

Washington State Center for Childhood Deafness & Hearing Loss



November 2, 2018

**WASHINGTON STATE CENTER FOR
CHILDHOOD DEAFNESS & HEARING LOSS**
Board of Trustees Meeting Packet
November 2, 2018

- Agenda
- Board of Trustees contact information
- 2018/2019 school calendar

AGENDA ITEMS

- Board meeting minutes
 - September 21, 2018
- Reports:
 - Executive Director - Rick Hauan
 - Superintendent – Shauna Bilyeu
 - Outreach – Kris Ching, Kathy Froehlich, Carol Carrothers

INFORMATIONAL ITEMS

- On-campus enrollment data

**WASHINGTON STATE CENTER FOR
CHILDHOOD DEAFNESS & HEARING LOSS
Board of Trustees Meeting
November 2, 2018**

8:00 a.m. **Board Finance Committee meeting**

Business Meeting

- 9:45 a.m. **Call meeting to order and determine a quorum is present Approve minutes from September 21 Board meeting.**
- 15 minutes **Housekeeping – Shauna Bilyeu**
- 30 minutes **Academic Assessment Progress – Shannon Graham**
- 45 minutes **Student Activity(DAW) – Stephanie Kesterke & Students**
- 30 minutes **Review letter to Legislature – All**
- 15 minutes **Open Public Comment**
- 30 minutes **Lunch**
- 45 minutes **Lean Overview – Sarah Decker**
- 45 minutes **Performance Measures Update – Dr. Erica Pedro & Shauna Bilyeu**
- 30 minutes **Interpreter Department – Catherine Thomas**

WASHINGTON STATE CENTER FOR CHILDHOOD DEAFNESS & HEARING LOSS

BOARD OF TRUSTEES

Rick Hauan, Director (360) 418-0400 (rick.hauan@cdhl.wa.gov)
 Shauna Bilyeu, Superintendent (360) 418-0402 (shauna.bilyeu@cdhl.wa.gov)

<i>Voting Members</i>	<i>Address</i>	<i>Cong Dist.</i>	<i>Contact Information</i>	<i>Date Apptd.</i>	<i>Term Expires</i>	<i>E-Mail/Fax</i>
Maria Christianson	3796 Brown Road Ferndale, WA 98248	1	(360) 402-0162 Text	11/18/13	07/01/23	maria.christianson@cdhl.wa.gov
Allie "AJ" Joiner	15806 18 th Ave. W., B 102 Lynnwood, WA 98087	2	(425) 329-8433 VP	08/30/06	07/01/20	allie.joiner@cdhl.wa.gov
Nancy Sinkovitz	6403 NE 75 th Street Vancouver, WA 98661	3	(360) 910-0338	10/01/14	07/01/20	nancy.sinkovitz@cdhl.wa.gov
Nita Kamphuis	635 S. Hawaii Place Kennewick, WA 99336	4	(509) 539-0962 (cell)	07/23/18	07/01/23	nita.kamphuis@cdhl.wa.gov
Char Parsley	3427 W. 7 th Avenue Spokane, WA 99224	5	(509) 315-2128 VP (509) 329-8535 Text	03/16/07	07/01/21	char.parsley@cdhl.wa.gov
Rita Reandeau	1470 Yukon Harbor Rd., SE Port Orchard, WA 98366	6	Cell: (360) 551-3034	08/19/04	07/01/19	rita.reandeau@cdhl.wa.gov
Ariele Belo, Vice Chair	1625 19 th Avenue Seattle, WA 98122	7	(206) 388-1275 TTY (206) 452-7955 (Video & Voice)	01/30/07	07/01/21	ariele.belo@cdhl.wa.gov
Sidney Weldele-Wallace,	19501 SE 332 nd Place Auburn, WA 98092	8	(253) 833-6487 (253) 833-9111 ext. 4705 (253) 569-8000 cell	06/27/02	07/01/21	sidney.weldele-walla@cdhl.wa.gov
Nancy Fitta, Chair	512 63 rd Ave Ct NE Tacoma, WA 98422	9	(253) 517-1070 (253) 922-0539 (253) 376-0414 cell	05/01/13	07/01/20	nancy.fitta@cdhl.wa.gov
Larry Swift	2306 Glen Kerry Ct., SE Lacey, WA 98513	10	(360) 491-8745	07/31/02	07/01/19	larry.swift@cdhl.wa.gov

WASHINGTON SCHOOL FOR THE DEAF

2018/2019 School Year

July 18

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Mark Your Calendars!

