

Washington State Center for Childhood Deafness & Hearing Loss



September 21, 2018

**WASHINGTON STATE CENTER FOR
CHILDHOOD DEAFNESS & HEARING LOSS**
Board of Trustees Meeting Packet
September 21, 2018

- Agenda
- Board of Trustees contact information
- 2018/2019 school calendar

AGENDA ITEMS

- Board meeting minutes
 - June 14, 2018
 - July 25 & 26, 2018 Special Meetings
- Reports:
 - Executive Director - Rick Hauan
 - Superintendent – Shauna Bilyeu
 - Outreach – Kris Ching, Kathy Froehlich

INFORMATIONAL ITEMS

- On-campus enrollment data

**WASHINGTON STATE CENTER FOR
CHILDHOOD DEAFNESS & HEARING LOSS
Board of Trustees Meeting
September 21, 2018**

8:00 a.m. **Board Finance Committee meeting**

Business Meeting

9:45 a.m. **Call meeting to order and determine a quorum is present
Approve minutes from June 14 Board meeting and July 25 & 26
special meetings**

1 hour **Legislative Report follow-up**

45 minutes **Biztown Presentation**

30 minutes **Lunch**

45 minutes **Performance Goals**

1 hour **Committee work meetings**

- Policy
- Finance

30 minutes **Strategic Plan 2019-2021 discussion**

1 hour **Committee work meetings continued**

- Capital Project
- Statewide Resources & Curriculum

Budget savings: Meeting locations

Adjournment

Time and order are approximate and subject to change

WASHINGTON STATE CENTER FOR CHILDHOOD DEAFNESS & HEARING LOSS

BOARD OF TRUSTEES

Rick Hauan, Director (360) 418-0400 (rick.hauan@cdhl.wa.gov)
 Shauna Bilyeu, Superintendent (360) 418-0402 (shauna.bilyeu@cdhl.wa.gov)

Voting Members	Address	Cong Dist.	Contact Information	Date Apptd.	Term Expires	E-Mail/Fax
Maria Christianson	3796 Brown Road Ferndale, WA 98248	1	(360) 402-0162 Text	11/18/13	07/01/23	maria.christianson@cdhl.wa.gov
Allie "AJ" Joiner	15806 18 th Ave. W., B 102 Lynnwood, WA 98087	2	(425) 329-8433 VP	08/30/06	07/01/20	allie.joiner@cdhl.wa.gov
Nancy Sinkovitz	6403 NE 75 th Street Vancouver, WA 98661	3	(360) 910-0338	10/01/14	07/01/20	nancy.sinkovitz@cdhl.wa.gov
Nita Kamphuis	635 S. Hawaii Place Kennewick, WA 99336	4	(509) 539-0962 (cell)	07/23/18	07/01/23	nita.kamphuis@cdhl.wa.gov
Char Parsley	3427 W. 7 th Avenue Spokane, WA 99224	5	(509) 315-2128 VP (509) 329-8535 Text	03/16/07	07/01/21	char.parsley@cdhl.wa.gov
Rita Reandeau	1470 Yukon Harbor Rd., SE Port Orchard, WA 98366	6	Cell: (360) 551-3034	08/19/04	07/01/19	rita.reandeau@cdhl.wa.gov
Ariele Belo, Vice Chair	1625 19 th Avenue Seattle, WA 98122	7	(206) 388-1275 TTY (206) 452-7955 (Video & Voice)	01/30/07	07/01/21	ariele.belo@cdhl.wa.gov
Sidney Weldele-Wallace,	19501 SE 332 nd Place Auburn, WA 98092	8	(253) 833-6487 (253) 833-9111 ext. 4705 (253) 569-8000 cell	06/27/02	07/01/21	sidney.weldele-walla@cdhl.wa.gov
Nancy Fitta, Chair	512 63 rd Ave Ct NE Tacoma, WA 98422	9	(253) 517-1070 (253) 922-0539 (253) 376-0414 cell	05/01/13	07/01/20	nancy.fitta@cdhl.wa.gov
Larry Swift	2306 Glen Kerry Ct., SE Lacey, WA 98513	10	(360) 491-8745	07/31/02	07/01/19	larry.swift@cdhl.wa.gov

WASHINGTON SCHOOL FOR THE DEAF

2018/2019 School Year

July 18

S	M	T	W	T	F	S
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August 18

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January 19

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June 19

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March 19

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November 18

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April 19

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Mark Your Calendars!

