C D H L Washington State Center for Childhood Deafness & Hearing Loss Washington School for the Deaf



March 3, 2017

Serving Washington State

WASHINGTON STATE CENTER FOR CHILDHOOD DEAFNESS & HEARING LOSS Board of Trustees Meeting Packet March 3, 2017

- > Agenda
- Board of Trustees contact information
- > 2016/2017 school calendar

AGENDA ITEMS

- Board meeting minutes
 January 6, 2017
 - o bandary o,
- Reports:
 - Executive Director Rick Hauan
 - o Superintendent Shauna Bilyeu
 - o Outreach Kris Ching, Carol Carrothers, Sarah Decker
- Executive Director's Evaluation possible questions

INFORMATIONAL ITEMS

- CDHL/WSD data
- Thank you from Technology & Facilities Director, Washington State House of Representatives

WASHINGTON STATE CENTER FOR CHILDHOOD DEAFNESS & HEARING LOSS Board of Trustees Meeting March 3, 2017

8:30 a.m.	Board Finance Committee meets (Executive Director's office) Nita Kamphuis, Larry Swift, Rita Reandeau, Maria Christianson, Rick Hauan, Shauna Bilyeu, Tom Galey, Jessica Sydnor, Sarra Yamin
9:45 a.m.	Call meeting to order and determination of a quorum Approval of January 6, 2017, board meeting minutes
9:50 a.m.	 Reports Board Finance Committee Rick Hauan, Executive Director Tom Galey, Director of Business Operations & Technology Sarah Decker, Outreach Coordinator
10:45 a.m.	Senior trip request from Class of 2017
11:00 a.m.	WSDAA (Washington School for the Deaf Alumni Association) presentation
11:30 a.m.	Tour of the WSDAA museum and lunch
1:00 p.m.	Executive Director's evaluation process discussion (continued from January 6 th meeting)
2:50 p.m.	Plan for May 5, 2017, meeting
3:00 p.m.	Adjourn

WASHINGTON STATE CENTER FOR CHILDHOOD DEAFNESS & HEARING LOSS BOARD OF TRUSTEES

Rick Hauan, Director (360) 418-0400 (<u>rick.hauan@cdhl.wa.gov</u>) Shauna Bilyeu, Superintendent (360) 334-5448 (<u>shauna.bilyeu@cdhl.wa.gov</u>) Judy Smith, Executive Assistant (360) 418-0401 (judy.smith@cdhl.wa.gov)

Voting Members	Address	Cong Dist.	Contact Information	Date Apptd.	Term Expires	E-Mail/Fax	
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Sidney Weldele-Wallace,	19501 SE 332 nd Place Auburn, WA 98092	8	(253) 833-6487 (253) 833-9111 ext. 4705 (253) 569-8000 cell	06/27/02	07/01/21	sidney.weldele-walla@cdhl.wa.gov	
Nancy Fitta, Vice Chair	512 63 rd Ave Ct NE Tacoma, WA 98422	9	(253) 517-1070 (253) 922-0539 (253) 376-0414 cell	05/01/13	07/01/20	nancy.fitta@cdhl.wa.gov	
Larry Swift	2306 Glen Kerry Ct., SE Lacey, WA 98513	10	(360) 491-8745	07/31/02	07/01/19	larry.swift@cdhl.wa.gov	