Deaf Awareness Week
September 24 - 28, 2018

Homecoming
October 17, 2018

Open House
October 17, 2018

WSBC/WSBCC 2019
January 31 - February 1, 2019
Washington School for the Deaf

Flying Hands ASL Literacy Competition
March 14, 2019

All Star Day
May 30, 2019

Graduation
June 12, 2019

Legend	Early Release: Residential students go to the cottages, day students will ride bus home	After School Program
 -First/last day of school  -Non-school days -Early Release Dates -Residential Travel days	September 20; October 18; December 20; February 14; March 21; April 18; May 16 Teacher Planning Day - January 25 No day student transportation	Fall: September 10 - October 30 Winter: December 3 - January 23 Early Spring: February 11 - March 27 Spring: April 15 - May 22

Registration Day*	August 26, 2018	Break for WSBC	January 31 - February 1, 2019
First Day of School	August 27, 2018	Spring Break	April 1-5, 2019
Labor Day	September 3, 2018	Memorial Day**	May 27, 2019
Veterans' Day	November 12, 2018	Last Day of School	June 14, 2019
Thanksgiving Break	November 22-23, 2018		
Winter Break	December 24 - January 4, 2019		
Martin Luther King Jr. Day**	January 21, 2019		
President's Day	February 18, 2019		

*No transportation provided on Registration Day
**Holiday and travel day

Statewide and School Testing Windows	
MAP (Measure of Academic Progress) 2-12th grades October 1-12, 2018 March 18-19, 2019	SBAC (Smarter Balanced Assessment Consortium) October 22-26, 2018 (re-takes for 11th/12th grades) May 6-10, 2019
WCAS (Science for 5th, 8th, 11th grades) May 20-24, 2019	

Quarters end: 1st Quarter: November 2, 2018; 2nd Quarter: January 24, 2019;
3rd Quarter: April 12, 2019; 4th Quarter: June 14, 2019

Agenda Items

**WASHINGTON STATE CENTER FOR
CHILDHOOD DEAFNESS & HEARING LOSS
Board of Trustees Meeting
September 21, 2018**

Board Members: Maria Christianson (District #1)
Allie Joiner (District #2)
Nancy Sinkovitz (District #3)
Ariel Belo (District #7)
Nancy Fitta (District #9)
Larry Swift (District #10)

Absent: Nita Kamphuis (District #4)
Char Parsley (District #5)
Rita Reandeau (District #6)
Sidney Weldele-Wallace (District #8)

Superintendent: Shauna Bilyeu
Legal Counsel: Tsering Cornell
Recorder: Jessica Sydnor
Interpreters: Catherine Thomas, Daniel Mroz

Guests: Sarah Decker, Lean Coordinator
Kris Ching, Director of Outreach
Carol Carrothers, Director of Outreach

Executive Staff Absent (excused):
Executive Director: Rick Hauan

Nancy Fitta, chair, called the board meeting to order at 10:02am. It was determined a quorum was present. Agenda was reviewed and adjusted.

Discussion: Tsering suggested that we add a public comment period.

Approval of meeting minutes

Board Meeting June 14, 2018

Correction: Page 9, "Options for the new roof", it should say the first option not the second option was selected. It should say the first option was the recover of the roof. AJ moved to accept with revisions, Nancy accepted the changes.

Nancy Fitta moved to approve the June 14th, 2018 meeting minutes. Allie Joiner seconded the motion. The motion was voted on and approved. Maria abstained as she did not attend the June 14th meeting.

Board Meeting July 25-26, 2018

Nancy Fitta moved to approve the July 25-26, 2018 meeting minutes. Larry Swift seconded the motion. The motion was voted on and approved. Maria and Nancy Sinkovitz abstained as they were not present for the July 25-26 meeting.

Open public comment

10:10 am: Sarah Decker informed the Board of her new role as Lean Coordinator and thanks Administration and the Board for the addition of this position to coordinate the LEAN Government Framework for CDHL. Sarah described the LEAN Government Framework, how employees are involved, the philosophy and the origin. Larry suggests this become an agenda item for the Board to gain further/expanded understanding and the benefits of LEAN Government Framework. Sarah suggested that the Board go through the framework interview and exercise and she is happy to present.

Kris Ching recommends that Sarah provide an overview of the framework for the Board and talked about the benefits that she has experienced from the framework. Nancy Fitta suggests the board add an overview presentation to the next meeting and then schedule a retreat for Lean interviews.

Shauna suggests that we schedule the public comment section near the staff lunch period to allow for more attendance.

Legislative Report Update

Shauna shared with the board that yesterday, September 20th, the WSD successfully hosted visitors from the Legislature, which was a wonderful way to kick off Deaf Awareness Week. All 15 legislative members of the House Education Committee were in attendance for a two-hour visit. The House Education Committee has not visited WSD in 20 years. The event was a big success. Carol mentioned that Laurie Dolan (27th legislative district) is willing to write a bill to address the 4-year interpreter training program within our University System. Carol said the establishment of this type of program would require approximately \$300,000.

Outreach Update

Carol Carrothers talked about the dramatic increase in the number of requests for services through outreach to youth and schools across the state. She further explained that Outreach Directors, the business office and others on the executive team are implementing a new system to reduce the time required to implement a service plan and begin using a purchase order process. Carol said there are still some details to work out for the business office and says districts are requesting more "open" purchase to add flexibility to add services.