Deaf Awareness Week
September 24 - 28, 2018

Homecoming
October 17, 2018

Open House
October 17, 2018

WSBC/WSBCC 2019
January 31 - February 1, 2019
Washington School for the Deaf

Flying Hands ASL Literacy Competition
March 14, 2019

All Star Day
May 30, 2019

Graduation
June 12, 2019

<p style="text-align: center;"><u>Legend</u></p>  -First/last day of school  -Non-school days  -Early Release Dates  -Residential Travel days	<p style="text-align: center;"><u>Early Release: Residential students go to the cottages, day students will ride bus home</u> September 20; October 18; December 20; February 14; March 21; April 18; May 16</p> <p style="text-align: center;"><u>Teacher Planning Day - January 25</u> No day student transportation</p>	<p style="text-align: center;"><u>After School Program</u></p> <p style="text-align: center; color: green;">Fall: September 10 - October 30 Winter: December 3 - January 23 Early Spring: February 11 - March 27 Spring: April 15 - May 22</p>
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Registration Day* August 26, 2018 First Day of School August 27, 2018 Labor Day September 3, 2018 Veterans' Day November 12, 2018 Thanksgiving Break November 22-23, 2018 Winter Break December 24 - January 4, 2019 Martin Luther King Jr. Day** January 21, 2019 President's Day February 18, 2019	Break for WSBC January 31 - February 1, 2019 Spring Break April 1-5, 2019 Memorial Day** May 27, 2019 Last Day of School June 14, 2019	<p style="text-align: center;">*No transportation provided on Registration Day **Holiday and travel day</p>
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MAP (Measure of Academic Progress) 2-12th grades October 1-12, 2018 March 18-19, 2019	SBAC (Smarter Balanced Assessment Consortium) October 22-26, 2018 (re-takes for 11th/12th grades) May 6-10, 2019
WCAS (Science for 5th, 8th, 11th grades) May 20-24, 2019	

**Quarters end: 1st Quarter: November 2, 2018; 2nd Quarter: January 24, 2019;
 3rd Quarter: April 12, 2019; 4th Quarter: June 14, 2019**

Agenda Items

**WASHINGTON STATE CENTER FOR
CHILDHOOD DEAFNESS & HEARING LOSS
Board of Trustees Meeting
June 14, 2018**

Board Members: Allie Joiner (District #2)
Nancy Sinkovitz (District #3)
Char Parsley (District #5)
Ariele Belo (District #7)
Sidney Weldele-Wallace (District #8)
Nancy Fitta (District #9)
Larry Swift (District #10)

Absent: Maria Christianson (District #1)
Rita Reandeau (District #6)

Executive Director: Rick Hauan
Superintendent: Shauna Bilyeu
Legal Counsel: Tsering Cornell
Recorder: Judy Smith
Interpreters: Catherine Thomas, Daniel Mroz

Guests: Tom Galey, Director of Business Operations
Jessica Sydnor, Director of Human Resources
Sarah Decker, Outreach Coordinator
Kris Ching, Director of Outreach

Char Parsley, chair, called the board meeting to order at 9:49 a.m. It was determined a quorum was present.

Approval of meeting minutes

Correction: Page 4 under “Congressional District #4 vacancy”, Char Parsley and Allie Joiner interviewed *three* potential members for Congressional District #4.

Nancy Fitta moved to approve the May 11, 2018, meeting minutes with the correction noted above. Sidney Weldele-Wallace seconded the motion. The motion was voted on and approved. Larry Swift did not vote as he did not attend the May 11 meeting.

Board Finance Committee

We are projecting ending the year with a deficit of \$80,000 - \$90,000. At this time, we are working with OFM to identify strategies to reduce the deficit by adjusting allotments and expenditures to balance our budget. Since we are not allowed to end the year with a deficit, we will make necessary adjustments and have requested emergency discretionary funds. At the May 11th board meeting the Director of Business and Operations reported that we would be ending the year with a surplus. The week after

this report, the Director of Business and Operations informed the Executive Director that we were likely going to end the year with a deficit. OFM has agreed to provide support the agency to rectify the situation, balance the expenditures and establish protocols to eliminate the issues that has resulted in a fiscal year close in the red. The finance committee directed the Executive Director and Director of Business and Operations to conduct a forensic review to identify what factors caused the current fiscal situation. On initial review, it appears that we have several factors that have impacted our budget. Our allocation for employee benefits appear to be significantly under allocated. The Director of Business and Operations reported that the Pension Stabilization Fund allotment will have an impact on our budget. Additionally, the Board Finance Committee will receive weekly updates on the progress of budget close. The Executive Director will arrange for a training for all Board of Trustees on how to read state budget reports and the structure and interface with state budget systems from Kate Davis, OFM.

Fact or Fiction (2nd & 3rd grade class along with teacher, Stephanie Alves de Lima)

The 2nd and 3rd grade classes challenged the Board members to “Fact or Opinion – A Game of Knowledge” which was a highlight of today’s Board meeting.