WASHINGTON SCHOOL FOR THE DEAF 2016/2017 School Year

July 16 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	December16SMTWTFS12345678910111213141516171819202122232425262728293031							
August 16 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 7 23 24 25 26 27 28 29 30 31	January17SMTWTFS123456789101112131415161718192021222324252627282930313117	June 17 S M T W T F S 1 2 3 3 3 1 2 3 4 5 6 7 8 94 10 11 12 13 14 15 16 17 18 19 20 21 22 4 24 25 26 27 28 29 30 *Mark Your Calendars!*						
September 16 S M T W T F S 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	February 17 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	<u>Deaf Awareness Week</u> September 19 - 24, 2016 <u>Homecoming</u> September 28, 2016 Open House September 28, 2016						
October 16 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	March17SMTWTFS12345678910111213141516171819202122232425262728293031	<u>Terrier Invitational (Volleyball)</u> September 30 - October 1, 2016 <u>WSBC/WSBCC 2017</u> January 25 - 29, 2017 Oregon School for the Deaf <u>Statewide ASL Poetry Competition</u>						
November16SMTWTFS12345678910111213141516171819202122232425262728293030	April 17 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 30	March 9, 2017 <u>All Star Day (Secondary only)</u> June 1, 2017 <u>Graduation</u> June 14, 2017 <u>Elementary Awards Picnic</u> June 16, 2017						
Legend -First and last day of school -Non-school days -Early Release Dates Red -Residential Travel days	 **EARLY RELEASE DATES** 1:00 p.m Residential students will go to the cottages, day students will ride bus home September 22, October 20, November 17, December 15, January 19, February 16, March 16, April 20, May 18 	After School Program Fall: September 12 - November 2, 2016 Winter: November 28, 2016 - January 25, 2017 Early Spring: February 13 - March 29, 2017 Spring: April 17 - May 24, 2017						
Veterans' DayNovember 11, 201Thanksgiving BreakNovember 24-25,Winter BreakDecember 19, 201	First Day of SchoolAugust 29, 2016Spring BreakApril 3 - 7, 2017Labor DaySeptember 5, 2016Memorial Day**May 29, 2017Veterans' DayNovember 11, 2016Last Day of SchoolJune 16, 2017Thanksgiving BreakNovember 24-25, 2016December 19, 2016 - January 2, 2017							
October 3 - 28, 2010 April 10 - May 5, 201	Statewide and School Testing Window MAP (Measure of Academic Progress) 2-12th grades SBAC (Smarter Balanced Assessment Consortium) October 3 - 28, 2016 May 8 - June 2, 2017 April 10 - May 5, 2017 Quarters end: 1st Quarter: November 4, 2016; 2nd Quarter: January 27, 2017;							

Quarters end: 1st Quarter: November 4, 2016; 2nd Quarter: January 27, 2017; 3rd Quarter: March 31, 2017; 4th Quarter: June 16, 2017

Agenda Items

WASHINGTON STATE CENTER FOR CHILDHOOD DEAFNESS & HEARING LOSS Board of Trustees Meeting January 6, 2017

Nancy Sinkovitz (District #3) Nita Kamphuis (District #4) Char Parsley (District #5) Rita Reandeau (District #6) Ariele Belo (District #7) Nancy Fitta (District #9) Larry Swift (District #10)

Absent: Maria Christianson (District #1) Sidney Weldele-Wallace (District #8)

Executive Director:	Rick Hauan
Superintendent:	Shauna Bilyeu
Legal Counsel:	Sarra Yamin
Recorder:	Judy Smith
Interpreters:	Dave Morrison, Catherine Thomas

Guests: Tom Galey, Director of Business Operations Jessica Sydnor, Director of Human Resources Sondra Willman, Interpreter Intern

The board meeting was called to order by Char Parsley, chair, at 9:45 a.m. It was determined a quorum was present. No modifications or adjustments were made to the agenda.

Approval of special meeting minutes

Rita Reandeau moved to approve the November 4, 2016, special meeting minutes. Allie Joiner seconded the motion. It was voted on and approved.

<u>Reports</u>

Board Finance Committee

CDHL is currently in sound financial condition. School district monies from outreach services are helping to building our 19H fund which is used to support outreach services throughout the state.

A second accountability audit will be held in the spring. Nancy Sinkovitz will attend both the entrance and exit interviews representing the Board of Trustees.

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January 6, 2017

Rick Hauan, Executive Director

- Spokane area
 - The Oberkotter Foundation folks are interested in helping to grow the birth-3 services in and outside the schools in the Spokane area. ESD 101 has offered CDHL, WSDS and WSSB space in their district offices which will help in bring the various services to the eastern portion of the state.
 - The Spokane School District has a new DHH program located at Franklin Elementary. There are currently 13 students and two teachers. A listening and spoken language teacher is available for those students that need that type of support. It has taken 4.5 years to develop this model working closely with DHH staff with both the district and ESD staff. The goal is to serve grades K-2, 3-4, and 5-6. Itinerant teachers will be in both the middle and high schools.
- Possible future programs: Seattle area, Peninsula, greater Wenatchee as well as continuing to provide support in the Tri-Cities and Issaquah.
- A Venn diagram was distributed highlighting how programs offered by CDHL, WSSB, and the Deaf-Blind Project work together to support the work of WSDS (Washington Sensory Disabilities Services). There will be a joint meeting involving all of these agencies on January 26th to identify ways to support each other.