Board Finance Committee Report

Rita Reandeau is excused from the meeting so co-chair, Larry is serving in this role for the meeting. Larry Swift reported: The agency ended the fiscal year in the black, however, this required funds in local accounts and our 19-H account to be used. Due to the severe impact of agency finances, the finance committee met twice during the summer. The Business Director left the agency July 24th. Jessica is serving in the temporary role of business director. Larry reminded the board that we have maintained this vacancy and Jessica Sydnor is working with OFM to submit the necessary documents for biennial

requests and supplemental budget requests both for operating and capital. Biennial budget requests for operating and capital have been submitted. Supplemental requests are due on October 1st. Larry reminded the board the biennial requests are not for the current fiscal year. Supplemental requests are critical for our current fiscal year because those funds will apply to the current fiscal year to assist with our budgetary challenges we are experiencing. OFM is encouraging our agency to work with Small Agency Client Services to assist with budget development and monitoring for the short term while we stabilize our budget health. This limited work with SACS will be beneficial while we redevelop our budget. SACS will aid with budget structure and detail, however will not be making business decisions for us. This will provide support to the agency to accurately allot funds, submit requests and assessing trend expenditure data.

Shauna mentioned SACS will serve as consultants for budget development and future planning. Kay Pedisich will be a liaison with SACS. Shauna feels confident that SACS will work well in this limited capacity. Shauna shared with the board that we have submitted a budget request and that OFM has assured us that this is a strong decision package for consideration in the governor's budget as well as going to the Legislature for consideration. Nancy Fitta clarified that we are in a long legislative session and while we are hopeful about supplemental funding, there are no guarantees, hence the hiring freeze.

Birth to 3/Early Childhood Report

Kris Ching announced Krissy Walker accepted a position as an Outreach Family Engagement Specialist. Kris talked about the various district areas in need of services. Kris will be expanding Family Nights to more areas throughout the state of WA. Larry mentioned an Amazon grant that may be beneficial to Early Education efforts and recommends that Kris reach out to that grant contact. Kris was recently invited to a new group meeting related to pre-school education and that in her application for the committee she tried to explain the specific needs for deaf babies, toddlers and preschool age children. AJ requested a schedule of Family Nights so the board may be able to attend some of the meetings.

BizTown Update

Cathy Corrado provided a presentation about Deaf2Deaf, BizTown, Finance Park and JA World. Cathy shared stories and images from the deaf community involvement in the event last. Cathy realized how many people are unaware of the available resources. This was partially beneficial to parents. Cathy mentioned there were several different languages used at the event which required a great deal of interpreter and translator services. Cathy talked about some schools following the curriculum while others did not.

Due to a presentation Cathy provided, Utah will be implementing their own BizTown. Virginia, Michigan and California have reached out to Cathy to provide guidance for them as they would like to implement their own programs as well.

Cathy described the funding complications and what adjustments were made to accomplish the work last year. The funding request process with DVR has changed and Cathy believes this new structure will allow her to reach out some of the districts who have historically been unable to attend the event. Cathy encourages the board to inform her of seniors that could benefit from the program and maybe do not know about it to become tutors. Cathy believes the event will occur on the last Wednesday and

Thursday in March (27th and 28th). Cathy welcomes any ideas and suggestions. Shauna informed the board that we have requested funds through a decision package for this event as well.

Strategic Plan:

Shauna reminds the board that we are due for a new strategic plan (June 2019). We tried to make Outreach and Campus program parallel. The different areas within the agency are aligned but we need to expand bilingual and performance development plans from campus activities and develop a more robust system for Outreach. Erica, Shauna, Carol and Kris will be working on the Outreach strategic plan. Shauna has provided a progress for the campus program but asked the board to focus on the outreach program. Shauna plans to review goals with campus staff this year. For the agency wide approach, the theme will be access. Erica Pedro presented plan to address outreach strategic planning needs. She mentioned we need to revamp goals that are no longer in congruence with the work that we do and to align our language. Erica explained the plan to implement changes, moving ahead with some pre-determined changes and then provide those to the Executive team for review. The plan will be provided to the board for review, edits and additions once a draft is completed. Erica talked about some of the areas are no longer relevant and/or too broad.

The Executive team are aligning and drafting additional goals to focus our planning for the new strategic plan. Tsering recommends we refer to the School for the Blind strategic plan as an example, as it appears to meets the statutory requirements. Larry would like to be sure that we communicate clearly our success and goal accomplishments to the Legislature. This is an opportunity to submit a report to the Legislature to generate awareness especially now that the Education Committee has express a renewed interest in our programs. AJ agrees with Larry and says it time to ensure that the Legislature understands what our Outreach team needs in the way of development and implementation support at the local level. We are increasing services and visibly for Outreach services to reach all the students, their families and the service providers who need our services. Larry suggest the board have more routine, detailed reporting on our performance measures and strategic goal planning and accomplishments.

