for the Board's signature at the June meeting.*
- *Reduce extra days – days for staff for extra contracted days will be reduced.*
- *Eliminate facility security*
- *Eliminate Sub teacher position*
- *ASL Specialist - The ASL Specialist will be moved to a classroom.*
- *Social Worker – WSD's current social worker is moving out of state at the end of the school year. Will temporarily fill this position for the next year. Plans for that position for the 2010/2011 school year have not been finalized.*

*Larry Swift moved that the Board direct the superintendent to share this plan with staff. The Superintendent is also to invite staff to make comments on above budget cuts. Those comments will be shared and discussed at the June meeting. Pat Clothier seconded the motion. It was voted on and approved.*

*The Board thanked the Administrative staff for their hard work on the proposed cuts.*

*Pat Clothier made a motion to hold a special meeting of the Board on Thursday, June 4<sup>th</sup> (6:30 – 8:30 p.m./WSD's Library). This meeting will be an informal meeting with staff to address any questions/concerns they have regarding the budget cuts. No decisions will be made at this meeting. Judy Smith will notify the Code Reviser. Char Parsley seconded the motion. It was voted on and approved*

### **Agenda revisions**

*Pat Clothier made a motion to change the agenda as follows:*

- *Executive Session moved to after lunch*
- *Add discussion of Superintendent's evaluation*
- *Discuss election of officers which is scheduled for the June meeting*

*Char Parsley seconded the motion. It was voted on and approved.*

*Pat Clothier asked the Board to absorb the cost of the hotel room for the Federation representative. The WPEA representative was invited but was unable to attend. Lorana Myers thanked the Board but declined the offer. A letter of appreciation to Lorana will be ready for the Board's signature at the June meeting.*

Larry Swift moved to acknowledge the importance of Lorana's attendance at this meeting which was at her own cost. Pat Clothier seconded the motion. It was voted on and approved.

**Special Guest, Kristi Morrison, WSD's Birth – 6 Coordinator in the Wenatchee area**

The Birth-6 program in the Wenatchee area involves nine children. Due to budget cuts the program has been unable to have the assistance of a Spanish speaking SLP (Speech-Language Pathologist). Kristi explained her program and the areas she visits.

**Reports**

- **Jane Mulholland, Assistant Superintendent**
  - **DLR (Division of Licensed Resources) Visit – one day review**
    - The DLR reviewer had lunch with students.
    - Students interviewed - no issues were identified.
    - Staff interviewed:
      - Disappointed in the reduction in the number of ARC (Academic Residential Conference) meetings but understood the reasoning behind the decision.
      - Feel like there is a renewed focus on confidentiality at WSD.
    - BRFs (Behavioral Referral Forms) review. DLR feels there is an increased focus on giving students corrective action.
    - New policies reviewed.
    - The DLR reviewer said the dynamics on campus have shifted and there is a much more positive atmosphere. Excellent review.
- **Officers for the 2009/2010 school year**
  - New officers for the next school year will be voted on at the June meeting.
  - Two Board members' terms are up in July (Larry Swift and Rita Reandeau). Both are planning to reapply for another term.
- **Superintendent's Evaluation**
  - Board members were given a copy of the Superintendent's evaluation form. The Superintendent will complete the form and return to Pat Clothier prior to the June meeting. The evaluation is due to the Governor's office by July 1, 2009.
- **Rick Hauan, Superintendent**
  - **Swine Flu**
    - WSD School Nurse, Joyce Sjoberg, sent out an informational letter to parents.
    - Training staff to make sure students wash their hands properly..
  - **Prom**
    - Students and staff had a wonderful time.
    - Staff did a great job.
  - **Federation/Management Meeting**
    - Very productive and positive meeting.