Shauna Bilyeu, Superintendent

- WSBC (Western States Basketball Classic) is set for January 25-29, at the Oregon School for the Deaf in Salem.
- Two WSD students have joined the Hudson's Bay wrestling team. One on the girl's team and the other on the boy's team. The boy team member will be going to state tournament which held over the President's Day weekend in Tacoma.
- ASL RoundTable was held in November on the WSD campus and was tremendous success. More information will be shared later in the meeting.
 - Participants were very impressed with the WSDAA museum.
- In December WSD hosted a local SRO (School Resource Officers) meeting. One of the SROs will be giving a presentation this month to our students regarding online danger using social media.
- Ongoing projects
 - A WSD website meeting will be held next week. This is the first step toward revamping our website.
 - There will be an energy audit conducted on the WSD campus next week. The auditors will do an in-depth study and submit a final report by the end of March. The report will include ways to save on energy costs throughout campus. The last audit was conducted in 2007 and the savings were substantial.
 - There will be three student teachers on campus: two from Utah and one from Western Oregon University in Monmouth.

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- The Secondary Principal position has been posted. Plans are to have an interview committee set up by February with interviews taking place in March.
- March 1st: Three to four WSD students will be traveling to Washington, D.C. to participate in Hill Day. They will meet and share information about WSD with various Washington state legislators. Students and staff from WSSB will also be attending this event. The Board would like the group from WSD to share their experiences with the Board at a future meeting.

Letter from D.E.A.F.

Thank you to Rita Reandeau for donating \$100 in honor of the CDHL Board of Trustees to D.E.A.F. (Deaf Education Advocates Foundation).

Tom Galey, Director of Business Operations & Technology

CDHL's budget is on target and aligned with forecasted goals.

Process for Executive Director's evaluation

RCW 72.42.041(4) states that CDHL's Board of Trustees "Shall submit an evaluation of the director to the governor by July 1st of each odd-numbered year that includes a recommendation regarding the retention of the director."

The Board members discussed various options for evaluating the Executive Director. Several handouts were distributed to help with this process:

- RCW 72.40.0191 Director's powers and duties
- Ideas for performance indicators
- Suggestions for questions from the board

The Board will review the above items and bring back ideas to the February 3rd meeting.

The Executive Director will submit a progress report regarding goals identified in his 2015 evaluation.

ASL Roundtable (April McArthur & Guthrie Nutter)

CDHL/WSD hosted the 2016 ASL Roundtable conference which was a tremendous success. Over 100 participants from all over the country participated. This year's theme was "A Legacy of Language & Literature". Congratulations to April and Guthrie as well as the entire ASL Roundtable committee for making this event such a success.

<u>The ASL Specialist/SLP Merger: A powerful new alliance (Guthrie Nutter,</u> <u>Outreach ASL Specialist and Amanda Bleed, SLP for the WSD campus)</u>

Excellent presentation on the collaboration between the Outreach ASL Specialist and SLP for the WSD campus. Working together has strengthen both ASL and SLP services CDHL/WSD is providing to students on campus as well as those served throughout the state in CDHL's statewide outreach program.

Thanks to Amanda and Guthrie as well as the entire Bilingual department for working together for providing the best services possible for DHH.

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January 6, 2017

Executive Session

The Board of Trustees went into Executive Session at 1:53 p.m. until 2:50 p.m. pursuant to RCW 42.30.110(1)i) "To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation. The meeting reopened at 2:50 p.m.

February 3, 2017 Board meeting topics

- Continued discussion regarding the Executive Director's evaluation
- Possible participation in WSD 131st birthday celebration
- Possible tour of the WSDAA (Washington School for the Deaf Alumni Association) museum
- Policy review

<u>Adjournment</u>

Hearing no objections, the meeting was adjourned at 3:00 p.m.

Char Parsley, Chair CDHL Board of Trustees Rick Hauan, Executive Director CDHL

Date

Date

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Washington State Center for Childhood Deafness & Hearing Loss Special Board of Trustees Meeting February 3, 2017

Report by: Rick Hauan, Executive Director

What activities/projects have you been doing since our last meeting?

