

WASHINGTON SCHOOL FOR THE DEAF
BOARD OF TRUSTEES MEETING
July 25, 2008

Board Members: Allie Joiner (District #1)
Pat Clothier (District #2)
Char Parsley (District #5)
Rita Reandeau (District #6)
Ariele Belo (District #7)
Larry Swift (District #9)

Absent: Gail Pollock (District #3)
Sidney Weldele-Wallace (District #8)

Legal Counsel: Bonnie Terada

Superintendent: Rick Hauan

Guests: Jane Mulholland, Assistant Superintendent
April Rounds, Human Resources Manager
Chuck McCarthy, Director of Business Operations
Lorana Myers, Purchasing Officer

Recorder: Judy Smith

Interpreters: Gina Diaz, Don Coates

The meeting was called to order by Allie Joiner, Board Chair, at 9:06 a.m. It was determined that a quorum was present.

Change in agenda

Add an Executive Session after the budget discussion. Pat Clothier moved that the above addition to the agenda be approved. Char Parsley seconded the motion. It was voted on and approved.

Minutes from June 12, 2008, meeting

Pat Clothier moved that the June 12, 2008, minutes be approved. Rita Reandeau seconded the motion. It was voted on and approved.

Reports

- **Finance (Chuck McCarthy, Director of Business Operations)**
 - Wrap up of fiscal year 2008
 - Fiscal year 2008 ended June 30th
 - Ended in the black. Half of the overage will go back to the state.
 - Minor Public Works
 - Bathrooms on the second floor of Clarke Hall are right on target

- Boiler replacement - new boilers in Clarke Hall, Divine, and a smaller one in Epperson.
- Cottage exterior painting in progress
- The Board would like a tour of the newly remodeled bathrooms on the second floor of Clarke during the September meeting.
- New construction
 - Asbestos abatement, lead paint removal and any other hazardous materials in Deer Hall are being removed.
 - The first pre-construction meeting will be held Monday, July 28th.
 - Parking will be an issue during construction.
- **Superintendent's Report**
 - Literacy Faire 2008
 - A total of 48 students are attending the nine day 2008 Literacy Faire event.
 - The focus is on skits and storytelling. Participants are using the Deaf culture perspective of storytelling.
 - The majority of students attending Literacy Faire are non-WSD students.
 - WSD "day" students were allowed to stay in the cottages during Literacy Faire week.
 - Enrollment
 - 1:7 ratio during graveyard hours in the cottages
 - DLR has been contacted regarding a WAC change
 - The Superintendent will write a position paper proposing the change and DLR will take it to the appropriate individuals recommending that the 1:7 ratio during graveyard hours be eliminated.
 - The Superintendent would like to shift the graveyard staff member from the Post High School program to a cottage which would open seven beds.
 - The graveyard Dean would check the Post High School participants periodically during the graveyard hours.
 - Pat Clothier moved that we temporarily move the PHS graveyard person to the cottages at the beginning of the school year. Ariele Belo seconded the motion. It was voted on and approved.
 - Campus Updates
 - Epperson Building
 - WSD has been given approval to allow students to use the Epperson building. PE will be held on the second floor during the upcoming school year.

- A staffing plan for supervision of students while in Epperson is being developed.
- All tenants (with the exception of one) have been given notice to vacate Epperson by August 2009
- Northrop building
 - Has become an Outreach Training Center.
 - Evening ASL classes, workshops, immersion programs, etc. will be held in Northrop.

Policy Review

- 1st Reading:
 - Rights and Responsibilities (Policy: 3200)
 - Larry Swift moved that Policy 3200 be approved. Pat Clothier seconded the motion. It was voted on and approved.
 - Preservation and Production of Electronic Records (Policy: 4040)
 - WSD is looking to pursue archiving software to preserve the necessary data.
 - Pat Clothier moved that Policy 4040 be approved. Rita Reandeau seconded the motion. It was voted on and approved.
 - Email Retention (Policy: 4041)
 - Once the procedure is developed the Board would like a training session to determine what is and what is not "transitory" email.
 - Pat Clothier moved that Policy 4041 be approved. Arielle Belo seconded the motion. It was voted on and approved.
 - Corrective/Disciplinary Action (non-represented) (Policy: 5206)
 - Pat Clothier moved that Policy 5206 be approved with the current Board Chair's name. Rita Reandeau seconded the motion. It was voted on and approved.

Board Budget Committee members

The members of the Board Budget Committee will be Pat Clothier, Larry Swift, and Rita Reandeau. The members will meet during the break.

Budget Discussion (Rick Hauan, Superintendent)

- Fiscal year 2009
 - Various areas of cost reduction were discussed, including interpreting costs and eliminating some vacant positions.
 - A balanced budget is predicted with a small amount set aside for contingency.

- **Human Resources Update (April Rounds, Human Resources Manager)**
 - The Board was given a personnel update (handout)
 - WSD has purchased an online safety training program titled safeschools.com.
- **Transportation Costs**
 - Due to the rise in transportation and natural gas costs (handout), the Governor's office has suggested that WSD submit a supplemental budget requesting help to cover these increased costs. The Board agreed with this suggestion.
- **Budget Cuts**
 - The Board asked administration go back to the table and cut the budget further – target \$43,000.
 - Larry Swift moved that the Board direct the Superintendent to cut the budget \$40,000 and also begin a budget analysis project to include examining priorities – prioritization of an \$80,000 reduction and a prioritization of a \$120,000 reduction. Char Parsley seconded the motion. It was voted on and approved.

Staff Update

The Superintendent gave a brief update on two staff members who are quite ill and what impact their absence will have on the agency.

Executive Session

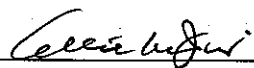
The Board went into Executive Session at 1:30 p.m. for 30 minutes pursuant to RCW 42.30.110(1)(g) "To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee....". The meeting reopened at 1:52 p.m.

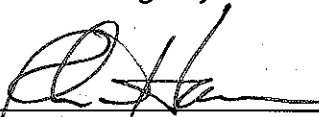
Notes:

- An ASL curriculum will be set up and offered to students this fall.
- The Board wanted to make sure that in light of need to reduce costs, WSD does not close doors that have been so hard to open. The Board will be sent copies of the budget submission as soon as it is completed.

Adjournment

Pat Clothier moved that the meeting be adjourned. Larry Swift seconded the motion. It was voted on and approved. The meeting adjourned at 2:00 p.m.


 Allie "AJ" Joiner, Chair
 WSD Board of Trustees


 Rick Hauan, Superintendent
 Washington School for the Deaf

9/5/08
 Date

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