**Executive Session**

*The Board went in Executive Session at 2:03 p.m. for 30 minutes pursuant to RCW 42.30.110(1)(g) "To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee...." The meeting reopened at 2:30 p.m.*

**Adjournment**

*Char Parsley moved that the meeting be adjourned. Larry Swift seconded the motion. It was voted on and approved. The meeting adjourned at 2:34 p.m.*

\_\_\_\_\_  
*Allie "AJ" Joiner, Chair  
WSD Board of Trustees*

\_\_\_\_\_  
*Rick Hauan, Superintendent  
Washington School for the Deaf*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*

# **Superintendent's Report Agenda**

## **June 5, 2009**

### **Rick Hauan, Superintendent**

- Informational meetings with staff regarding budget (May 13 & 20, 2009)
  
- Union/Management Meetings Highlights
  - WPEA (Washington Public Employees Association)  
(Certificated staff) (May 20, 2009)
  
- Superintendent's Reception for Seniors (May 20, 2009)
  
- E2SHB 1879 fiscal note

### **Jane Mulholland, Assistant Superintendent**

- Deafhood (May 19, 2009)
  
- Senior Tease (May 20, 2009)
  
- After school plays (May 21, 2009)
  - Deaf Cinderella
  - A Fairly Stupid Tale
  
- Graduation (May 28, 2009)
  
- Field Day (June 3, 2009)
  
- Sexual Education Health Curriculum Proposal

# ***INFORMATIONAL ITEMS***

## **Behavioral Referrals (BRFs)**

### **THREE YEAR COMPARISON - BEHAVIORAL REFERRAL FORMS (BRFs)**

<i>Month</i>	<b>2008-2009 School Year</b>			<b>2007-2008 School Year</b>			<b>2006-2007 School Year</b>		
	<i>Enrollment</i>	<i>Days in Month</i>	<i># BRFs</i>	<i>Enrollment</i>	<i>Days in Month</i>	<i># BRFs</i>	<i>Enrollment</i>	<i>Days in Month</i>	<i># BRFs</i>
August	109	5	2	N/A	N/A	N/A	N/A	N/A	N/A
September	109	20	61	103	18	33	117	22	55
October	110	23	96	104	27	71	118	26	121
November	113	16	24	106	22	59	115	23	122
December	113	15	26	107	18	79	113	13	50
January	114	19	31	110	22	41	113	25	99
February	114	19	108	109	24	53	114	23	91
March	113	20	87	110	25	64	114	25	111
April	113	19	57	111	22	53	116	20	80
May	113	19	60	112	25	72	116	26	78
June		5		112	16	25	116	13	29

## Enrollment Information 2008/2009 School Year

Month	Vancouver Campus										Off Campus Outreach					
	Day	Residential	Post High School Apartments	Elementary	Middle	High	Post High School	Enrolled & Post High School	30-day diagnostic placement	Partnerships	Birth to 3		Partnerships			
											Southwest WA	Central WA	Listen & Talk	SRVOP	Consultations (school year to date)	Distance Learning
August	37	72	3	23	30	56	3	91	17	5	19	9	33	--	--	--
September	37	72	3	23	30	56	3	89	19	5	23	10	33	--	3	11
October	37	73	4	23	30	57	4	109	2	5	22	10	33	64	16	7
November	40	73	3	24	29	60	3	116	4	5	23	10	33	67	18	6
December	40	73	2	24	29	60	2	115	3	5	19	10	33	66	20	6
January	40	74	2	24	30	60	2	116	3	5	25	9	33	71	22	8
February	40	74	4	24	30	60	4	118	1	5	28	10	33	70	23	8
March	40	73	4	23	30	60	4	117	0	5	27	9	33	69	27	8
April	40	73	4	23	29	60	4	117	0	5	28	9	33	72	28	7
May	40	73	4	23	29	60	4	117	0	5	30	9	33	**	30	8
June																

\*\*SRVOP activities ended for this school year on April 30, 2009

TOTALS	Vancouver Campus	Off-Campus Outreach	Total Served
Current Month Totals	117	110	227**
Unduplicated count of students served on the Vancouver Campus - 2008/2009 school year	126		

Additional information:

Admissions Information	Students participating at:
Applications in process: 2 (Fall 2009) Accepted for Fall 2009: 4 Waiting list: 0 Beds available (Fall 2009): **Boys: 7 **Girls: 7	Harney Elementary: 1 Hudson's Bay High School: 3 Fort Vancouver High School: 4 Passport Café/Jim Parsley Center: 1  Students from Hudson's Bay attending classes at WSD: 1

# Budget Summary for the Board of Trustees

2008-09 School Year as of April 2009

## Operating Budget - Annual - July 2008 through June 2009

Agency Annual Budget	\$8,764,000
Revenue Received - Outreach Contracts	\$6,794
Year to Date Expenditures	<u>\$7,253,428</u>
<b>Budget Balance for the year</b>	<b>\$1,517,366</b>

## Operating Budget (By Department)

Department	Annual Budget	Expenditures to Date	Balance Until Year End
Administration	\$910,859	\$678,744	\$232,115
School for the Deaf - Vancouver:			
<i>Academic Program</i>	\$2,033,861	\$1,739,396	\$294,465
<i>Residential Program</i>	\$1,413,184	\$1,252,249	\$160,935
<i>Transportation Costs</i>	\$829,473	\$802,844	\$26,629
<i>Facilities</i>	\$730,084	\$545,357	\$184,727
<i>Support Services</i>	\$1,150,486	\$950,801	\$199,685
<i>Special Activities</i>	\$92,000	\$74,274	\$17,726
Agency Indirect Costs	\$922,415	\$730,679	\$191,736
Statewide Outreach	\$525,701	\$393,768	\$131,933
Post Grad Program	\$162,731	\$85,316	\$77,415
Regional Center 1	\$0	\$0	\$0
Regional Center 2	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>Balances</b>	<b>\$8,770,794</b>	<b>\$7,253,428</b>	<b>\$1,517,366</b>

## Operating Budget (By Object)

Object	Annual Budget	Expenditures to Date	Balance Until Year End
Salaries	\$5,027,532	\$4,266,283	\$761,249
Benefits	\$1,590,011	\$1,325,185	\$264,826
Goods & Services	\$1,979,721	\$1,533,403	\$446,318
Travel	\$96,394	\$95,036	\$1,358
Equipment/Software	\$77,136	\$140,853	\$63,717
Reimbursements - See Notes	<u>\$0</u>	<u>\$107,332</u>	<u>\$107,332</u>
<b>Balances</b>	<b>\$8,770,794</b>	<b>\$7,253,428</b>	<b>\$1,517,366</b>

## Capital Budget - Biennial

Minor Public Works Biennial Budget	\$1,325,000	New Construction Biennial Budget	\$10,900,000
Expenditures to Date	\$1,325,000	Encumbrances to date to Date	\$10,900,000
Estimated Future Expenditures	<u>\$0</u>	Estimated Future Expenditures	<u>\$0</u>
<b>Budget Balance</b>	<b>\$0</b>	<b>Budget Balance</b>	<b>\$0</b>

## Operating Budget By Department for the Month of April 2009

Department	Budget	Expenditures for the Month	Balance for the Month	Balance from the Previous Month	Current Balance YTD
Administration	\$77,472	\$66,797	\$10,675	\$66,496	\$77,171
School for the Deaf - Vancouver:					
<i>Academic Program</i>	\$172,133	\$172,557	\$424	\$37,799	\$38,223
<i>Residential Program</i>	\$141,157	\$130,871	\$10,286	\$44,869	\$34,583
<i>Transportation Costs</i>	\$89,290	\$92,829	\$3,539	\$114,291	\$117,830
<i>Facilities</i>	\$59,326	\$54,344	\$4,982	\$60,970	\$65,952
<i>Support Services</i>	\$103,430	\$94,268	\$9,162	\$4,574	\$13,736
<i>Special Activities</i>	\$0	\$0	\$0	\$17,726	\$17,726
Agency Indirect Costs	\$33,342	\$89,291	\$122,633	\$205,051	\$82,418
Statewide Outreach	\$49,223	\$43,449	\$5,774	\$34,870	\$40,644
Post Grad Program	\$32,901	\$7,511	\$40,412	\$88,058	\$47,646
Regional Center 1	\$0	\$0	\$0	\$0	\$0
Regional Center 2	\$0	\$0	\$0	\$0	\$0
<b>Balances</b>	<b>\$625,788</b>	<b>\$751,917</b>	<b>\$126,129</b>	<b>\$280,786</b>	<b>\$154,657</b>