Ongoing meetings

- Governor's Goal Council
- Small Agency Cabinet
- CDHL Executive Leadership Team meetings
- Legislative weekly meetings

January 2017

- Georgia Pathway meeting (Atlanta)
- Common Ground meeting (Jackson, MS)
- Meetings with Spokane School District, ESD 101 HOPE School, and Deer Park School District staff
- Presentation before the House Education Committee.
- Attended OESD 114 Special Education Directors meeting (Port Angeles) to prepare for a regional program
- Worked with Jane Mulholland regarding facilitation of the Iowa Task Force and future Common Ground meetings
- CDHL/WSSB/WSDS outreach meeting (held at WSSB)
- Facilitated RESPECT K-20 from ESD 101/Spokane
- Facilitated Iowa Task Force meeting with Jane Mulholland (Des Moines)
- Attended Legislative Receptions (Olympia)

February 2017

- Meeting with Executive Director of HSDC (Seattle)
- Conference calls regarding upcoming Iowa Task Force meeting
- Attended ITOD and SLP meeting (Tacoma)
- Met with architect John Dickinson regarding future plans for the WSD campus
- Attended CDHL/WSD staff appreciation dessert
- Attended Clark County Superintendent's meeting
- Facilitated agency organizational meeting (Tacoma)

- Met to discuss early intervention services with Kris Ching, Carol Carrothers and the following individuals from Colorado:
 - Christie Yoshinaga-Itano: Professor of audiology in the Department of Speech, Language and Hearing Services, Institute of Cognitive Science, Center for Neurosciences, University of Colorado at Boulder; Department of Otolaryngology and Audiology, University of Colorado at Denver; and the Marion Downs Hearing Center.
 - Dinah Beams: Program Coordinator, Colorado Home Intervention Program (CHIP), Colorado School for the Deaf and the Blind
 - Denise Pedrie: Program Coordinator, Colorado Home Intervention Program (CHIP), Colorado School for the Deaf and the Blind
- Met with HOPE School staff and attended ESD 101 Special Education Director's meeting (Spokane)
- Attended meeting with HSDC, Kris Ching and Carol Carrothers regarding preschool services in the Seattle area
- Met with ESD 114 Special Education Director (Sequim)
- Attended Hands & Voice strategic planning meeting (Atlanta)
- Attended Common Ground meeting (Atlanta)
- Participated in the Common Ground presentation at the 2017 EHDI conference
- Attended the 2017 Capitol Hill Advocacy Day (Washington, D.C.) with WSD staff and students

Washington State Center for Childhood Deafness & Hearing Loss Special Board of Trustees Meeting March 3, 2017

Report by: Shauna Bilyeu, Superintendent

Weather: Mother Nature conquered all in the month of January, however WSD staff made sure student safety was still the top priority. There was some disruption to instruction due to alternate scheduling on several days, but WSD was only closed for a total of 1 day. Several other local school districts missed as many as 7 to 10 days! WSD has more than the required hours of instruction built in to the school calendar, so no make up student days will be required.

Events: Several students have expressed interest in Deaf Teen America (DTA). This event will be hosted by Ohio School for the Deaf from March 16th to 19th in 2017. This event is sponsored by Gallaudet University and the DTA provides opportunities for contestants to develop leadership skills and to showcase their intelligence and congeniality. Winners will receive scholarships to either college: Gallaudet University or National Technical Institute for the Deaf. WSD students will prepare presentations and the process for selecting an interview committee is underway.

WSBC was at OSD January 25-28th. Check out the results for WSBC at: <u>www.wsbc.osd.k12.or.us</u>

The pep rally held on January 25th was a memorable one! Fun fact: WSD has been a part of WSBC since 1977. That makes this the 40th year we have participated. In that time, WSD boys basketball team has won 4 times, girls have won 3 times and cheerleaders have won 10 times! There's some Terrier Pride!

WSD rocked it at the Academic Bowl competition held in Riverside, CA over President's Day weekend. Their record of 6 wins and 3 losses earned them a chance to participate in a Wild Card round that, if they scored high enough will get them into the competition held at Gallaudet over spring break. We won't find out for a couple of more weeks. Fingers crossed!