Rick Hauan, Executive Director

School districts and ESDs are reaching out to CDHL for help with their existing DHH programs or requesting assistance in setting up a new program.

Seattle Area Day School: The executive director recently met with CDHL’s policy analyst and they were very encouraging regarding funding community forums in Seattle. OFM has agreed to \$50,000 each year for the next two years. This money will be used to hire a facilitator, set up, and hold community forums. The second year of funding will be used to hire a planning principal to look at curriculum as well as meet and develop relationships with school districts and families. More information will be shared at the July retreat.

Spokane: Ending the second year working with the Spokane DHH program. When the program started, there were six students, now there are 15. This program is 99% funded by Spokane Public Schools with support from CDHL. The executive director recently attended their end of the year picnic. Two years ago, 20 people attended the picnic, this year there were 225. CDHL is looking at providing itinerant services in that area.

CDHL has placed staff in various school districts. These staff are fully funded by their respective districts:

- Issaquah cooperative
 - Teacher of the Deaf
 - Educational Audiologists (2)
- ESD 114 (serves Bremerton to the coast)
- Teacher of the Deaf
- Pre-school Teacher of the Deaf (in process)
- Pasco – looking at hiring fully funded staff in that region

Working with OSPI to clarify the challenges with Senate Bill 5142 regarding educational interpreters and the timeline to achieve the required 3.5. OSPI has been supportive in working through this process.

Shauna Bilyeu, Superintendent

- Thanks to the Board members who attended graduation last night.
- All Star Day was held at the end of May. Calvin Young, deaf world traveler, presented at the event. He talked about saving money and budgeting for his travels, which was a great life lesson for the students.
- The Superintendent's Dinner and Senior Tease were held last week. The Senior Tease honored Susan Barnett, former student life counselor, who recently passed way. Susan started Senior Tease several years ago and this event has always been a favorite among seniors and staff.
- Secondary department recently held a community service day. They helped sort food for the needy at FISH (Friends in Service to Humanity) for four hours. The students had a great time.
- Last day of school is Wednesday, June 20th.
- Applications for fall: Have seven applications and anticipating five more this summer.
- The Summer Sports Camp has been put on hold due to low enrollment. Plans are under way for next year for a sports camp and theater camp during summer 2019..

Tom Galey, Director of Business Operations & Technology

Minor public works projects:

- In process of replacing the key card system
- Divine building reroof: The contractor and architect have suggested two options for this project:
 - Reroof over the existing roof which would last approximately 20 years and cost less or
 - Remove the current roof and add a completely new roof, which would last for approximately 30 years.
 - Since the Divine building will eventually be demolished, the second option would be the best but it will require additional permits from the city.

July 1st report – RCW 72.42.041(6)

The Board members reviewed the second draft of the report due July 1. Once the outreach numbers are added, the final report will be sent to the Board chair for signature and mailing. A copy of the signed document will be sent to all Board members.

Thanks to the Executive Director for adding the requested information from the last meeting.

Outreach year-end summary (Sarah Decker, Outreach Coordinator)

Sarah Decker did an excellent job of sharing year-end outreach numbers with the Board. Highlights of her presentation include:

- Outreach contracts: 158 which includes 52 school districts
- Students served: 390
- Staff served (directly and indirectly): 521
- Professional development opportunities: Over 37

Changes for next year:

- Switching to a purchase order vs contract process (effective July 1, 2018)
 - Less steps overall
 - School districts are more comfortable with purchase orders
 - Faster process
 - Will indicate more of what is needed

Focus areas for next year:

- Clean and complete data
- Timely services
- Program consistency (working on outreach procedure manuals)

The Board was very impressed with the presentation.

Elections and future meetings

Election of Board Chair and Vice Chair for 2018/2019 school year

Nominations for Chair

Allie Joiner nominated Nancy Fitta for the position of Board Chair. Nancy Sinkovitz seconded the nomination. It was voted on and approved.

Nominations for Vice Chair

- Allie Joiner nominated Ariele Belo for the position of Vice Chair
- Sidney Weldele-Wallace nominated Allie Joiner as Vice Chair. Allie declined this nomination

Allie Joiner reaffirmed her nomination of Ariele Belo as Vice Chair. Nancy Fitta seconded the nomination. It was voted on and approved.

Congratulations Nancy and Ariele!

Board Summer Retreat

Larry Swift made a motion to hold a special meeting of the Board of Trustees on July 25 and 26 at the Fife School District Offices. Allie Joiner seconded the motion. It was voted on and approved.