## Operating Budget By Object for the Month of April 2009

Object	Budget	Expenditures for the Month	Balance for the Month	Balance from the Previous Month	Current Balance YTD
Salaries	\$408,051	\$435,162	\$27,111	\$3,018	\$30,129
Benefits	\$127,087	\$135,200	\$8,113	\$14,988	\$6,875
Goods & Services	\$74,246	\$158,369	\$84,123	\$245,217	\$161,094
Travel	\$9,976	\$7,612	\$2,364	\$16,306	\$13,942
Equipment/Software	\$6,428	\$28,959	\$22,531	\$54,042	\$76,573
Reimbursements from Others	\$0	\$13,385	\$13,385	\$93,947	\$107,332
<b>Balances</b>	<b>\$625,788</b>	<b>\$751,917</b>	<b>\$126,129</b>	<b>\$280,786</b>	<b>\$154,657</b>

<b>Previous Monthly Balance</b>	<b>\$280,786</b>
<b>Current Monthly Balance</b>	<b><u>\$154,657</u></b>
<b>Gain/Loss for the Month</b>	<b><u>\$126,129</u></b>

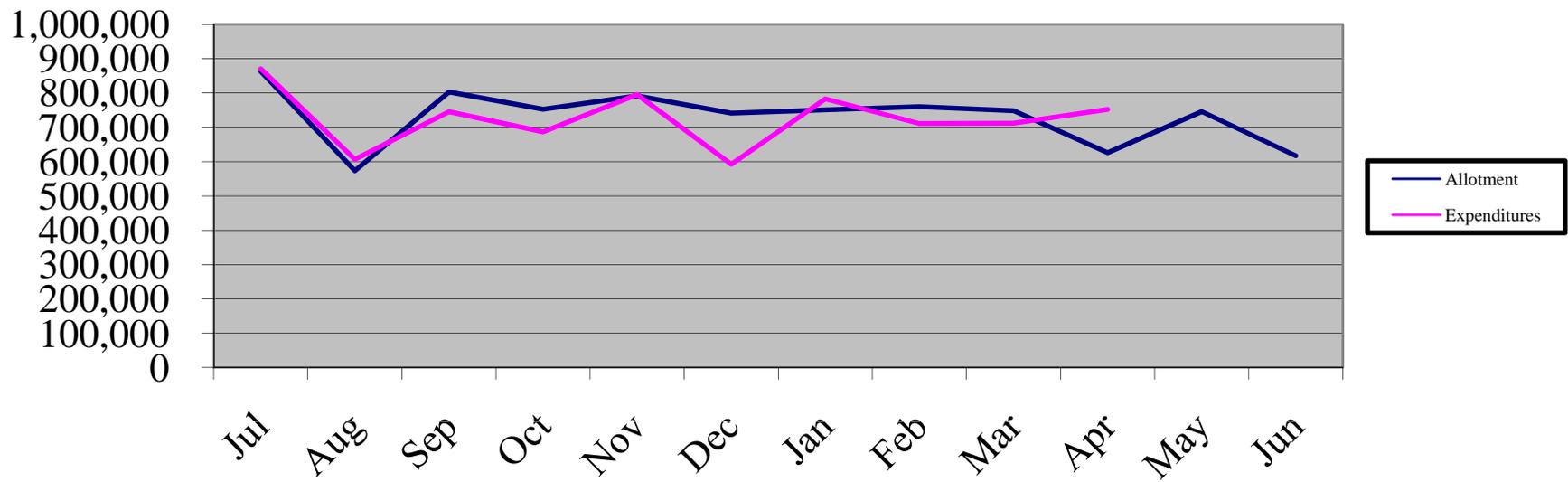
<b>Current Balance</b>	<b>\$154,657</b>
<b>Supplemental increase</b>	<b>\$28,000</b>
<b>Phone System Purchase</b>	<b><u>\$26,435</u></b>
<b>Estimated Balance</b>	<b>\$156,222</b>