Adjourn for lunch 12:45p

Reconvene 1:40p

Performance Measures

Nancy Fitta informed the board that is time to begin working on updating our performance measures. Shauna and Jess will be in touch with our OFM budget analyst and request to update our performance measures despite the missed timeline (request extension). Tsering has offered to assist the agency/board with drafting new performance measure language. Shauna has set a deadline of the end of October. The new performance measures will be included in strategic plan development. This will be an on-going activity with a robust and diverse system linked to the Strategic Plan and Performance Measures. Nancy Fitta will draft a letter to the House Education Committee to include our upcoming changes they can anticipate as well as measures to track growth and improvement. Tsering recommends we send the letter to them sometime in December.

Board efforts toward agency savings

Allie Joiner made a motion to keep the meeting schedule, but move the board meeting locations to the campus for this school year as a cost savings for the agency. Larry Swift seconded the motion. The board unanimously voted to change the meetings to the WSD campus for the 2018-2019 school year.

Discussion: Nancy Fitta asked the board if we could change our lunches from catered lunches to being served by the Nutrition Services Department. The board agrees that Nutrition Services will resume providing lunch for the board.

Teacher salary changes

Shauna informed the board that Vancouver Public Schools has concluded the union negotiations and has posted the new salary schedule. She explained that Time, Responsibility and Incentive (TRI) money was supposed to be excluded from the salary schedule this year but Vancouver has included TRI for this year and next school year. Shauna explained that we will continue to experience salary equity issues due to TRI for the next two years as the Vancouver Public School teachers will make more money than CDHL certificated staff. Shauna expressed management’s concern regarding turnover due to the lower pay scales.

Committee Work

The board does not have sufficient time to complete committee work today as four of the board members were unable to attend today. The board agrees that finance and policy are the priorities for the board at this time. The board will continue to work on policies, the finance committee will continue to meet every few weeks.

Future meetings

Tsering recommends the agency send the agenda template to the board chair in advance of each board meeting to assist with agenda development.

Adjournment

Seeing no objections, the board chair adjourned the meeting at 2:41p.

Nancy Fitta, Chair
CDHL Board of Trustees

Date

October 2018

- Video conference with Debra O'Willow regarding establishing a LEAD-K team in Washington to include a broader stakeholder base. ODHH is using funds they have to establish Stakeholder meetings
- AG Bell – LEAD-K mediation/facilitation
 - Facilitated and mediated a meeting that resulted in a shared agreement for early intervention for children. Press release listed below.
- CDHL Board Finance Committee meeting (Gig Harbor)
 - Review Decision Packages and Supplemental Packages submitted to OFM for approval
- Census meeting to discuss the implementation of Census 2020
- Zoom conference to articulate a grant possibility. This is a follow up to the previous phone conference. This was followed with an in-person conference to discuss what the foundation will fund to grow Birth – 5 services in the state of Washington.
 - The foundation believes Washington state is uniquely positioned to establish a model that can be used nationwide. They are interested in funding the development of components to assist with the establishment of truly universal access to services and supporting children who are deaf/hard of hearing, their families and the service professionals providing support to them
- Met with the director of the Teacher Preparation: Deafness at Western Oregon University to discuss placement of student teachers and program support for professional development statewide
- Met with Tom Opstadt to review options to address budget shortfalls for the current fiscal year and planning for the upcoming biennia
- Georgia Pathway meeting (fully paid by Georgia Department of Education) continuing to discuss the implementation of literacy planning for children B-8
- Presented to ESD 101 on services available for local districts and children and families at the local level
- Facilitate Common Ground Project meeting
 - Planning for future projects
 - Reset goals for Common Ground Project



AG Bell Statement on LEAD-K Agreement

WASHINGTON, (October 26, 2018) - AG Bell and LEAD-K leaders have recently agreed on adaptations to the model LEAD-K bill that will strengthen it for all children who are deaf or hard of hearing. With the adapted bill, parents will continue to receive balanced and comprehensive information about language acquisition in American Sign Language (ASL) and Spoken Language for their child(ren). This includes understanding language acquisition milestones as well as information on all available communication modes such as American Sign Language services, Spoken Language services and visual systems. The bill makes it clear that parents have the right to select which language they will use with their child(ren).

AG Bell's position on Listening and Spoken Language (LSL) remains unchanged as does its mission to work globally to ensure that people who are deaf and hard of hearing can hear and talk, one that remains strong since 1890. AG Bell leadership will release a set of FAQs regarding this agreement in the coming week, and we encourage you to review our position statements related to LSL and ASL here: [Position Statements](#).

AG Bell and LEAD-K leaders have agreed to meet periodically to maintain and further this relationship while discussing opportunities for cooperation, collaboration and areas of difference. We will work together to support state initiatives as well as promote critical elements of the model bill to be included in proposed federal law.

As leaders of AG Bell consider how this collaboration will translate to individual state initiatives, we encourage everyone to work together and reach out for technical assistance as needed.