Suggested agenda items:

- Committee work
- Seattle Area Day School update
- Fiscal training (possibly by OFM)

- Open Public Meetings training by Tsering Cornell

Future Board meetings dates and locations

Future Board meeting dates and locations were discussed as follows;

- **2018**
 - September 21 – WSD campus
 - November 2 (changed from November 16) – Bellingham
- **2019**
 - February 8 – Bremerton
 - March 8 – Olympia
 - April 12 – Spokane
 - May 10 – Wenatchee
 - June 13 – WSD campus
 - September 13 – Ellensburg
 - October 11 – Pasco
 - November 8 – Edmonds
- **2020**
 - February 14 – Olympia
 - March 13 – Moses Lake
 - May 8 – Yakima
 - June 12* - WSD campus

*This date may change depending on the date of graduation

Allie Joiner made a motion to approve the above meeting dates and locations along with the change to the November meeting date. Ariele Belo seconded the motion. It was voted on and approved.

Executive Session - cancelled

Outreach – Birth to 5 program (Kris Ching, Outreach Director)

Kris Ching and Kerianne Christie have been working together to develop packets for families to make sure they receive the information needed to make informed decisions regarding their DHH child.

The birth-5 team is very focused on families and works with them to advocate for their child’s needs as they enter school. Two new Family Engagement Specialists have been hired – Krissy Walker and Jer Loudenback.

The birth – 5 program has grown substantially especially in the Sedro Woolley area from three families to a current caseload of 17 families. The group is also working with the Salish Sea School and their preschool program.

Guide By Your Side training will be held on the WSD campus next weekend.

Kris Ching and Christine Griffin (WSD parent and Coordinator for the Washington Hands & Voices Guide By Your Side Program) co-authored an article titled “A Community of Practice: Partnership Prospers Between Providers and Parent Leaders

in Washington State. The article appeared in the Vol 19 • 2018 of ODYSSEY magazine.

Adjournment

Hearing no objection, the meeting adjourned at 2:47 p.m.

Char Parsley, Chair
CDHL Board of Trustees

Rick Hauan, Executive director
CDHL Executive Director

Date

Date

**WASHINGTON STATE CENTER FOR
CHILDHOOD DEAFNESS & HEARING LOSS
Special Board of Trustees Meetings
Fife School District Offices
July 25 – 26, 2018**

Board Members: Allie Joiner (District #2)
Char Parsley (District #5)
Rita Reandeau (District #6)
Ariele Belo (District #7)
Sidney Weldele-Wallace (District #8)
Nancy Fitta (District #9)
Larry Swift (District #10)

Absent: Maria Christianson (District #1)
Nancy Sinkovitz (District #3)
Nita Kamphuis (District #4)

Executive Director: Rick Hauan
Superintendent: Shauna Bilyeu
Program Attorney: Tsering Cornell
Recorder: Judy Smith
Interpreters: Paul Bert, Molly McGuire, Mary Thornton (July 25, 2018)
Laurie Reinhart, Paul Bert, Sarah Rasmussen (July 26, 2018)

Guests: Jessica Sydnor, Director of Human Resources
Carol Carrothers, Director of Outreach
Kris Ching, Director of Outreach

Wednesday, July 25, 2018

Nancy Fitta, chair, called the board meeting to order at 10:40 a.m. It was determined a quorum was present.

Personnel Updates

Tom Galey's exempt management position with CDHL ended last week. Rick Hauan, Executive Director, has submitted his letter of resignation to become the Executive Director of Student Support Services for the Federal Way School District, effective September 1, 2018. Judy Smith, Executive Assistant to Rick will be retiring as of August 31, 2018.

Legislative Report review

The Board members began reviewing the 12 issues outlined in the 2010 Legislative Report and discuss the following at the September 21 meeting:

- Accomplishments since the report was submitted.
- Issues that still need to be addressed.

- Two suggestions to address these issues
 - One example: Add CART as another resource for DHH students
- Identify fiscal year which accomplishments could be made.

The information accumulated will be used to submit an updated report to the legislature by December 2018.

Finance Report (Jessica Sydnor)

CDHL will end the fiscal year in the black. Thanks to Kay Pedisich for her hard work on the year end budget.

Reporting ideas for the Board Finance Committee were shared and discussed.

Adjournment for July 25, 2018 meeting

Hearing no objection, the meeting adjourned at 2:47 p.m.

Thursday, July 26, 2018

Nancy Fitta, chair, called the board meeting to order at 9:06 a.m. It was determined a quorum was present.

Open Public Meetings Training (Tsering Cornell, Program Attorney)

Highlights from the Open Public Meetings Training

- All new Board members must take this training within 90 days of assuming their duties as a Board member or taking oath of office.
- All agencies must notify (prior to January 1) the Code Reviser any meetings held in the next calendar year.
- Executive sessions have very limited topics, which can be discussed.
- Violating the Open Public Meetings Act can result in civil liability for each Board member.
- Suggestion: Add a guest comment period to each future agenda.
- An email retention schedule will be send to the Board members for both their CDHL and personal email (if CDHL business is conducted on personal email).