**Project for Fiscal Year End      Balanced**

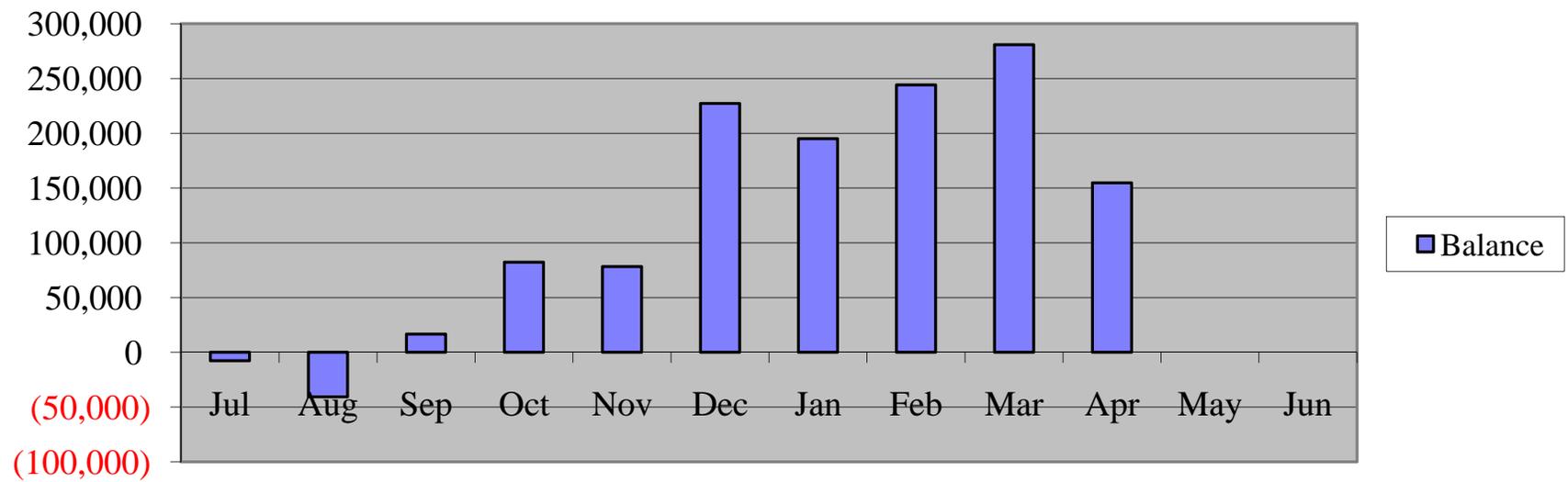
### Notes:

1. *Reimbursements* are a recovery of expenses such as USDA, paid meals, SRVOP administrative fee, etc.
2. *In April there is a \$151,000 reduction in our allotments due to the supplemental budget passed by the legislature.*
3. *In June there will be an increase of \$28,000 for the 2nd supplemental budget.*