The ASL Flying Hands competition will be held March 9th. We have sent a press release about it to the Columbian. It reads as follows: The Center for Childhood Deafness/Washington School for the Deaf is proud to host the 11th annual ASL Flying Hands competition on Thursday, March 9th, 2017. Deaf and Hard of Hearing students of all grades will perform live at WSD's Lloyd Auditorium. Flying Hands is a cultural heritage celebration for students to show their ASL literary talents. Students will be coming from 6 cities all over the Pacific NW: Salem, Portland, Tacoma, Seattle, Anchorage and Great Falls as well as Vancouver B.C.

DVR Day: DVR brought counselors from most regions of the state to WSD on Feb. 22nd to meet with our 11th and 12th graders. This was a great opportunity for our students to meet counselors from their home area and ask questions. We invited the community to come to WSD in the evening on Feb. 21st, but we had a low turn-out. This is always concerning to me because I think that many families and students don't realize what services DVR can offer. We will be continuing to explore ways to strengthen our communications about DVR.

Interns: Megan Morrison and Kristi Tolman from Utah State and Quinn Murphy from Western Oregon University are here through March 2017. More interns from RIT and WOU will be joining us later.

Recruitment: We have several applications for the principal posting, and preparations for the selecting the interview committee are underway. The posting closes at the end of February.

Accolades: OSPI conducted a School Meal Programs Administrative review for WSD January 18th-20th. A reviewer met with Nutrition Services staff, inspected the kitchens, observed meal times and studied our business processes for the School Meals programs. Our site was praised for running a clean and safe cafeteria! Kudos to all involved with the review.

Staff Appreciation: The annual staff appreciation dessert was held February 2nd. It was very timely this year. Due to all of the weather craziness in January, I personally am very appreciative of the staff at WSD. We have amazingly dedicated and caring people that work here.

Washington State Center for Childhood Deafness & Hearing Loss Board of Trustees Meeting March 3, 2017

Report by: Kris Ching, Outreach Director, birth-5

What activities/projects have you been doing since our last meeting?

January 2017

- Jan. 4 WSDS planning meeting at PSESD for combined Outreach Team meeting at WSSB Jan. 26
- Jan. 18 director meeting in Spokane
- Jan. 18 State Interagency Coordinating Council (ICC) APR meeting in Burien, Kerianne attended
- Jan. 20-22 Kris attended the Early Childhood SKI-HI training at the Florida School for the Deaf & the Blind
- Jan. 25 Alice Anderson, EI TOD, at Children's Village, the Local Lead Agency (LLA) in Yakima and Kris collaborated on a training to FRCs and EI providers for Yakima County about early communication and the Birth-3 Registry for CDHL/WSSB/WSDS
- Jan. 25 Clark County ICC meeting and Family Leadership meeting Kerianne attended
- Jan. 26 WSDS-CDHL-WSSB Combined Statewide Outreach Team meeting at WSSB
- Jan. 27 2nd Deaf/HH Birth-3 training at Sedro Woolley School District (SWSD): Kerianne is providing professional development for EI providers in Whatcom & Skagit counties under the SWSD contract
- Jan. 30 Hockinson IEP eligibility meeting with Amy Kyler and Guthrie Nutter
- Jan. 31 Kris is on the interview panel for Guide by Your Side (GBYS) Parent Guide applicant in Bellingham, along with Christine Griffin, GBYS Coordinator; Nick Patten, Hands & Voices Secretary and parent; Kim Hamren, Listen & Talk; Laura Gramer, Hands & Voices Board member and parent. This position is a Parent Guide who uses ASL/English Bilingual communication.

February 2017

- Feb. 3 Transition IEP support for 3-year-old in Clover Park
- Feb. 6 Planning session with Colorado partners, Christy Yoshinaga-Itano and Dinah Beams, phone meeting
- Feb. 8 Karin Neidt, DeEtte Snyder, and Kris present at the Eastern Local Lead Agency meeting for ESIT, webinar due to weather conditions
- Feb. 13 CDHL Agency Organization meeting, Tacoma Willard office