Executive Session

The Board went into Executive Session pursuant to RCW 42.30.110(1)(g) “To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee...” at 10:07 a.m. for 30 minutes.

- The meeting reopened at 10:37 a.m. and closed for an additional 30 minutes.
- The meeting reopened at 11:07 a.m. and closed for an additional five minutes.
- The meeting reopened at 11:12 a.m.

Fiscal Training (Kate Davis, OFM)

Kate Davis, Senior Budget Assistant to the Governor, shared information regarding the state budget process and timelines for the 2017-19 biennium.

The Board was also shown what is important to look for in a budget report.

Legislative Report continued

- Send all comments to Rick Hauan by no later than **August 17**. Information will be put into one document for the fall meeting.

The following agenda items are postponed to the September 21 meeting:

- Legislative update comments
- Strategic Plan 2019-2021 discussion
- Committee work

Additional notes:

- The superintendent, Shauna Bilyeu, will develop and send a weekly update about what is happening both off and on campus beginning August 17.
- Updated financial information shared with Board members by August 17.
- Board representatives will address staff at the upcoming safety training.
- Possible Finance Committee meeting August 31 with periodic updates from Jessica to review the biennium and supplemental budget submissions.

Effective September 1, 2018, Shauna Bilyeu will be the contact for the board.

Adjournment for July 26, 2018 meeting

Hearing no objection, the meeting adjourned at 1:44 p.m.

Nancy Fitta, Chair
CDHL Board of Trustees

Rick Hauan, Executive director
CDHL Executive Director

Date

Date

**Washington State Center for Childhood
Deafness & Hearing Loss
Board of Trustees Meeting
September 21, 2018**

Report by: Rick Hauan, Executive Director

What activities/projects have you been doing since our last meeting?

Ongoing meetings

- Governor's Goal Council
- Executive and Small Agency Cabinet
- Executive Leadership Team meetings
- Outreach staff meetings
- Outreach Director's video conference calls

July 2018

- Met with CDHL Board Chair (Fife)
 - Met with the Board Chair to discuss the level of support provided and needed to organize and facilitate the board meetings.
 - Discussed the challenges we face with budget shortfall from 2018
- Met with Governor's Deputy Chief of Staff
 - Discussed end of fiscal year and plans for resolving misalignment of expenditures and year end.
- Met with OFM (Office of Financial Management) regarding budget
 - This meeting was in alignment with the meeting with the Deputy Chief of Staff to identify future budget requests
- Met Patrick Graham, Associate Professor, Deaf Studies and Professional Studies, Western Oregon University (Monmouth)
 - Met to discuss possible teacher applicants and program development for Seattle Day School
- Met with SRG Partnership on upcoming capital projects
 - Reviewed information to clarify scope of the proposed project for a new academic and gym facility.
- CDHL Board of Trustees Retreat (Fife)
 - Planning meeting for policy and future activities as the Executive Director gave notice of resignation (subsequently rescinded)
- Met with CDHL Board Chair (Fife)
 - Discussed possibilities for future leadership at CDHL
- Met with Governor's Deputy Chief of Staff
 - Provided an in-depth overview of the agency, interface with public and private schools, OSPI and other state agencies and outlined a path following the departure of the Executive Director (subsequently rescinded)

August 2018

- Zoom meeting with Glenna Gallo, Assistant Superintendent, OSPI
 - Discussed establishment of regional programs in conjunction with OSPI and WSSB for the delivery of services at the local level across the state of Washington
- Met with Governor Inslee
 - Rescinded my resignation at the encouragement of the governor
- Budget update with members of CDHL Board of Trustees
 - Discussed the forensic review of budget for FY 18 and planned for submission of supplemental budget FY 19 and biennial budget submission for FY 19-21
- Met with SRG Partnership regarding capital projects
 - Reviewed scope of project and resizing in alignment with current needs.
- EHDDI Advisory Group Conference Call
 - Joined a conversation with state leaders to identify and expand the role CDHL has in Birth-3 services for children who are deaf/hard-of-hearing
- Met with OFM (Office of Financial Management)
 - Preliminary meeting to identify Decision Packages to be submitted for supplemental and biennial budget submissions due September 14, 2018
- CDHL Statewide Outreach meeting (WSD)
 - All day meeting and training for Outreach staff. Contract and business practices, services offered to districts, children and their families.
- Safety Training Days (WSD)
 - Opening day for staff returning. Agency-wide mandatory safety training
- Zoom Hands & Voices Board meeting
 - Planning for in-person meeting board meeting at the Hands and Voices Leadership Conference. Discussed Board manual and policy adoption.
- Executive Order 18-03 Presentation (Olympia)
 - Mandatory training
- CDHL Board Finance Committee meeting (Gig Harbor)
 - Review Decision Packages to be submitted