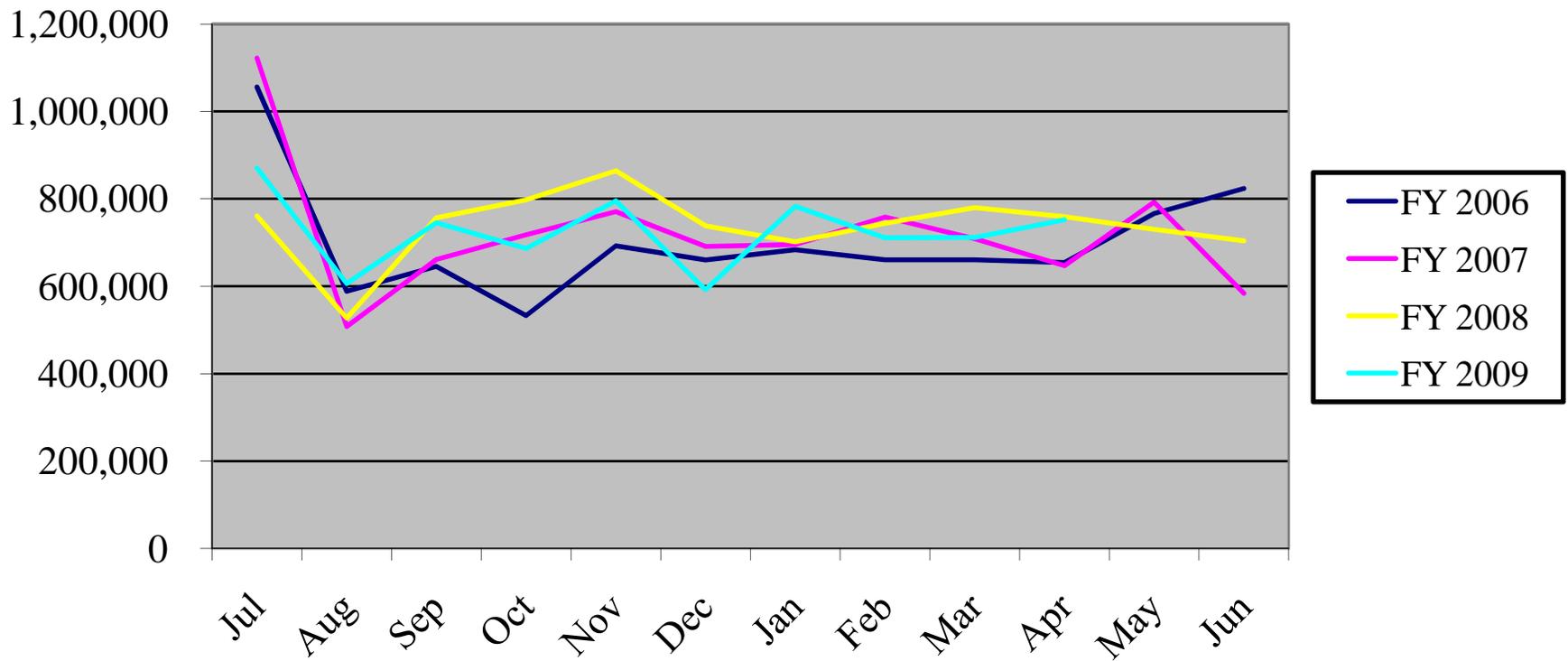
## Allotment vs Expenditures FY 2009



## Monthly Balances FY 2009



### WSD Expenditures by Month & Year



# WSD Budget Planning

Informational Meeting

May 13, 2009

## April 27, 2009 Email from Governor

- 2009 Legislative Session the toughest since the Great Depression
- Need to balance **\$9 billion** shortfall for state
- All Washingtonians will feel the impacts
- Agencies must absorb & manage their way through budget cuts

# WSD Budget Cuts

- \$1.3 million for 2009-2011 biennium
- Approximately \$650,000 each year (combined equals \$1.3 million)
- The same cuts identified for 2009/2010 will occur in 2010/2011
- Leadership team started working on the budget plan last August
- Management position cut to balance this year's budget
- Incorporated some cost-savings ideas from staff
- Requirement to reach balanced budget
- Approximately 7.4% cut to WSD budget
- Capital projects are funded separately – NO crossover