- Feb. 14 Colorado partners visit and meeting statewide systems, data collection – child outcomes, assessment, professional development, family services (Tacoma - Willard office)
- Feb. 15 Dept. of Early Learning and ESIT State Interagency Coordinating Counsel meeting in Olympia
- Feb. 15 IEP support for preschooler transitioning to kindergarten in Seattle Public Schools
- Feb. 16 ESD 113 Special ED Director meeting
- Feb. 21 HSCD preschool discussion (Lindsey Klarman, Rick, and Kris)
- Feb. 21 Birth-3 Sensory Disability State Agencies Workgroup meeting at ESIT in Olympia
 - Results WA representatives, Tristan Wise and Jade Hudek participated as requested by Dr. Doug Gill, OSPI
 - Discussion about creating improvement plan for birth-3 services and preschool for children who are D/HH, Blind/VI, or Deaf-Blind
- Feb. 21 Birth-3 Deaf/HH Specialist Professional Learning Community meeting at Tacoma Willard office and Zoom
- Feb. 22 First Family Night in Sedro Woolley! 4 families attended
- Feb. 25-March 1 National EHDI Conference in Atlanta (Kerianne, Kristi, Rick, and Kris will attend from CDHL)

What is on your horizon (include dates)?

- March 19-21 GA Pathway support for their legislative movement to support language equality and access for all Deaf/HH children (Kris & Kerianne)
- April 20 is the next Family Night in Sedro Woolley
- May 3-5 Infant Early Childhood Conference Tacoma
- May 5-7 Spring Family Camp at Lazy F Ranch

Washington State Center for Childhood Deafness & Hearing Loss Special Board of Trustees Meeting March 3, 2017

Report: Carol Carrothers, Outreach (6-21)

What activities/projects have you been doing since our last meeting?

- January 4, WSDS meeting in Seattle
- Educational Interpreter Mentorship Kick Off Weekend January 14 15 Dave Morrison and Tamara Moxem were the presenters. A total of 10 interpreters were in attendance at the kickoff. Two participants were from Seattle SD, 2 from Sunnyside, 1 from Cheney, 1 from Napavine, 1 from Ferndale, and 3 from Spokane SD. A total of 15 interpreters will be participating in this years mentorship program.
- January 18 met with two teachers of the deaf in Spokane School District to develop an in-service training for Franklin Elementary School. The two teachers in Spokane as well as Amy Hardie, and myself will present a training Feb. 9th.
- January 19th spent the day with our consulting team (Erica, Cathy, Deirdre, Maura, Guthrie) viewing the Olympia SD DHH students and their services. Met with the teacher and administrative team at the end of the day to discuss observations.
- In-service training "Deafness 101" following our program consultation for Olympia SD. Feb. 22, Cathy, Deirdre, Maura and Guthrie
- State Transition Team met Feb. 7 to work on Biz Town and Finance Park activities. This is going to be a huge event. We have mock interviews with older students the first day, one with a deaf adult and one through an interpreter; the younger kids are going to the Museum of Flight and have a scavenger hunt. We have a Deaf professional night where students will meet deaf adults and learn about their jobs/careers. The second day is Biz Town activities for younger students and Finance Park for older students.
- ITOD and SLP combined met Feb. 8 and learned from HSDC, ODHH, DVR, Seattle Children's Hospital what services they provide.
- EIPA presentation "Non Manual Markers" Feb. 4 excellent presentation
- New numbers for interpreters meeting state requirements: As of 1/23/17
 - Interpreters who have met the standard (taken both the performance and written test and passed requirements of both): 94
 - o Interpreters who have met the performance requirement only: 33
 - o Interpreters who have passed the written test only: 75
 - Performance tests still pending results: 36

What is on your horizon (include dates)?

- Presentation to the State Counselor Conference March 3 Erica, Regina McGinnis and myself.
- Meeting to discuss the needs for next year for regional program (Snoqualmie Valley, Riverview, Tahoma and Issaquah)
- Part II Crack the Code Training March 17 and 18 in Ellensburg.
- Deaf Fiesta March 25th Coordinated by Children's Hospital, WSDS and CDHL
- Continuing to provide the EIPA performance test in Ellensburg

CDHL Outreach Report

Data as of February 23rd, 2017 Sarah Decker Outreach Coordinator

Number of contracts executed since last report - 30

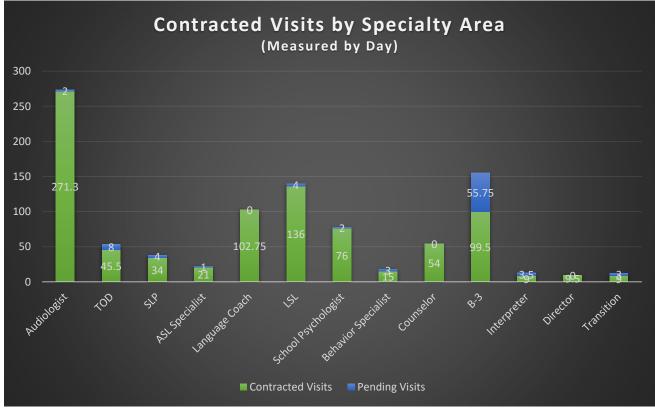
(between 12/16/2016 thru 2/23/2017)