Future meeting

- Hands & Voices Leadership Conference (Cheyenne, WY) – no cost to the agency

Superintendent's Report
September 21, 2018

Many schools in Southwest Washington are just barely into their school year due to teacher work stoppages around the state, but WSD staff and students are well into their school schedules and routines as I write this. Here are some school updates for you:

- **Enrollment:** We have 14 new students in diagnostic status. This includes 8 at the elementary level, and 6 at the secondary level. Of those 14 new students, 9 are residential and 5 are day students. This brings our grand total to 47 residential students and 50 local students which means a total enrollment of: 36 elementary students, 22 middle school students, 39 high school students, plus 2 CODAS in the preschool classroom and 9 students in the WaCAD program, for a ***super grand total of: 107 young minds that we are working hard to educate and prepare for the working world!***
- **New staff:** Due to fiscal constraints, there is a current hiring freeze, however we do have some new faces in various on call positions around campus, and some staff in new roles. Shayne Blaylock is in a new role as ASL Aide, and Chris Kindblade is a job coach for WaCAD.
- **Farewell:** After 24 years, **Judy Smith** has retired. She will be terribly missed but we are happy that she is getting to enjoy life in a whole new (and hopefully less hectic) way! **Jennifer Estes** has moved up north and is now serving as an early intervention teacher for the Outreach team. **Krissy Walker** is a Family Engagement Specialist for Outreach. We miss them too, but we know that they are doing great things to represent our agency!
- **CTE and Advanced Classes:** For the first time in a long while, WSD is sending one senior to Cascadia Tech for an aeronautical engineering class. This school used to be called the Life Skills Center, but has changed the name and the kinds of programs offered. We are excited and thrilled that they are partnering with us. **Teresa Stotler-Martin** deserves kudos for working to get this program set up for us. Additionally, we have a small number of students at Bay and Fort for traditional mainstream classes.
- **Deaf Awareness Week** will run at WSD from Thursday, September 20th through Friday, September 28th. We have a HUGE program planned with guest appearances by **Sheena McFeely** from ASL Nook and **Nancy Rourke**, DeVIA artist! Sheena will be here Thursday, September 20th, and Nancy will be here Wednesday and Thursday, the 26th and 27th! There will be a community presentation on the evening of the 27th where art work that Nancy has done with our students will be unveiled! The **ASL department** has really worked hard to make this a super special DAW!
- **Students and staff leave for Phoenix** for the 2nd annual volleyball, football and DAB competition with the Arizona schools on Friday, September 21st. We are super excited for this event and grateful for all of the support that has made this event possible.
- Due to low turnout numbers, we are participating in only 4 football games this year, which means that we are approaching Homecoming a little bit differently this year. We will have a "Homecoming Kickoff" football game against New Mexico School for the Deaf on **Saturday, October 13th**, and then on **Tuesday, Oct. 16th**, we will have our annual **Open House, Pep**

Rally, and Queen's Coronation just before the Volleyball game at 6:00 pm. New routines, but still the same fun! WSDAA and DEAF will hold joint fundraisers at the New Mexico game for WSBC. Come and join us!

Center for Childhood Deafness & Hearing Loss

Board of Trustees Meeting

Sept. 21, 2018

Report by: Kris Rydecki Ching, Outreach Director, Birth-5

What have you been doing since our last meeting?

- Aug 1 – Introductory meet & greet home visit with Longview family
- Aug 2 – 3 Pronged Approach to Vision & Hearing Screening for Infants & Toddlers
 - Kris & DeEtte Snyder (WSSB) provided training for SPARC (Skagit Preschool & Resource Center) in Mount Vernon, WA
- Aug 7 – WSDS Statewide Guidelines & Roadmap meeting, Zoom
 - A small committee with WSDS is starting to work on creating a document that will eventually be endorsed by OSPI on statewide guidelines on assessment, eligibility, and services specific to children who are Deaf/HH, Blind/VI, and Deaf-Blind. Although we are just starting, this will be a work in progress.
- Aug 8-10 – Working on narrative for CDHL Decision Package to OFM for State funding to support outreach activities and services for birth-22.
- Aug 17 – WA Dept. of Health EHDDI (Early Hearing-loss Detection, Diagnosis & Intervention) Advisory Committee meeting, Zoom
- Aug 20 – Back to School Outreach Staff meeting in Vancouver at WSD
- Aug 21 – All Staff Safety Training and Outreach meetings continued
- Aug 22 – Outreach Birth-5 Staff meeting
 - Kerianne Christie was very busy over the summer providing home visits to families in NW WA, and also created procedures for birth-3 forms. We've added some new forms to help with data collection and will be working to match it with the school aged services data collection.
 - She also created 2 binders: one to be used with parents during the meet & greet introductory home visit, and another for professionals. These are both extremely helpful and are huge efforts in providing information to parents and professionals from CDHL. Thank you!!!
- Aug 24 – Kris had interview with Lean coordinator focusing on outreach for birth-5
- Aug 24 – Kris and Carol meet with Maura and Jenny from Listen and Talk on LSL services for outreach
- Aug 26-30 – Kris & Carol participate in Foundations for Literacy and Fingerspelling trainings at the Rhode Island School for the Deaf
 - Both of these trainings will be coming to WA in November, supported by WSDS