Contact: Julie Rems-Smario, LEAD-K PR Director

Phone: JulieSmario@gmail.com

LEAD-K and AG Bell Reach Historic Agreement

Key Legislation Will Help Ensure Language Acquisition for Deaf and Hard of Hearing Children

Sacramento, Calif. (October 26, 2018) — Five representatives from Language Equality and Advocacy for Deaf Kids (LEAD-K) and five representatives from the Alexander Graham Bell Association for the Deaf and Hard of Hearing (AG Bell) recently held a historic meeting to discuss shared goals related to language acquisition and literacy. Both organizations recognized the need to work together to benefit children who are deaf and hard of hearing in the United States, whether through American Sign Language (ASL) and English, Spoken English or both, and agreed to amend LEAD-K's model bill. Both groups have held opposing views on how language acquisition should be approached, making this historic agreement a way forward for more than 12,000 babies identified each year as deaf or hard of hearing.

Working from the original LEAD-K bill modeled after California Senate Bill (S.B. 210), both groups agreed on amendments to strengthen services for all children who are deaf and hard of hearing. With the amended bill, parents will not only receive information about language milestones to work with their child's language development but will also continue to receive balanced and comprehensive information about language acquisition in ASL and Spoken English. Both organizations will work together to support state initiatives and promote critical elements of the model bill to include in a proposed federal law.

LEAD-K leaders developed the model bill in 2015 to promote language acquisition and developmental milestones so parents and early education teachers can work together to monitor and track the progress of children who are deaf and hard of hearing with their receptive and expressive language from birth until kindergarten. The focus is on successful early language acquisition and development for children ages 0-5.

In its mission, AG Bell works globally to ensure that children and adults who are deaf and hard of hearing can hear and talk, a mission that remains since 1890. It focuses primarily on raising awareness about the importance of early intervention and early language development, with emphasis on learning through listening and spoken language.

Leaders from both groups weighed in on this historical agreement and its significance for children who are deaf and hard of hearing.

“This meeting was transformational in realizing that our goals are more alike than different. We want children who are deaf and hard of hearing to be on pace with their hearing peers in language development. We recognize and support diverse approaches to language acquisition, and both parties firmly believe in parent choice and disseminating unbiased information to them so they can make an informed decision on behalf of their child(ren). I am confident that this collaborative effort with LEAD-K will provide a greater voice in the legislative process, and I cannot express enough out enthusiasm and optimism for working together,” said Catharine McNally, AG Bell’s board chair.

“It’s an exciting time to see two otherwise polarized groups come together to focus and support a legislative initiative aimed at changing the landscape of Deaf children’s language acquisition rights in ASL and English. All stakeholders are now at the table to get the LEAD-K bill passed in their states. With language acquisition accountability and data in place, we can now develop resources for each Deaf child to arrive at kindergarten ready for literacy, reading, and writing. Meeting the language acquisition and development for all Deaf babies is a basic human right.” said Sheri Farinha, national LEAD-K campaign director.

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About LEAD-K: Since 2012, the Language Equality & Acquisition for Deaf Kids – Kindergarten-Readiness (LEAD-K) has been making headway with introducing legislation in different states to end language deprivation. The LEAD-K campaign is a direct response to the alarming number of Deaf and Hard of Hearing children arriving at school without language. Language deprivation has irreparably catastrophic consequences on the educational, social, and vocational development of Deaf and hard of hearing children. When provided with access and opportunities, the Deaf child has the ability to develop language normally. The Deaf child who has the foundation of language will acquire English literacy. At LEAD-K, we believe that Deaf children benefit from American Sign Language (ASL), a natural visual language. However, our goal is language acquisition regardless of the language used, ASL and English, or either one. (www.lead-k.org)

About AG Bell:

The Alexander Graham Bell Association of the Deaf and Hard of Hearing (AG Bell) helps families, health care providers, and education professionals understand childhood hearing loss and the importance of early diagnosis and intervention. Through advocacy, education, and financial aid, AG Bell helps to ensure that every child and adult with hearing loss has the opportunity to listen, talk and live a life without limits. With chapters located in the United States,

AG Bell International in Europe and a network of international affiliates, AG Bell supports its mission: *Working Globally to Ensure that People Who are Deaf and Hard of Hearing can Hear and Talk.* Visit www.agbell.org.

AG Bell Press Kit

**Washington State Center for Childhood
Deafness & Hearing Loss
Board of Trustees Meeting
November 2nd, 2018 Report
Shauna Bilyeu**

October highlights:

- Students and staff have been settling into the **new block schedule** at the secondary level. Classes are 90 minutes long, and alternate between “A” and “B” days for a total of 8 classes (4 per day). All teachers have increased planning time called Common Planning Time (CPT) in small groups that allow for PLC-like discussions related to student assessment and growth. Feedback from parents and teachers has been positive.
- **Scott Johnson**, Emergency Management Division Manager, Clark Regional Emergency Services Agency, is doing a series of presentations related to emergency crisis response for staff at CDHL. He will also do a tabletop exercise with the Emergency Procedures Committee later in November. These presentations are valuable tools and will help us as we move forward with developing a stronger emergency response plan and continuity of operations plan.
- **Dr. Raychelle Harris**, from Gallaudet University came and gave a phenomenal presentation about Academic ASL to the Academic Department. We are looking into having her return.
- **Homecoming** was a huge success: there were approximately 500 people in attendance, and a reporter from the Columbian came and wrote a really nice article in the Columbian about how accessible sports are for our student athletes. You can see the article here: <https://www.columbian.com/news/2018/oct/13/washington-school-for-deaf-opens-doors-for-athletes/>
- **Strategic Interactive Writing Instruction (SIWI)** research project is in full swing in Stephanie Alves de Lima’s elementary class. One of the research assistants came to WSD the week of October 15th and observed the class for three days. She was impressed with the warm welcome she received and both Stephanie and she reported that the project is going well. Shannon Graham is also working with the researchers as a data collector. After the research is concluded at the end of this school year, will implement it in other classes across the school-age program.
- Football and volleyball are wrapping up, but DAB and basketball are just warming up! The entire school is working to get ready for **WSBC in January**. We are hosting two school-wide fundraisers. See <https://www.yankeecandlefundraising.com/> and enter 999986167 if you would like to support us!

CDHL-WSD Board of Trustees

Report from: Kris Ching Date: October 29, 2018

Deaf/HH

Blind/VI

Deaf/Blind

WSD/CDHL

WSSB

What have you been doing since our last meeting?

Much of September was spent keeping up with ongoing requests for services, primarily preschool evaluations – as well as fine tuning the process with our business office. Carol and I have taken on more responsibilities with the paperwork trail for all consultants on the outreach team, including travel and POs/contracts with districts & programs. We are still getting the kinks smoothed out, but are getting closer every week.

In September we also worked on CDHL's budget package request for increased funding for outreach services. This was a combined effort between Rick, Carol, and myself, with Jessica, Sarah, and Shauna. Fingers and toes crossed we are awarded the increase needed!

Here's more of a breakdown for Sept:

- 9/7 – Zoom meeting with Port Angeles SD for 3 preschool students
- 9/13-14 – DeEtte invited Nancy Hatfield and me to attend the Early Childhood Visual Impairment Alliance (EC-VIA) hosted at WSSB. EC-VIA has been gathering (under a “formerly known as” name) since the mid-1970s. I was impressed with the history and current support for this highly specialized group, many PhDs and researchers in the room, along with gurus from the field.
- 9/15 – Deaf Thrive! In Seattle – attended by 3 CDHL Outreach consultants.
- 9/19 – NCESD 171 Special Ed Directors meeting in Wenatchee – Kris attended for CDHL
- 9/20 – Several WA Legislators and Representatives visited and toured WSD and WSSB. Carol and I had opportunity to share with them our challenges with D/HH statewide services. There were also WSD staff, students, and parents who also had time to share.
- 9/21 – CDHL Board of Trustees meeting in Vancouver WSD
- 9/27 – Outreach Team meeting at new CDHL Tacoma office
- 9/27 – Kris and Jennifer Estes (ITOD for North Mason SD preschool) visited 2 sites for possible D/HH preschool classroom – CDHL and Olympic ESD 114 are collaborating on the D/HH preschool
- 9/28 – 3 Pronged Approach training with DeEtte and Kris at Hope Sparks in Tacoma (2nd visit)

October:

October has also been a very busy month with getting data collection and billing squared away between outreach and the business office. We are getting very close to a well oiled process, which we are all looking forward to. I am grateful to work with people who are knowledgeable, team players, and can exercise patience.

10/2 – Kris and Shawn B (ASL Specialist) visit 2 preschool students at Pasco SD

10/3 – Kris joined Shawn for ASL evaluation for Walla Walla preschooler

10/4 – D/HH Coalition meeting: 3 private D/HH B-5 agencies serving the Puget Sound region are meeting more regularly to approach capacity issues and other topics. They invited Kris to attend for statewide input.

10/9 – Wenatchee SD Family Night – first one this school year!

10/16 – Birth-3 Sensory Disability State Agencies meeting

- Laurie Thomas, ESIT director, will attend to discuss idea of contract with our agencies for B-3 services

10/18 – ESD 101 Special Ed Director meeting

10/19 – ESD 123 Special Ed Director meeting

10/25 – Outreach team meeting – starting to videotape for website

10/25 – B-3 PLC meeting

10/30 – Meeting with Olympia ESD about the D/HH preschool classroom, will report back on the next steps with planning in November

What is on your horizon (include dates)?

11/2 – Fingerspelling Your Way To Reading training (WSDS & CDHL) at Seattle Public Schools

11/3-4 – Foundations for Literacy training (WSDS & CDHL) at Seattle Public Schools

- These are 2 early childhood literacy trainings for curriculums specific to D/HH which is very exciting for our field. Carol and I attended in RI in August and are happy to have opportunity to bring both to WA State.

11/6 – EHDDI Advisory Committee meeting in Kent

How do you plan on collaborating and with who?