Total contracts 2016-2017 - 234

(as of 2/23/2017)



Total number of visits (measured by 8-hour day) – 968.75



Average time from contract request until contract is sent to vendor – 9.5 days

(2017 contracts only – note this average includes summer lag of nearly 1 month)

Average time for contract to be returned by vendor – 17.2 days

(2017 contracts only)

Average time for consultant(s) to be assigned when contract is executed – 5.3 days (2017 contracts only)

Activities:

(since	last re	port 12	2/16/2016)	
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🗞 Jan. 4	Renton, WA
🗞 Jan. 26	Vancouver, WA

WSDS Meeting CDHL, Washington State School for the Blind, Deaf Blind Project & WSDS joint outreach team meeting

Re:Some Thoughts on the Process for Reviewing the Executive Director's Performance from Larry Swift

After the discussion at our last meeting there appears to be a general consensus about the following;

- 1. Our previous evaluation document is no longer useful because its focus is primarily on the management and leadership of WSD rather than the Center;
- 2. In gathering input from stakeholders as part of the process the Board should survey those who have direct experience with and knowledge of Rick's responsibilities and performance as director of the Center;
- 3. The performance review should address Rick's goals, his statutory responsibilities and his leadership skills

The following are some ideas that the Board may want to consider along with the written "Suggestions for Questions from the Board" and "Ideas for Performance Indicators" that others on the Board shared at the last meeting. These are only intended as some general ideas that may help us as we re-design the performance review process.

Ideas for Our Process:

1. The Board receives the following information from others:

a. Rick's written self evaluation – This could include comments on his goals, responses to the kind of questions from the board that were shared with us at the last meeting, an overview of his work relating to his statutory duties, and any quantitative data that may help the Board assemble a full report to the governor;

- b. A summary of responses from key stakeholder groups.
- 2. Board members individually complete a performance review form based largely on Rick's statutory responsibilities and his leadership skills;
- 3. The Board members' performance review forms are summarized (by the chair? By a subcommittee?) for the Board members to use when the Board meets with Rick to discuss his work and then to collectively develop an outline of its report to the governor;
- 4. The chair drafts the report to the governor and shares it with the Board prior to submission to the governor.

Ideas for Accessing Stakeholders:

- 1. A synthesis of the reports from outreach clients on the services that they have received could be prepared for the Board;
- 2. A brief survey tool could be given to parents and families that attend the family conference organized by WSDS. (Perhaps it could be used in other contexts when parents and families gather.);
- 3. The Outreach consultant team could be surveyed.
- 4. Special Education directors could be surveyed;
- 5. Should WSD staff have some input on the aspects of Rick's responsibilities that directly affect their roles? If so, how?

I think all of these inquiries from stakeholders should be brief, perhaps no more than 4 or 5 questions. While they could include rating scales, I think narrative comments are more productive for us. The emphasis should be on the respondents' perception of how well their needs are being met AND how effective they think the Center's work is in improving educational opportunities for deaf and hard of hearing children. Obviously the surveys would have to be different for each stakeholder group, perhaps questions similar to the following might be framed for each group:

(Individual clients) How helpful have the Center's services been in assisting you to better serve deaf students?

(Parents of deaf children) What services that you have received have helped you support your child's learning? What additional services would add to your success?

(Outreach Consultant Team) What are the most successful services that the Outreach Team provides? How could the services be made more effective in the future?

(Special Ed Directors) How has the Center helped school districts fulfill their obligation to meet the educational needs of deaf and hard of hearing students? What more could it do to assist you in your work?

(WSD Staff) In the past year what assistance (e.g. training, resources, supervision, other) has been most helpful in your work? What is your most important unmet need in your effort to fulfill your responsibilities?