- Sept 4 – WSDS meeting at NCESD in Wenatchee

- Sept 5 – Kris and Kristi Morrison meet to go over case load, Family Engagement Spec services, Family Nights in Wenatchee, and PDP documents
- Sept 7 – Deirdre and Kris attend a meeting with Port Angeles preschool team via Zoom to plan for consultation services for their D/HH students
- Sept 11 – Attend IEP meeting for kindergartener in Naches (Kris Zoom)
- Sept 12 – WA Hands & Voices Board meeting (Kris)
- Sept 13-15 – WSSB Early Childhood Visual Alliance in Vancouver
 - DeEtte has coordinated the first EC Visual Alliance for WA, hosted at WSSB in Vancouver. Kris will report on the event next month.
- Sept 15 – Deaf Thrive event in Seattle, Krissy Walker is attending to represent CDHL. Others from the outreach team will also attend the event.
- Sept 20 – State Interagency Coordinating Counsel (State ICC) has 5 committees, Kris is on the Public Policy committee (also the note taker for the committee meetings). In-person meeting scheduled in Olympia from 10am-2:30pm. Kerianne has been asked to join for additional technology support.

What is on your horizon?

- Sept 27 – Outreach Staff meeting in Tacoma
- Sept 28 – 3 Pronged Approach to Vision & Hearing Screening Training for Hope Sparks in Tacoma

Collaboration efforts?

- WSDS Statewide Guidelines committee
- State ICC Public Policy Committee
- 3 Pronged Approach Trainings
- Kris and Christine Griffin, WA Hands & Voices Guide By Your Side Coordinator, will submit to present at the annual Infant & Early Childhood Conference (IECC) in May 2019 in Tacoma.

2018-2019 CDHL Outreach Report

Data as of September 11th, 2018

Kathy Froehlich – Contract Specialist

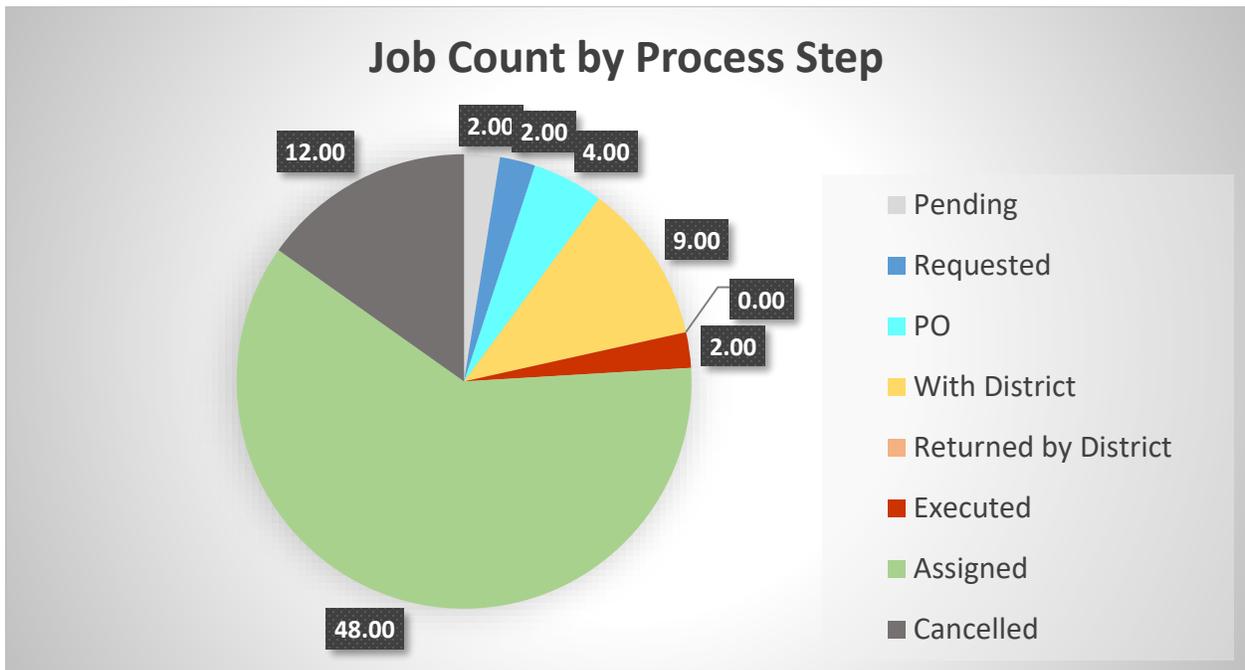
CONTRACTS

Number of Executed Jobs (includes contracts and purchase orders)