WSDS State Guidelines committee collaboration

Walla Walla Public Schools – working on setting up regular Family Nights

I've been invited to participate in a few committees related to B-3 or preschool – representing D/HH education services, including OSPI Preschool Inclusion group.

IDEAS

How do we lead? What does that look like? (Ted Talk/Book Study/etc.)

I just sent out invites for a quarterly meeting, Birth-3 D/HH Specialist PLC. B-3 D/HH providers from all over WA participate either in-person or via Zoom to discuss related topics, share ideas, and other networking.

CDHL is getting ready to release our website. We are leading by having a fully accessible website – that will include captioned ASL video snippets from several team members describing our services.

How we can work at staff professional development together?

WSDS & CDHL early childhood literacy trainings Nov 2-4 in Seattle

**Washington State Center for Childhood
Deafness & Hearing Loss
Board of Trustees Meeting**

Report by Carol Carrothers

Date October 19, 2018

What activities/projects have you been doing since our last meeting?

9/5 State Needs Projects meeting in Seattle

9/19 ESD 105 meeting

9/20 Education committee tour of WSD, Q and A at the end gave a brief description of Outreach Services for WA. Discussed the need for qualified interpreters. One Representative was interested in drafting a new bill related to qualifications of interpreters. We will work on it together.

9/20 BizTown/Finance Park meetings are progressing. We will be able to contract with DVR to financially support students 14 years old and older. We will need to find funding for younger children.

9/27 Outreach team meeting in our new location in Tacoma, Madison complex. We have two large rooms, one for offices and the other for large meetings. We have invited the contracted members of our Outreach Team to participate either on location or via zoom.

9/28 CDHL Outreach is getting close to having a website with a new logo design.

10/1 Many changes in CDHL have created the need for more communication about processes. We all met together to go over our various processes and made progress toward all being on the same page.

10/6 EIPA training the first in the series of 4 brought to the state.

10/10 Workshop: Writing Effective Transition Plans for DHH students; 32 participants

This was a first and great opportunity for DVR counselors to join teachers of the deaf.

10/12 Training for Seattle SD's interpreters with Charlene Williams

What is on your horizon (include dates)?

11/2 Training brought from Colorado: Fingerspelling Our Way to Reading in Seattle

11/3 – 11/4 Training brought from Atlanta: Foundations for Early Literacy in Seattle