# Level 1 - Budget Reductions

- Exempt managers to take 5-day furloughs each year
- Board of Trustees' budget reduced by 10%
- Reductions in:
  - Food costs
  - Department budgets for travel, supplies & training
  - Maintenance repairs
  - Contracted interpreter costs
  - Technology equipment replacement

## Level 1 - Budget Reductions (Continued)

- Shared Reading Video Outreach Program (SRVOP) supplies
- No general fund for WSBC – fund raising required
- Work experience dollars (will receive HS credit)
- Reduction in use of outside contract trainers
- Shared weekend transportation with WSSB – shared bus, not staffing
- Provide Extended School Year (ESY) services via Video Phone (VP)

## Level 1 – Budget Reductions (Continued)

- Reduce Academic Residential Conference (ARC) meetings
- Suspend Literacy Faire
- Reduce on-call (substitute) replacement for sick leave
- Reduced professional development and training opportunities

**WSD's Main Goal:**

**Save Jobs & Continue to Serve Kids Well**

# Level 1 – Reductions

How much have we reduced so far?

Budget Reduction	2009/2010	2010/2011
Annual Reduction Goal	<b>\$ 650,000</b>	<b>\$ 650,000</b>
Level 1 Reductions	\$ 299,105	\$ 299,105
Amount remaining to cut	<b>\$ 350,895</b>	<b>\$ 350,895</b>

## Level 2 - Budget Reductions

- Focus on saving jobs
  - Governor states:
    - “All Washingtonians will feel the impacts”
    - “Agencies must absorb & manage their way through budget cuts”
- All staff will take 2 days leave without pay (LWOP)
  - This is different for each group due to work schedules
- Reduce extra days – school-year staff

# Reduction in Days

Employee Group	Learning Improvement Day (Ed. Reform)	Safety Training	LWOP	LWOP	LWOP	LWOP	LWOP
<b>Certificated</b> School Year	X	X					
<b>Classified</b> School Year		X	X				
<b>Classified</b> Year round			X	X			
<b>Exempt</b> Leadership Team			X	X	X	X	X

## Level 2 – Reductions

How much have we reduced so far?

Budget Reduction	2009/2010	2010/2011
Annual Reduction Goal	<b>\$650,000</b>	<b>\$650,000</b>
Level 1 Reductions	\$ 299,105	\$ 299,105
Level 2 Reductions	\$ 69,753	\$ 69,753
Amount remaining to cut	<b>\$ 281,142</b>	<b>\$ 281,142</b>

## Level 3 – Budget Reductions

- Minimizing the impact of staff reductions
- Maximizing student service
- Use vacancies when possible
- Reduction in Force through attrition/re-assignment include:
  - SRVOP Assistant
  - Permanent Substitute Teacher
  - Teacher position/ASL Specialist transfer
- Reduction in Force personnel
  - Facility Security – Transfer duties to custodial and maintenance departments

# Budget Reductions

Budget Reduction	2009/2010	2010/2011
Annual Reduction Goal	<b>\$ 650,000</b>	<b>\$ 650,000</b>
Level 1 Reductions	\$ 299,105	\$ 299,105
Level 2 Reductions	\$69,753	\$69,753
Level 3 Reductions	\$ 281,142	\$ 281,142
<b>Amount remaining to cut</b>	<b>\$ 0</b>	<b>\$ 0</b>

# Looking Ahead

- Leadership Team and staff have been working together to controlling expenditures such as:
  - Reduce use of sick leave
  - Reduce use of substitutes when possible
  - Reduce and reuse supplies
- By sharing the impact across the agency, we save jobs
- Everyone remains committed to provide the best service our children deserve

# What's next?

- The Leadership Team continues to refine and analyze cost saving opportunities
- Opportunity to provide feedback or ask further questions  
May 20<sup>th</sup> Room 334 Clarke Hall
- The Board of Trustees will adopt the budget on June 5<sup>th</sup>
- The Leadership Team and Board of Trustees are working together to finalize the budget
- Feedback on the budget can be sent to the board or given to your supervisor
- There will be a meeting with the Board of Trustees – open forum to hear comments on
  - June 4<sup>th</sup> 6:30 p.m. – 8:30 p.m. in Library