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
15	27	5									

Contract Count by Category

B-3	PK	K-12	WSD	PD	FTE	Open	Contractor
14	1	18	21	0	11	7	5



PROCESS

Average time from contract request until contract is sent to vendor – 10.7 days

Average time for contract to be returned by vendor – 14.7 days

Average time for consultant(s) to be assigned to executed contract – 10.2 days

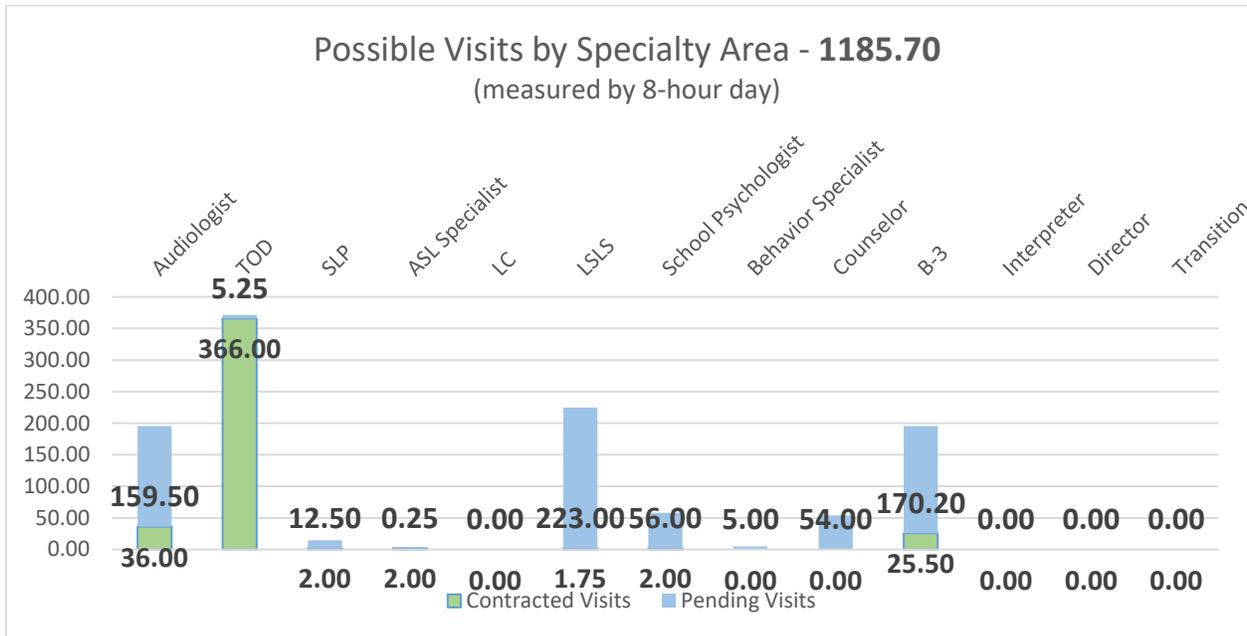
VISITS

Contracted Visits

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
231.5	391.7	62.5									

Completed Contract Visits

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
5	21	9									



Informational Items

Washington School for the Deaf

Enrollment Information

Month: As September 15, 2018

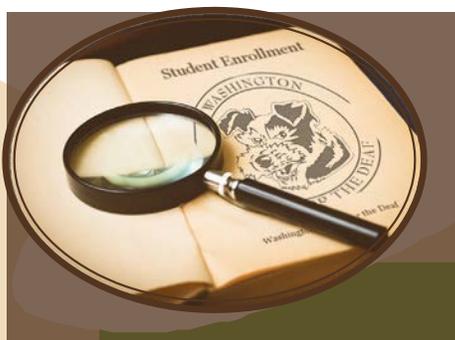
School Year: 2018/2019

Elementary: 36 Middle: 22 High: 39 Enrollment: 97

Day: 50 Residential: 47 Behavior Referrals: 10

WaCAD: 9

*These are on-campus enrollment numbers only.
Outreach data is included in the outreach report in this packet.*



WSD