Ideas for the Board's performance review form:

Board members could respond to questions about his work on a five point scale followed by space for a narrative comment with the expectation that a rating of "1" (Outstanding) or a "5" (Needs Improvement) would require brief comments justifying the rating. Comments for ratings of "2", "3", or "4" would be optional.

Example:

1. How effective is the Executive Director's supervision and management of the school? Rating: Circle one response: 1 (Outstanding) 2 3 4 5 (Needs Improvement)

(Space for Narrative Comment)

Other questions on the form could include:

- 2. Has the Executive Director established effective staff supervision procedures and held staff accountable for their work?
- 3. Has the Executive Director established effective procedures for providing technical assistance and support to local school districts and regional programs that provide appropriate opportunities for deaf and hard of hearing children and their families?
- 4. Does the Executive Director provide sufficient oversight to the WSD superintendent and staff to assure the continued improvement of the instructional program?
- 5. Does the Executive Director provide appropriate oversight of the Center's financial affairs?
- 6. Does the Executive Director provide appropriate oversight of the Center's facilities and provide sufficient advanced planning to assure the facilities will meet the programming needs of the future?
- 7. Does the Executive Directors' leadership stimulate the improvement of educational services to deaf and hard of hearing students throughout the state?
- 8. Has the Executive Director's leadership resulted in productive, collaborative relationships among the agencies and programs that serve the educational needs of deaf and hard of hearing children and their families?

Both the sample questions for the stakeholder groups and the performance review forms are only illustrations. My lack of experience in deaf education limits my ability to frame the most effective questions. Others on the Board have far more capacity to shape questions that will be most effective in producing useful information. I hope these thoughts will be helpful as we re-design our process.

Informational Items

CDHL Data As of February 23, 2017

WSD

•	Elementary School:	35
•	Middle School:	12

•	High School:	<u>50</u>
	Total students	97

WaCAD

WaCAD:

Statewide Outreach

10

Birth to 5 program

Southwest Washington:	10
 Central Washingt 	on:
 Birth to 3: 	14
3 to 5:	5

Districts served through statewide outreach (2016/2017 school year):

ESD 101	ESD 105	ESD 112	ESD 113	ESD 114	ESD 121	ESD 123	ESD 171	ESD 189
Boost	Cle Elum-Roslyn	ESD 112	Aberdeen	Bremerton	Auburn	ESD 123	Bridgeport	Anacortes
Collaborative							01	
Cheney	Granger	Evergreen	Centralia	Central Kitsap	Bainbridge	Asotin-Anatone	Eastmont	Arlington
Deer Park	Naches	Hockinson	Chehalis	Sequim	Bethel	Columbia	Ephrata	Bellingham
East Valley	Sunnyside	Innovative Services NW	Elma	Port Townsend	Clover Park	Kennewick	Moses Lake	Burlington-Edison
Freeman		Kelso	Olympia		Highline		NCESD 171	Everett
Inchelium		LaCenter	Pioneer		Issaquah		Omak	La Conner
Mead		Longview	Rochester		Puyallup		Soap Lake	Lake Stevens
Medical Lake			Tumwater		Renton		Wenatchee	Lynden
Pullman		Washougal	Yelm		Riverview			Marysville
Reardan-Edwall		WSSB			Seattle			Mt Vernon
Spokane					Snoqualmie			Sedro-Woolley
					Sumner			Snohomish
					Tacoma			
					Tahoma			
					Vashon			
					Island			

Tribal School: Muckleshoot Tribal School No. 903 (King County)

Private School: Epiphany School (Seattle) Island School (Bainbridge Island) Lake Washington Girls Middle School (Seattle) Overlake School (Redmond) St. John Vianney Catholic Church (Spokane Valley) From: Overmiller, Kyle [mailto:Kyle.Overmiller@leg.wa.gov]
Sent: Wednesday, February 1, 2017 3:36 PM
To: Rick Hauan <<u>rick.hauan@cdhl.wa.gov</u>>
Subject: Thank you

Hi Rick,

I want to pass along a sincere thank you for allowing Dave Morrison to attend our committee hearing yesterday as an ASL interpreter. Between Ross' efforts of pulling things together and Dave's ability to come to the meeting, everything ended up working out perfectly (even on such short notice). I know efforts like this can sometimes go unnoticed, but I want to make sure that this wasn't the case here.

Many thanks,



Kyle Overmiller Technology & Facilities Director Washington State House of Representatives (360) 786-7271