2018-2019 CDHL Outreach Report

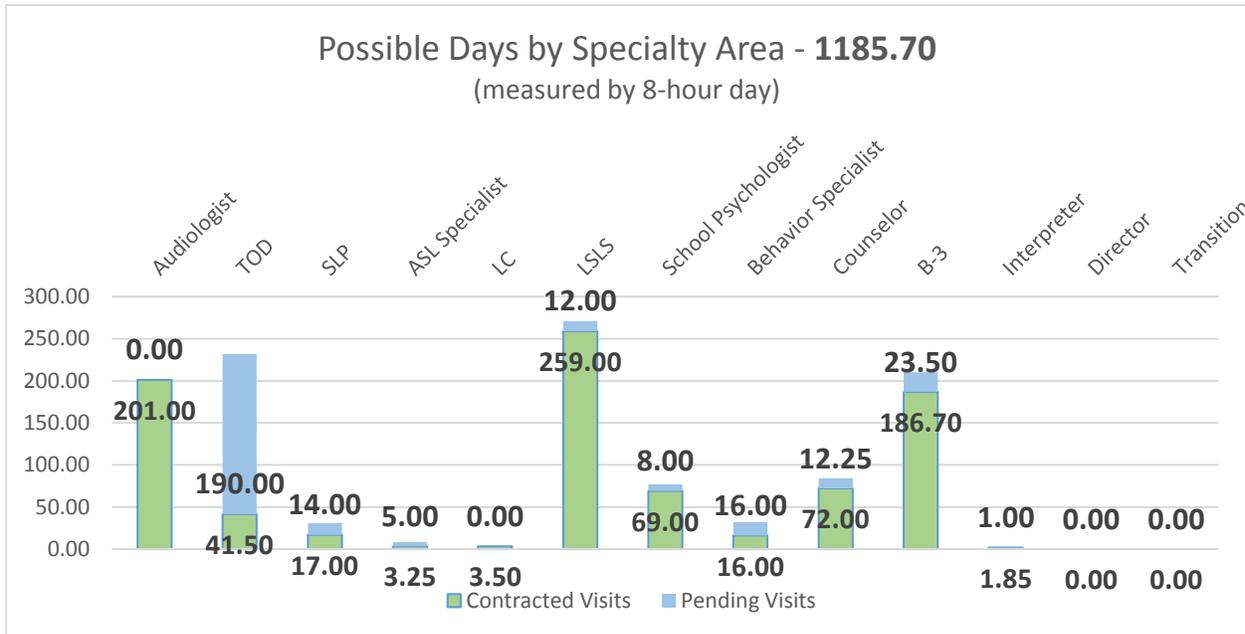
Data as of October 22nd, 2018

Kathy Froehlich – Contract Specialist

CONTRACTS / PURCHASE ORDERS

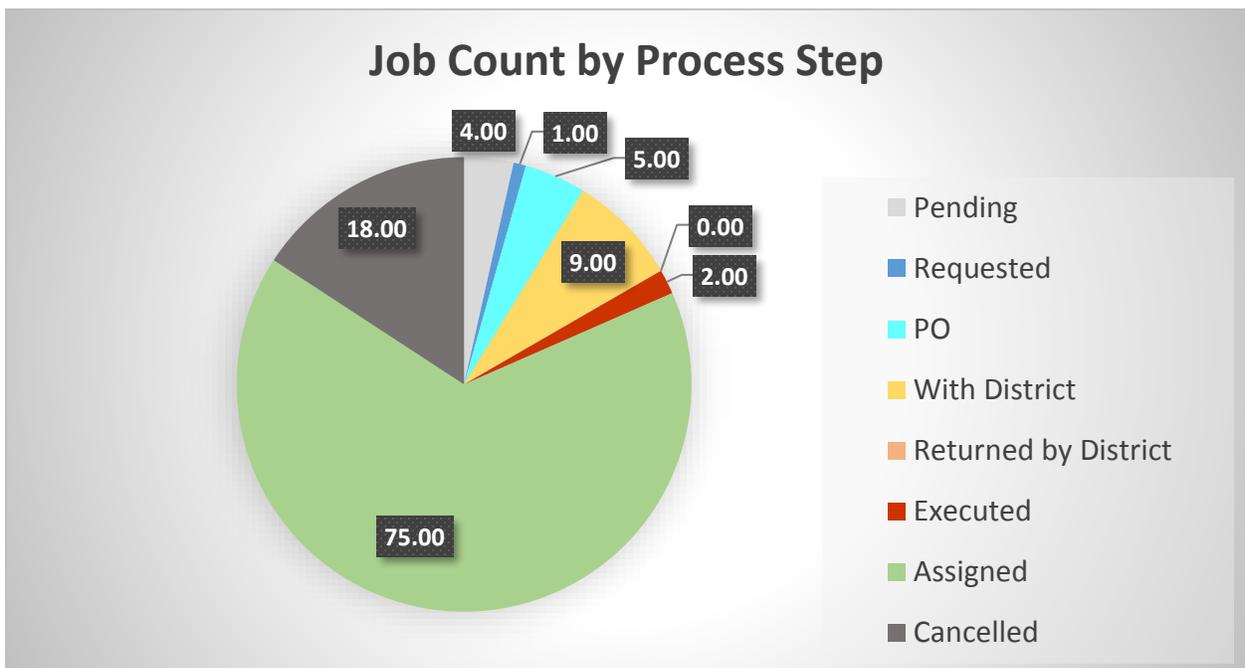
Number of Executed Jobs (includes contracts and purchase orders)

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
15	27	17	15								



Contract/PO Count by Category

B-3	PK	K-12	WSD	PD	FTE	Open	Contractor
19	4	37	24	0	13	8	6



OUTREACH DETAILS

VISIT = A trip by a consultant on a day (may or may not include travel, may provide zero or more services)

SERVICE = a billable activity based on the outreach fee structure

*Data not accounting for canceled dates

*Data can be broken down by Staff and Contractors

Services by Type

	Evaluation	Follow Up	Home Visit	Home Visit Virtual	In Service	Initial Consultation	Interpreter Assessment	Family Night	TOTAL
Forecasted	49	301	522	22	5	5	15	7	926
Completed	1	7	100	0	4	2	1	0	115
Total	50	308	622	22	9	7	16	7	1041
Invoiced	0	0	0	0	0	0	0	0	0

Services by Month

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
Completed	5	31	36	43									115
Invoiced	0	0	0	0									

Non-billable activity

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
By Day	0	49	30	26	4								109

PROCESS MEASURES

Average time from contract request until contract is sent to vendor – 7.32 days

Average time for contract/PO to be returned by vendor – 23.5 days

Average time for consultant(s) to be assigned to executed contract/PO – 13 days

Informational Items

Washington School for the Deaf

Enrollment Information

Month: As November 2, 2018

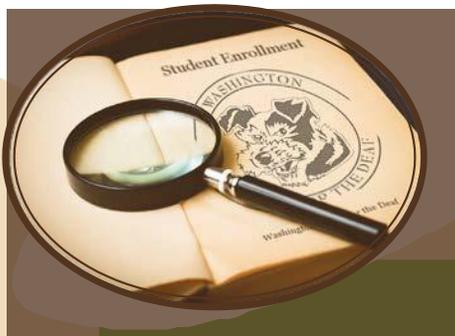
School Year: 2018/2019

Elementary: 39 Middle: 22 High: 40 Enrollment: 101

Day: 54 Residential: 47 Behavior Referrals: 51
Boys: 21
Girls: 26

WaCAD: 9

*These are on-campus enrollment numbers only.
Outreach data is included in the outreach report in this packet.*



WSD