# Thank YOU!!!

- We are able to look ahead to a bright future for WSD because of our staff
- Be respectful of others – Keep this process and our communication open with colleagues
- Every single person has the ability to impact the budget

## QUESTIONS???





ESSHB 1879

2009-05-07

# FINAL BILL REPORT

## SB 6157

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C 430 L 09  
Synopsis as Enacted

**Brief Description:** Calculating compensation for public retirement purposes during the 2009-2011 fiscal biennium.

**Sponsors:** Senators Prentice, Tom, Hobbs and Fraser.

**Senate Committee on Ways & Means**  
**House Committee on Ways & Means**

**Background:** In the Public Employees' Retirement System (PERS) Plans 1 and 2 benefits are calculated by multiplying a member's years of eligible service multiplied by 2 percent of their final average compensation. For members of the PERS Plan 1, final average compensation is the average level of annual pay received from plan-eligible employment over the last two years before the member retires. For members of the PERS Plan 2, final average compensation is calculated in a similar fashion but over the final five years of plan-eligible employment rather than two years.

The PERS Plan 3 is a "hybrid" plan design in which employer contributions are made to support a defined benefit, and employee contributions are made into individual defined contribution accounts. A Plan 3 member's defined benefit is based upon the number of qualified years of service the member has worked multiplied by 1 percent of the average final compensation. A member's final average compensation in the PERS Plan 3 is computed using the same formula used for members of the PERS Plan 2.

A member whose salary is reduced during the two or five year period prior to retirement due to a reduced schedule, leave without pay, or other reasons will receive a smaller retirement allowance due to the lower final average compensation. A member may purchase up to two years of service credit for time spent on leave without pay, however there are no provisions to purchase an increase of a member's final average compensation in the event that the member works a reduced schedule.

**Summary:** In the PERS Plans 1 and 2, benefits are calculated by multiplying a member's years of eligible service by 2 percent of their final average compensation. For members of the PERS Plan 1, final average compensation is the average level of annual pay received from plan-eligible employment over the two consecutive years of highest compensation service before the member retires. For members of the PERS Plan 2, final average

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*This analysis was prepared by non-partisan legislative staff for the use of legislative members in their deliberations. This analysis is not a part of the legislation nor does it constitute a statement of legislative intent.*

compensation is calculated in a similar fashion but over the five consecutive years of highest compensation in plan-eligible employment rather than two years.

**Votes on Final Passage:**

Senate	35	12
House	94	0

**Effective:** July 26, 2009



# SUPERINTENDENT OF PUBLIC INSTRUCTION

RANDY I. DORN OLD CAPITOL BUILDING • PO BOX 47200 • OLYMPIA WA 98504-7200 • <http://www.k12.wa.us>

May 19, 2009

Rick Hauan  
Superintendent  
Washington School for the Deaf  
611 Grand Blvd., S-26  
Vancouver, WA 98661-4918

RECEIVED  
MAY 22 2009  
ADMINISTRATION  
WA SCHOOL FOR THE DEAF

Dear Mr. Hauan:

I have reviewed your request that the Washington School for the Deaf be granted a waiver for the three days of emergency school district closure on December 17, 18 and 19, 2008.

On December 24<sup>th</sup>, Governor Gregoire declared a State of Emergency Proclamation as the result of a severe winter storm with blizzard conditions.

Inclement weather conditions resulting in district-wide snowfall is an unforeseen natural event and is within the eligibility criteria for emergency district closure. Your three-day make-up requirement is waived in declared emergencies.

However, requirements to provide students with the required 1,000-hour minimum for instructional hours have not been waived.

If you have any further questions, please contact me at (360) 725-6292.

Sincerely,

Jennifer Priddy  
Assistant Superintendent  
Financial Resources

cc: Calvin W. Brodie, Apportionment & School Finances Director